

KERRISDALE COMMUNITY CENTRE SOCIETY

MINUTES OF THE MEETING HELD BY THE BOARD OF DIRECTORS in the Board Room of the Community Centre, 5851 West Boulevard, WEDNESDAY, JANUARY 8, 1975.

Chairman - Mrs. Joanne Eaton, President.

Present: Directors Dr. D. Bachop, Mrs. H. Roberts, Allan C. Hare, Wells Wilkinson, Harvey J. Webb, Allan Bennett, W. J. Wood, J. H. Carr, D.M. Howden (Treas.); Mrs. M. Dupley, Murray Neilson (Vice Pres.); Mrs. M. Drake; Mrs. R. Primeau (Past Pres.); George G. Chapman, C. MacKeracher, (Vice-P.); Mr. Len Ryan, Manager, Central Recreation Services, Parks Board  
Excused: Mrs. M. Brown, Secretary; J. Savenye.

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The meeting was called to order at 8:00 p.m. Minutes of the December meeting were approved with a correction to the item regarding salaries, wherein it should be recorded that a letter be sent to the staff advising that salaries are under review as planned when raise given in September.

BUSINESS FROM THE MINUTES:

Salaries - Mr. Howden reported that there had been no reply received from the Parks Board concerning our request for upward revision in rentals for facilities used by Library and Health Units. Mr. Howden moved and Mr. MacKeracher seconded the motion that staff salaries be adjusted upward by 5% effective from September 1st, 1974. The motion was approved.

NEW BUSINESS:

Membership Cards - D. Howden reviewed policy of purchasing membership cards whereby Evergreen Press prints two year supply at one time and Society takes delivery of half of the order each year. Price has increased from \$ 73.50 to \$ 86.60 per thousand. Accordingly it was moved by D. Howden and seconded by M. Neilson that 15,000 membership cards be ordered, to be delivered 50% in 1975 and 50% in 1976.

On the subject of membership cards, John Carr suggested there might be some improvements made in the format. He will discuss this with the Centre Director.

FINANCIAL REPORT:

The statements to November 30th were reviewed. It was noted that we are presently showing a deficit of \$ 8535.00 for the operation according to budget prepared for 1974-75. The financial reports were approved as prepared on motion of D. M. Howden seconded by A. Bennett. Matter of deficit was discussed and is under careful review by finance committee.

STAFF FOR MISS ASUMA

This new temporary position which has been created was reviewed. If the position is permanently established with headquarters at Kerrisdale, the matter of additional Parks Board Office Staff will be taken up with Parks Board.

This concluded the Board Meeting. Adjournment at 8:45 p.m.

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The Meeting of the Committee of the Whole was called to order immediately. Mr. Rick Ciccone, Acting Director at Kerrisdale and Miss D. Asuma, Area Recreation Manager also attended.

Minutes of the December 4th meeting were approved on motion of A. Hare, seconded by H. Webb with the following correction noted:

Juvenile Problems - Mr. Kinney asked that it be shown that he did not attend meeting to organize mid-week activities at Kerrisdale School.

Musak - Mrs. Primeau will look into cost of MUSAK for the Centre Building.

NEW BUSINESS:

Director's Report - Rick Ciccone reported on various Christmas special events - 175 adults and 100 children attended the Childrens Concert on December 6; Christmas with Santa showed total attendance of 485 (total cost of \$ 229.53 includes Magician Show and new "permanent" Christmas Tree for Centre use.

Saturday Secretary - Miss Barbara Turman, one of 22 applicants, has been hired. She has experience in West Point Grey community centre facilities.

L.I.P. Grant - three approved workers now operating under the grant; they are Mrs. Ruth Caley, Mrs. Shirley Olafsson and Bill Brasset.

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REPORT OF THE ARENA COMMITTEE:

Chairman Allan Bennett reported on a meeting held earlier this same evening with Mr. Ryan, Arena Manager H. Atkinson and Committee Members Mrs. M. Drake and Dr. Bachop.

Mr. Ryan is preparing a memorandum of agreement between the Arena Committee and the Parks Board which will come before the Society for discussion; meetings will be held on a regular basis. Dr. Bachop will serve as liaison with the Minor Hockey; Mrs. M. Drake will act in a similar capacity with the Figure Skating Club. Mrs. Dupley and Bill Wood also will serve on the Committee.

It was noted that the name "Kerrisdale Arena" has again been painted on the building.

Question of ice rentals being comparative to U.B.C. which evidently now offers ice at lower rates which better suits school skating sessions. The 1975-76 budget is now under preparation and ice rates will be considered.

SOCCER - resumes shortly following Christmas holiday.

SPECIAL EVENTS - no special report.

BINGO - Lions have a membership of 600 in Bingo but only 100-140 turning out. It is hoped attendance will improve. Matter to be reviewed at the end of March with Lions Club and letter to be sent accordingly.

SWIMMING POOL COMMITTEE:

It was moved by Harvey Webb and seconded by Bill Wood that the Committee of the Whole approve as first priority this year the matter of investigating thoroughly the installation of a semi-permanent or permanent roof on the swimming pool.

A meeting of the swimming pool committee is scheduled for 7 pm Jan. 14th.

Point Grey School/Kerrisdale Pool - Mr. Kinney reported that Point Grey School has made firm commitments for use of Kerrisdale Community Centre Pool during May and June. Miss Asuma will check this out as no one on the Board or Centre Staff is aware of such arrangements.

Joint Use of School Board/Park Board Facilities - Mr. Allan Hare reported that he has discussed with Mr. Wright, Assistant Superintendent of Schools for this area and a letter has been written with the idea of using the schools and community centre facilities jointly. Seven local schools will send representatives to a basic meeting at the Centre next Tuesday, January 14th. Mr. Rick Ciccone will also attend this meeting as Parks Board representative. A report to follow to the Society.

REPORT OF MISS ASUMA:

Emergency Lighting - installation in old part of the building to be done shortly.

Social Planning Department Recreation Study - meeting to be called soon.

Community Recreation Grants - Miss Asuma will look into this possibility.

Kerrisdale School Program - Miss Asuma reports that this experimental program held for 4 nights was evidently very successful and all concerned are anxious to have it continue on a regular basis. Dr. Staley, Principal of Kerrisdale, is to advise Miss Asuma what nights would be available. Overtures will be made to Social Planning Department to get funding for equipment and perhaps Community Centres and merchants' organizations if and when program is established.

PUBLIC RELATIONS - Harvey Webb reviewed tentative program including advertising for 1975-76 program of Centre activities. It was moved by Allan Bennett and seconded by M. Neilson that Mr. Webb investigate all aspects and bring report and recommendations together with cost quotes for printing. Motion carried.

HANDICAPPED - Mrs. Brown to be asked how this matter is progressing with regard to providing space for Handicapped organizations to meet and generally use facilities.

FIELD HOCKEY - Mrs. Brown to be asked if she obtained uniforms as money was authorized for same.

MINUTES - to be mailed out.

YEAR'S PROJECTS - suggested that incoming Board endeavour to plan year's projects early after annual meeting to get a good start on achieving some progress.

PARKS BOARD - letter to Commissioner May Brown congratulating her on becoming Chairman. Motion for adjournment at 10:00 P.M.

NEXT MEETING: Feb. 5, 1975 8:00 P.M.

POSTER CHANGES: Please change George Chapman and J. Wells Wilkinson as Directors.

Delete Jack Janzen; change H. Webb's telephone no. to 263-3730. Thank you.

*Handwritten notes:*  
Emergency Lighting - done  
Social Planning Department Recreation Study - done  
Community Recreation Grants - done  
Kerrisdale School Program - done  
Public Relations - done  
Handicapped - done  
Field Hockey - done  
Minutes - done  
Year's Projects - done  
Parks Board - done  
Next Meeting - done  
Poster Changes - done  
Delete Jack Janzen; change H. Webb's telephone no. to 263-3730. Thank you.

KERRISDALE COMMUNITY CENTRE SOCIETY

Minutes of the Meeting held by the Board of Directors in the Board Room of the Community Centre, on WEDNESDAY, FEBRUARY 5, 1975

Chairman - Mrs. Joanne Eaton.

Present: Directors C. MacKeracher (Vice-Pres.); Mrs. H. Roberts, Allan C. Hare, Jack Savenye, J. H. Carr, D.M. Howden (Treas.); Harvey Webb, George G. Chapman, Mrs. M. Dupley, Mrs. M. Drake

Excused: Mrs. Primeau, Mrs. Brown, Mr. Wilkinson, Mr. Bennett, Mr. Wood, Mr. Neilson (Vice Pres.); P. Kinney (Solicitor).

The meeting was called to order at 8 p.m. Minutes of the January meeting were approved as circulated.

FINANCE - D. M. Howden reviewed financial statements as at December 31, 1974 which indicate we are in a deficit position as related to budget projection for 1974-75. January registration receipts will assist somewhat.

Bingo receipts are most disappointing and the Lions Club has been notified that a review of this matter will be made at March 31st.

BUSINESS FROM THE MINUTES:

Staff - Mrs. Eaton reported that we have had an additional staff change in that Acting Director Rick Ciccone is moved to Sunset Community Centre as director effective from February 1st. A presentation of an engraved desk set was made by the Executive on Jan. 31st. Mrs. Shirley Olafsson is Acting Director at present assisted by Mrs. Donna Sawchuk. Mrs. Eaton is endeavouring to have Miss Asuma's position clarified shortly.

Annual Open House Dinner - in view of budget picture, it was moved by D. M. Howden and seconded by J. Savenye that both wine and cheese party for invited guests and open house dinner be cancelled this year. Motion carried.

Open House - this will be discussed with staff.

Staff for Miss Asuma - Parks Board are supplementing our office help budget for 10 weeks in order that Miss Merry, Parks Board Secretary at Kerrisdale, may be able to do secretarial work as required by Miss Asuma.

SWIM COMMITTEE - Harvey Webb gave details of plans for this upcoming season. He was thanked for the many hours of work he has spent preparing a comprehensive plan which he intends to oversee personally. It was moved by Mr. Webb, seconded by Allan Hare that Miss Jesslyn Spencer be appointed as Aquatic Director this season. Motion carried.

ARENA - Mrs. Drake reported on the Arena Committee Meeting held earlier this evening at which Len Ryan presented a draft of the proposed Advisory Committee to work with the Parks Board in Arena Affairs. It was moved by George Chapman and seconded by D. M. Howden that the draft be approved in principle but that it be called the Arena Committee rather than Advisory Committee. (Copy of draft is attached hereto). Mrs. Dupley will assist in liaison with Minor Hockey and Mrs. Drake with Figure Skating. Lacrosse will not be played in the Arena this year.

This concluded business of the Board meeting.

Minutes of the Meeting held by the Committee of the Whole which followed immediately. In addition to those above named, Mrs. Shirley Olafsson, Acting Director of the Centre, attended.

RENTALS - Mrs. Eaton reviewed discussion with Miss Asuma and our Treasurer, D. M. Howden to further discuss rentals of the Health Unit and Library. Draft of letter proposed by D. M. Howden to Mr. Lefeeaux requesting meeting to arrange new rental structure was read to the meeting. It was moved by Helen Roberts, seconded by C. MacKeracher that such letter be sent.

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PROGRAM ADVERTISING

Mr. Webb reported that the cost of advertising does not warrant a third page of advertising as a middle insert in the program - based on having advertising at the beginning and end of the program brochure. Costs indicate the 1975-76 printing will be somewhat higher than this past year. It was moved by Allan Hare and seconded by Helen Roberts that we have the equivalent of 4 pages of advertising in the fall brochure, on a one year trial basis. Motion carried.

A committee will be drafted to work on advertising sales.

PRESIDENTS MEETING - February 13th at Kisilano. Mrs. Eaton will report at March meeting.

NOMINATING COMMITTEE - Mrs. Drake agreed to accept chairmanship of this committee.

REPORT FROM ACTING DIRECTOR:

Mrs. Olafsson reported that membership stands at 5876 at this date.

Rentals - Mrs. Olafsson suggested an upward revision on room rates should be considered. Accordingly, Mrs. Roberts will obtain rate schedules from Dunbar and Marpole and recommendations will be made at March meeting.

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School Board Pool Program - some discussion last year regarding school pool programs and money may be voted for same when School Board Budget is approved. Nothing definite as yet, nor confirmation in writing.

Building of Pool Cover - Mrs. Eaton reported on meeting with Bert Brakewell and Harvey Webb concerning proposed pool cover. Engineer and architect came out and have promised to provide blueprints and present them to Len Ryan. Problem exists because pool is not the required 24 feet from the sidewalk. However, hope to have this waived or plans will have to be redrawn. Estimated cost of \$ 150,000 for ramp, bubble cover and new washroom facilities. Possible grants available to help. Further report to follow.

Format of Meetings - Directors are asked to consider present format of meetings and if they recommend any changes. There will be a discussion of procedure, handling of correspondence, etcetera, at March meeting.

Contract for Instructors - Mrs. Eaton will obtain information from Dunbar as to how they handle contracts for instructors. This is also to be discussed at Presidents' meeting. Mrs. Eaton will ask George Chapman to look over Dunbar contract form.

Square Dance - 400 people attended Square Dance on Feb. 1st at which Phillip Howden provided assistance. Question asked regarding Board members being on hand for these dances to supervise and provide help as required. Dates of bookings by Mr. Winton to be checked and further report next meeting.

Meeting adjourned at 10:00 p.m.

NEXT MEETING.....WEDNESDAY, MARCH 5th 1975 --- 8 p.m.

*Joanne Eaton*  
*A. Magdon*  
*Recording Secy.*

*2/11/75*

KERRISDALE COMMUNITY CENTRE SOCIETY

MINUTES OF THE MEETING HELD BY THE BOARD OF DIRECTORS, in the Board Room of the Community Centre, MARCH 5, 1975 at 8:00 p.m.

Chairman - Mrs. Joanne Eaton, President  
Miss D. Asuma, Area Director: Board of Parks  
Present: Mrs. Evelyn Atkinson, Commissioner, Board of Parks;  
Directors: H. Webb, J. Savenye, D. Howden (Treasurer);  
J. Wells Wilkinson; George G. Chapman, Allan C. Hare,  
Mrs. Marion Drake; Bill Wood; C. MacKeracher, (Vice Pres.)  
A. Bennett, Dr. Bachon, Mrs. Helen Roberts, Mrs. M. Brown;  
Mrs. M. Dupley. (Secretary)  
Excused: Mrs. Primeau (Past Pres.) Pat Kinney (Solicitor)  
John Carr.  
Absent: M. Neilson.

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The meeting was called to order at 8 p.m. Mrs. Atkinson, representing the Board of Park Commissioners, was introduced to the meeting.

Minutes of the previous meeting were approved as circulated on motion of C. MacKeracher seconded by M. Brown.

FINANCIAL REPORT - reviewed by D. M. Howden. Pointed out that high revenue in January is due to winter registration fees. The report was approved as prepared on motion of D. M. Howden seconded by J. Savenye.

STAFF - Mrs. Eaton reported that the temporary positions now being filled by Miss Asuma and Merv Ovesen in supervisory positions are to be reviewed when Recreation Study now being prepared by Social Planning Department is complete. Recommendations from that report will be important in further planning of these positions. It is therefore likely another six to eight months will be required to reach a decision regarding Centre Director at Kerrisdale. In the meantime, Mrs. Shirley Olafsson is acting as Director and in answer to question by Mr. Hare concerning the fact that we have been left without a permanent Director, it was pointed out that Mrs. Olafsson is highly qualified and we are fortunate to have her at Kerrisdale.

SWIM PROGRAM- Mrs. Eaton is meeting on March 10th with school and park authorities to discuss joint usage of our pool which will open June 9th. It is understood of course that labour problems involving schools may disrupt planning at this time.

ANNUAL MEETING - it was moved by M. Wood and seconded by M. Brown that the Annual Meeting and Open House be held on WEDNESDAY MAY 28 with the meeting to commence at 7:00 p.m. It is hoped that people will attend the meeting when they are already in the building to see Open House features.

Mrs. Eaton is planning to entertain directors informally at her home in late April. Mr. Howden moved and Mrs. Brown seconded that we accept her invitation on the understanding that the Society pick up the bar bill. Motion carried unanimously!

PROVINCIAL RECREATION CONFERENCE - (April 2 through April 5 1975)

Mrs. Eaton will attend this Convention in Kelowna and it was moved by Allan Bennett and seconded by M. Dupley that all expenses be paid for Mrs. Eaton. Motion carried.

Parks Board have requested that the Society send the new Assistant Director Earl Erickson. Accordingly it was moved by D. Howden and seconded by H. Webb that \$ 175 be approved for this purpose. Motion carried.

ARENA COMMITTEE REPORT - Allan Bennett reported that Blueliner Hockey School and Figure Skating School have been scheduled for summer program. Junior A Hockey for next year will be discussed at a later date. Arena Manager H. Atkinson reported that attendance

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(ARENA COMMITTEE REPORT continued):

is picking up. Hockey Jambouree is April 6th; Figure Skating Club will have open house on March 20th. 2800 people attended hockey game between URC team and Japanese team.

Mr. Bennett reported that Len Ryan prefers that the Committee be called the Advisory Committee. (The Society had requested that it be called the Arena Committee).

It was also pointed out that Mrs. Dupley is not the liaison director with Minor Hockey; rather it is Dr. Bachop.

ELECTIONS - there was discussion regarding persons wishing to stand for election for the first time. It was moved by Helen Roberts and seconded by D. M. Howden that the Society have an informal evening during the latter part of May for these people to familiarize them with the Centre, etc. Carried.

FINANCE - D. M. Howden pointed out that except for the spring registration April 12 for program commencing April 21 there will be little revenue for the rest of our fiscal year, ending April 30, 1975. It is anticipated that actual deficit will be less than \$ 7295 projected in budget.

Meeting adjourned at 9:20 p.m.

MEETING OF THE COMMITTEE OF THE WHOLE - following immediately the conclusion of the Board Meeting. Mrs. Olafsson also attended in her role as Acting Centre Director.

Minutes of the previous meeting were approved on motion of Allan Hare seconded by Harvey Webb.

RENTAL OF SPACE BY LIBRARY & HEALTH UNITS: continued pressure is being applied by the Society to have the Parks Board grant an upward revision of rates, open to review as required. Mr. Conrad Mann of Parks Board has asked for a meeting with the Director of Properties and Insurance.

ROOM RENTALS - review of rates has been made and new rate schedule was approved on amended motion by Allan Bennett seconded by Allan Hare that recommendations be approved and terms of reference for rentals committee be drawn up with regard to authority of rental committee to arrange special discounts, etc.

SQUASH - Miss Asuma does not consider squash a rental but rather a program and therefore is not involved in rental structure.

In answer to question by Dr. Bachop it was explained that rentals were compared with Marpole and Dunbar Centres and based on 3¢ per square foot in daytime and 4¢ in evening; other facts are also taken into consideration - condition of room, facilities, etc.

BOUNDARIES - it was suggested that Centres should be careful that no city resident is turned away from classes in favour of a resident of an outside municipality. Miss Asuma pointed out that this was a matter for discussion at Presidents' meeting as a uniform policy would have to be established and there is presently no directive from Parks Board in this regard.

RINGO - cheque for \$ 252.80 received today and statement from Mr. Greig of the Lions Club. It was suggested that meeting be arranged with rentals committee or that Mr. MacPherson, Club President, be asked to April 9th meeting.

PROGRAM ADVERTISING - 8 ads per page, 4 pages of advertising. Board members asked to give names of prospective customers to Mrs. Roberts.

DIRECTORS REPORT:

Mrs. Olafsson reported that spring program will be going to the printers on March 15th.

Renovations - Mrs. Olafsson outlined arrangements whereby

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(COMMITTEE OF THE WHOLE continued)  
CENTRE DIRECTOR'S REPORT (cont'd)

some panelling and various items of improvement around the building might be arranged if the Board could supply the materials. Accordingly it was moved by Allan Bennett and seconded by A. Hare that up to \$ 300 be approved for materials as required. Motion carried.

Membership Cards -- urgently required. D. M. Howden to check with Evergreen Press re delivery.

REPORT OF MISS ASUMA

Priorities for Maintenance - there was discussion regarding items of maintenance at Kerrisdale Centre. Mrs. Eaton showed the Board members a Color Co-Ordination scheme provided by Rapco Paint which offers a very attractive colour scheme which will blend and takes into consideration the blue floor in the lounge area.

The following priorities were determined:

1. Painting of breezeway, halls, lounge and toilets on main floor.
2. Stair treads to be replaced.
3. 3 sets of new doors where swinging doors required with reinforced glass "see through" areas.

Accordingly, on motion of M. Dupley, seconded by M. Brown, Miss Asume will request Parks Board to accept these as priorities for maintenance at Kerrisdale.

THE NEXT MEETING WILL BE WEDNESDAY APRIL 9th at 8:00 P.M. (This to enable Mrs. Eaton to report on Kelowna Conference)

Motion for adjournment at 10:20 p.m.

*Janet Eaton pres*  
*A. Macdonald,*  
*Recording Secretary*

*6/14/75*

## KERRISDALE COMMUNITY CENTRE SOCIETY

MINUTES of the Meeting held by the BOARD OF DIRECTORS, in the Board Room of the Community Centre, 5851 West Boulevard, Vancouver, B.C. on WEDNESDAY, APRIL 9th, 1975.

Chairman - Mrs. Joanne Eaton, President

Present: Directors C. MacKeracher, Mrs. R. Primeau, Mrs. M. Drake, Mrs. M. Dupley, Mrs. M. Brown, J. H. Carr, Allan C. Hare, M. Neilson, Dr. Bachop, D. M. Howden, J. Wells Wilkinson, W. Wood. Miss D. Asuma, Area Manager, Parks Board.  
Excused: Mrs. Helen Roberts; Mr. Allan Bennett; Mr. Harvey Webb.

The meeting was called to order at 8:00 P.M. Minutes of the March meeting were approved on motion of C. MacKeracher, seconded by R. Primeau. The following correction was requested by Allan Hare:

Staff -

"In the meantime, Mrs. Shirley Olafsson is acting as Director and in answer to question by Mr. Hare concerning the fact that we have been left without a permanent Director....."

it was requested the word "and" after "as Director" be omitted and a new sentence established.

Finance - statements as prepared were reviewed by D. M. Howden who moved for adoption of the report, seconded by M. Dupley. Motion carried.

Agreement - annual agreement between Centres and Parks Board is under review. Draft prepared by P. Kinney was reviewed and it was moved by Allan Hare and seconded by Dr. Bachop that the Society adopt the recommendation of our solicitor insofar as the format of the agreement as outlined by Mr. Kinney is concerned.

The matter of staff hours is under discussion in that Centres feel their Boards of Directors should have some say in the hours of Parks Board staff. This to be further discussed at Presidents Meeting.

It was moved by D. M. Howden and seconded by R. Primeau that the agreement as drawn by P. Kinney be submitted to Presidents Meeting. Motion carried.

BINGO - a further cheque has been received for \$ 163.53. It was moved by D. M. Howden and seconded by C. MacKeracher that the Lions Bingo be continued at least until it has operated a full 12 months. This information to be conveyed to Mr. MacPherson, Club President.

STAFF - Mr. Earl Erickson will assume duties as Acting Director in two weeks time. He came to Kerrisdale on March 14th from Riley Park Community Centre in the capacity of Assistant Community Centre Director at Kerrisdale. The matter of a jacket bearing Kerrisdale Community Centre crest is left with Miss Asuma (Jacket for E. Erickson).

SWIMMING POOL - Mrs. Eaton reported on meeting with School Board and Parks Board to set up School Swim Program in June for Magee, Point Grey, McKechnie and Quilchena schools. Rate will be \$ 20 per hour plus payment of guards; confirmation of payment arrangements and all other details to be submitted by letter from Mr. Appleby of School Board.

Miss Asuma reported that other Swim Clubs will be charging \$10 for the season and \$ 5.25 for ten half-hour lessons. Miss Asuma urged that Kerrisdale keep fees in line with these other Clubs. Also suggested 2-week lesson programs rather than 3-week sessions might be considered. There will be Vancouver Sun Swim lessons at Kerrisdale this year which will free Friday mornings.

In regard to Swimming Program, it was noted that Mrs. B. Pat Bowes who was Aquatic Director at Kerrisdale passed away recently. Accordingly a donation will be forwarded to the Canadian Cancer Society.

Annual Meeting - Wednesday May 28th. Dr. Eric Broom, Associate Professor of Physical Education and Recreation at U.B.C. will show slides of European recreation facilities.

May 14th - 730 pm - Get-together for Directors at Mrs. Eaton's home.

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ARENA COMMITTEE REPORT

Mrs. Drake reported on the meeting held last week (April 2) wherein it was indicated that Parks Board wish to include representatives on the Arena Advisory Board from Dunbar and Kitsilano as well as Kerrisdale. Present plans call for a committee of ten people. Dr. Bachop advised plans have not been finalized and there will be a discussion of terms of reference with Allan Bennett when he recuperates sufficiently following surgery.

ELECTIONS - Names to Marion Drake, please.

Whereupon motion for adjournment was received.

Minutes of the Committee of the Whole, convened immediately.

ASSISTANT DIRECTOR - Mrs. Eaton introduced Earl Erickson to the meeting, our newly appointed Assistant Director and soon to be Acting Director. He expressed appreciation for the Society providing coverage for his trip to the B.C.R.A. Convention in Kelowna and gave an interesting report on the sessions attended.

SUMMER PROGRAM - Earl Erickson reported on summer program as presently being formulated - outdoor trips, trips to various spots of interest in the City for children; gym program and some new programs which will require supervisory fee. Board was asked if they wished to become involved and accordingly it was moved by C. MacKeracher, seconded by M. Neilson that up to \$ 1000 for summer program be authorized as a preliminary budget item, as in past years.

The program committee will be meeting on Tuesday April 15th and Mr. Erickson and Mrs. Eaton will attend. Suggestion that equipment available at Prince of Wales Secondary School might be obtained for summer "wilderness" program. To be discussed further.

PRESIDENT'S REPORT - Mrs. Eaton reported on Convention, and particularly mentioned that funding is available for accommodation for paraplegics which might enable us to have electronically controlled sliding doors installed. This to be investigated further.

PROGRAM ADVERTISING - proposal for inclusion of advertising in fall program to offset printing costs further discussed by Mrs. Eaton. Board members asked to assist in obtaining advertising. Mrs. Roberts is in charge of this matter.

LIFE MEMBERSHIP - to be given to Mrs. Dorothy Goldrick who has now retired from community centre work where she has been an active drama teacher. Letter of appreciation to be sent together with membership.

MEMBERSHIP CARDS - two years' supply of present cards is on order. Suggested we review this matter again with a view to improving system.

RENOVATIONS - Mrs. Brown to investigate possibilities of having work done (panelling in Room 16) as approved at March meeting.

BUDGET - finance committee recommends an increase in activity fees in order to offset increasing expenditures.

RENTAL INCREASES - letters will be written to long-term renters advising of revised rental structure.

SPECIAL EVENTS COMMITTEE - Mrs. Primeau and Mrs. Dupby reported on a mural that would be available at no cost for hanging in the auditorium. Mural is a Projects Art (City funded organization to provide arts in the community) and is 7'x11', painted on canvas. Pictures were shown on slide projector. Mrs. Dupby will obtain information regarding costs, insurance required, etc. so we may obtain full permission from Parks Board.

SWIMMING POOL COVER PROJECT - Miss Asuma showed exciting plans provided by Dave Backstrom of Parks Board showing cover, increased shower facilities for the pool. To be discussed at length by our Board and Parks Board. Letter of thanks to D. Backstrom.

Meeting adjourned at 11:20 p.m.

4/14/75  
Joanne Eaton pres.  
L. Macdonald  
Rec. Secy.

KERRISDALE COMMUNITY CENTRE SOCIETY

Minutes of the Board of Directors Meeting held in the Board Room of the Community Centre on Wednesday, June 25, 1975.

Chairman - Harvey Webb, Vice-President.

Present: Mrs. R. Primeau (Past Pres.); Mrs. H. Roberts (Vice-Pres.); Allan Hare (Secretary) E. P. Kinney (Solicitor); Directors C. MacKeracher, Mrs. M. Drake, A. Bennett, W. J. Wood, Mrs. M. Dupley, John H. Carr, Harry Ross, Lin Beattie; Committee Members Mrs. D. Pinkham, Mrs. E. Joyce Flynn.

Excused: Directors Mrs. Joanne Eaton (Pres.), David Howden (Treasurer); Mrs. Myrna McTaggart, Warren Scott.

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The meeting was called to order at 8 p.m. New Board and Committee members were welcomed by the chairman.

OPERATING AGREEMENT - the draft of proposed operating agreement between the Society and the Parks Board was reviewed by the Society's Solicitor E. Pat Kinney. Accordingly it was regularly moved and seconded that the original and two copies of the agreement duly signed be forwarded to the Parks Board with an accompanying letter advising that the draft confirms conversation held with Mrs. Eaton in this regard.

SQUASH - it was moved by Allan Hare and seconded by Mrs. Primeau that the recommendation of the Executive that squash fees be increased to 50¢ from the present 25¢ effective September 1st. Motion carried.

CORRESPONDENCE -

Letter from Chairman May Brown announcing new senior staff position of "DIRECTOR OF COMMUNICATIONS" which has been awarded to Marshal Smith. Accordingly, Mr. Smith's present position of Director of Recreation Services will be advertised in the civic service and throughout Canada.

Letter from Chairman May Brown dated May 28th advising the matter of increased rental from Health and Library Units is being pursued.

MEETING FORMAT - dates and procedure to be considered by the executive on motion of H. Roberts, seconded by R. Primeau. Recommendations to be brought to Board Meeting.

Motion for adjournment received at 8:25 p.m.

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MINUTES OF THE COMMITTEE OF THE WHOLE MEETING, held at 8:30 p.m. Attendance as at the Board of Directors Meeting. In addition to those named above, Centre Director Earl Erickson and Area Manager Miss Dorothy Asuma also attended representing Parks Board.

REPORT OF CENTRE DIRECTOR:

Meeting with School Board - Earl Erickson reported that he had met with Mr. Jack Cooper of the Community Education Services Department of V.S.B. at 1:00 p.m. June 19th.

The Continuing Education Department has established Point Grey Secondary School as a Continuing Education Centre and offers a woodworking program at Point Grey. In order to open Magee Secondary School to offer such a program on behalf of the Community Centre, the V.S.B. would contract out for instructors and the Centre would have to pay all costs. The program at Point Grey is offered city-wide; our program at Magee would be offered to Centre members.

It was moved by A. Hare and seconded by P. Kinney that the V.S.B. be approached regarding a Father & Son Woodworking Program to commence in January, the letter to be directed to Dr. Wormsbecker with a copy to Mr. Cooper. Motion carried.

Kerrisdale School Program - Earl Erickson reported that a program for 8 to 13 year olds of sports and games has been set up at Kerrisdale

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CENTRE DIRECTOR'S REPORT (cont'd)

School to commence in September, 6:30 to 8:30 p.m. Tuesday and Wednesday evenings. The Community Centre will provide the staff. Any fee structure and all details to be finalized between Dr. Staley (Principal at Kerrisdale) and Centre Director.

Use of V.S.B. Equipment - Earl Erickson reported that his discussions with Mr. Cooper insofar as using school equipment for outdoor summer program was not too successful as Mr. Cooper explained that the two summer months are used to repair, replace and generally update such V.S.B. equipment.

However, if possible, the Board would like to obtain such equipment and it was moved by Allan Hare and seconded by W. Wood that the Board write to the School Board referring to the discussion between Messrs. Cooper and Erickson and ask if we might obtain outdoor education equipment for summer program as a result of their meeting, on the understanding that the Centre would return such equipment in the condition in which it is received. Motion carried.

Destroying Receipts - Earl asked for authority to destroy receipts up to April 30, 1974. This will be taken up by the Executive through the Tax Department.

Salary for Ruth Caley - Mrs. Caley, Senior Citizens programmer, will be paid from Parks Board part-time funds from July 2 to August 8. Accordingly it was moved in answer to request of E. Erickson that her salary of \$ 345 from August 11 to 29 be paid by Society. Motion by C. MacKeracher, seconded by A. Bennett. Carried.

Fencing Mirrors - Earl was given permission on motion of A. Bennett seconded by M. Dupley to sell second-hand old stock of fencing mirrors which are being replaced by Parks Board.

Program Distribution - the Postmaster at Station E will be contacted with regard to slow delivery of Summer Programs. Centre Director was given assurance they would be handled in two or three days but it appears to be taking up to two weeks.

Salary for Night Secretary - Mrs. M. Cornwall was hired November 6, 1974 and her salary was due for review after three months but this has not yet been done. D. Howden, Treasurer, will be advised.

Fall Program - to go to printer 1st week in August. Program Committee holding a meeting at 7:30 p.m. Wednesday July 2nd.

Bingo - some problems have arisen regarding the Bingo on Thursday in that the games are still in progress after 10:30 p.m. This matter will be handled by Mrs. Primeau (Special Events) and Vice-President Mrs. Roberts.

Departure of Earl Erickson - Mr. Erickson read a letter from himself to the Board advising of his departure September 1st as he has been accepted at the University of Oregon in Eugene to complete his studies toward a Bachelor of Science in Recreation. Regrets at his departure were expressed and wishes of good luck in the future.

N.B. { Open House - SATURDAY, SEPTEMBER 13 and SUNDAY (EVENING) Sept. 14. All directors were asked to keep these days open to assist as much as possible. *Registration Day!*

This concluded the Centre Director's Report.

FINANCE - report approved as prepared by Accountant showing expenses and receipts for the month of May, 1975.

REPORT OF AREA MANAGER -

Miss Asuma expressed regret at the loss of Earl Erickson and reported that Bonnie Wunderly will assume his position on a temporary basis but it is anticipated that the four area manager positions will be established by that time and Miss Asuma will be more assured of her own role in Parks Board Management.

Rentals - Miss Asuma expressed doubt that we would obtain any

...continued

(Area Manager's Report cont'd)

further rental monies as a good portion of the rent for the facilities which goes directly to the Parks Board is used for maintenance -- for example, \$ 1900 was used for window replacement and an amount of \$ 1100 has just been required for replacement of stair treads leading to the library facilities. Also, it has been established that the parent bodies contributed to the capital costs of the building at the time of construction.

Miss Asuma spoke briefly regarding the death of Mrs. Marg McLean, a respected member of our community and long time helper at Registration Days. Flowers were sent to Mrs. McLean during her last illness by the Board of Directors.

ADVERTISING - Helen Roberts reviewed the situation regarding selling advertising to offset the cost (\$1900 approximately) of printing of the fall program. \$ 815 has been sold and another \$ 370 is probable. A full page has been sold for Arena scheduling. The directors were given copies of list containing names of prospective advertisers and those already sold and asked to get busy.

ARENA COMMITTEE - Allan Bennett explained that the Parks Board has now determined that there will be a committee of seven members - four from Kerrisdale (A. Bennett, M. Drake, M. Dupley and W. Wood) and also an area representative from Marpole, Dunbar and Kitsilano. Allan will continue to report to the Board regarding this meetings, although they will no longer form part of the Society business, but only as continuing liaison with the Arena and Parks Board.

SWIMMING POOL - Harvey Webb reported that we have 360 swimmers registered in various programs, with 218 of these registered in the first session and the likelihood that many of that 218 will repeat in second or third sessions. This compares favourably to total registration of 447 in 1974. 58 registrants in Swim Club.

In answer to question regarding some children not being accepted for Swim Club, Mr. Webb explained that a child must meet certain qualifications for the Swim Club and there were some applicants who required a good deal of instruction to meet these requirements and they were therefore encouraged to join the lesson program first.

School Swim Program - this new program has been extremely well accepted and a letter from the Principal at Guilchena indicates he is urging the school board to carry it on again next year.

Harvey Webb was thanked for all his work on the Committee.

INSURANCE - Miss Asuma is arranging a meeting with Freeman Stewart (Claims) and Terry Gannon (Insurance Dept. City Hall) at 2 p.m. July 3rd at Kerrisdale Centre to discuss all angles of coverage for staff and children participating in programs, particularly away from the Centre. Pat Kinney will attend on behalf of the Board.

SWIMMING POOL COVER - Harvey Webb and Miss Asuma both spoke of the fine presentation by Mrs. Eaton on June 16th of the brief concerning the proposal to cover the swimming pool. The Commissioners have asked that the matter be investigated thoroughly.

DIRECTORS NAMES ON FALL PROGRAM - it was moved by John Carr, seconded by M. Dupley that the names of all directors of the Society be shown on the fall program. Motion carried by a majority vote.

Motion for adjournment was received at 10:00 p.m.

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*Ly 11/1/76*

*Louise M. Pinkham  
Recording Secretary*

KERRISDALE COMMUNITY CENTRE SOCIETY

Minutes of the Meeting by the BOARD OF DIRECTORS, held in the Community Centre, 5851 West Boulevard, on WEDNESDAY, JULY 23, 1975

Chairman - Mrs. J. Eaton

Present: Directors: Lin Beattie, Allan Hare, Marion Drake, R. Primeau, Helen Roberts, M. Dupley, Warren Scott, H. Webb, H. Ross, D. M. Howden, J. H. Carr and Committee Member Mrs. D. Pinkham.

Excused: Mrs. Joyce Flynn, Mr. Allan Bennett, Mrs. McTaggart, Chas. MacKeracher, W. Wood.

Absent: Mrs. Margy Brown, Pat Kinney.

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The meeting was called to order at 8 p.m. Minutes of the previous meeting were approved as circulated.

Letter of resignation as Recording Secretary was received from Mrs. Macdonald. It was moved by D. M. Howden and seconded by Lin Beattie that the resignation be accepted with regret and that Mrs. Macdonald be asked to serve as a member of the Board. Carried. Secretarial duties - arrangements are being made to have Mrs. Doris Pinkham take notes during the meetings with typing of the prepared minutes being done in the office.

Mrs. Cornwall, evening secretary, will have salary increased 12% from May 1st.

Salaries of all Society personnel will be reviewed September 1st.

FINANCIAL STATEMENTS - D. M. Howden reviewed June statement which reflect high revenue due to registration for summer program.

AIR CONDITIONING - matter of air conditioning of Centre Director's office to be discussed with Parks Board. It was moved by A. Hare and seconded by M. Dupley that the Chairman of the Building Committee be authorized to spend up to \$ 50 (if necessary) for installation. Carried by a majority vote.

SCHOLARSHIP FUND: Mrs. Eaton reported on presentation of scholarship at Point Grey Graduation Ceremonies on June 6th. Letter of appreciation has been received from recipient John de Bruyn.

SWIMMING POOL COMMITTEE - Chairman H. Webb thanked Chas. MacKeracher and Harry Ross for the hours of help they have given in handling registration by attending at the Centre almost daily. Mr. Webb also outlined figures and receipts for program which presents an optimistic financial picture. School Board rentals in June will also reflect financial gain. Aquatic Director Monique Vonk's June salary will be charged against this rental. Allan Hare reported he had received favourable comments from Point Grey staff regarding this program and a letter has been received from Quilchena Elementary School.

In answer to suggestion from Chas. MacKeracher, Mr. Webb reported that Miss Vonk will be requested to assume the position of Aquatic Director in 1976.

ARENA REPORT - Mrs. Drake confirmed that Allan Bennett has been requested to chair Arena Committee in its new format with representatives from various areas.

ADVERTISING - Mrs. Roberts reviewed sales of advertising in fall program which now total \$ 1905, leaving an amount of \$ 517 (\$2422 total cost of 12,000 program) to be either sold or paid from Society funds.

This concluded business of the Board of Directors

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REPORT OF CENTRE DIRECTOR:

Earl Erickson reported on summer program activities. He first expressed appreciation to Monique Vonk and to Harvey Webb for the excellent pool program which has been offered. (An excellent diving program has also been included).

Centre Director asked for opinion regarding scheduling of Pre-Ski program, Wednesday Badminton and Mens Cosom Hockey. After some discussion it was decided that it would be too late in the year to advise the Wednesday Badminton Club that the program was being replaced and determined to schedule Cosom Hockey and Pre Ski Conditioning on Thursdays, the Hockey to be temporarily discontinued during the September 24 to November 5 pre-ski conditioning program.

With regard to distribution of fall programs, Lin Beattie volunteered to find out how hydro bills are being distributed. Peachey Advertising will also be contacted.

Centre Director also reviewed summer Outdoor Programs involving Manning Park overnight trip which was a fantastic success; next week there is an overnight bicycle trip to Saltspring Island.

REPORT OF AREA MANAGER - Miss Asuma reviewed letter from Parks Board regarding Metropolitan Health Rentals.

Also, Miss Asuma reported that \$ 1200 is owing to the Society for rental from July 1974.

\$ 1700 from our reserve fund will be used for redecorating. A colour scheme will be worked out in this regard.

STAFF - Miss Asuma's position remains unclear at this time and it was moved by D. M. Howden and seconded by Mrs. Duply that a letter be written asking regarding replacement for Director E. Erickson and also seeking clarification of Miss Asuma's position; requesting that a replacement be made for Mr. Erickson prior to his departure, as he has given two months notice of his intended move to Oregon State University. (Note: Mrs. Eaton taking this up directly with both Len Ryan and Commissioner May Brown).

CONTRACT FIRING - letter in this regard from Mr. Len Ryan to be turned over to Solicitor Pat Kinney.

ACCOUNTANT - our Accountant Don Ashton is on leave of absence plus annual vacation. It was moved by D. M. Howden and seconded by R. Primeau that Miss Hazel Merry, Parks Board Secretary, be given \$50 for performing necessary cheque writing and postings during this time. Motion carried.

FINANCE (BUDGET) David Howden presented figures of budget which has been proposed for 1975-76 operation. It was moved by D. M. Howden and seconded by L. Beattie that activity overburden be changed to 20% in order to help offset some of proposed deficit. There was also lengthy discussion regarding an increase in fee structure.

After various proposals were heard it was decided on motion of L. Beattie, seconded by M. Drake, that executive be empowered to carry out decision reached at their meeting July 30th with regard to fee structure. Motion carried.

Motion for adjournment was received at 10:30 p.m.

*July 24, 1975*

*Doris M. Pinkham  
Recording Secretary*

KERRISDALE COMMUNITY CENTRE SOCIETY

Minutes of the Meeting of the Board of Directors, held in the Board Room of the Community Centre, 5851 West Boulevard, on Wednesday, August 27, 1975.

Chairman - Mrs. J. Eaton.

Present- Directors: Lin Beattie, Allan Hare, Marion Drake, Rusty Primeau, Helen Roberts, Margaret Dupley, Warren Scott, Harvey Webb, Harry Ross, Dave Howden, Pat Kinney, Allan Bennett. Committee Members: Joyce Flynn, Doris Pinkham.

Excused: W. Wood, J. Carr, M. Brown, Chas. MacKeracher, M. McTaggart.

The meeting was called to order at 8: P.M. Minutes of the previous meeting were approved as circulated.

There was no business arising directly out of the Board minutes.

FINANCE: Statements next meeting when accountant returns from vacation.

PAINTING: The breezeway, lounge and hall need to be painted. ESTIMATE OF COST \$2,500. - \$1,700. from rentals of the library and health unit can be used for painting. The cheapest estimate was \$2,500. from Mr. Brown, including ceilings.

Money from the Bingo is to be used for maintenance of the building. This amounted to \$491. to the end of July.

It was moved by Alan Bennett, Seconded by Dave Howden, that the Building Committee be empowered to act on whatever funds are available (\$2,191.) for painting. Carried with Allan Hare registering an abstention.

Increase in Membership Fees - It was decided that the Membership Fees should be increased as follows:

Individual memberships	from	\$3.	to	\$5.
Family	"	"	\$6.	to \$8.
Childrens	"	"	\$2.	to \$3.
Old Age Pensioners	-			No Change.

With the anticipated number of memberships this worked out to \$200. - \$300. more than the projected expenses.

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Minutes of the Committee of the Whole August 27, 1975.

Attended also by Parks Board Staff - Bill Cook, E. Erickson & Bonnie Wunderly.

Minutes of the meeting of July 25th were approved.

Report of Rentals: Helen Roberts reported that rental notices have been sent out, but not all returns have been received. There have been some complaints. The Chrysanthemum Society objected to having no refreshments during August, but their contract runs from September to June. No food is to be provided this year. Contracts are to be settled up for each group.

Afternoon Bridge Club - fees reduced. African Violet Society; Numismatic & Camera Clubs - all set up with full contracts.

The Fencing Room is to be rented for Ballet at the same rate as Room 16 (There is a 25% discount for full year contracts.) Practice bars are wanted and the Fencing Group is to be consulted about this.

Political groups wishing to rent, for open public meetings, must go through the Parks Board. No big rallies are permitted without Parks Board approval.

Programme Report: The copies are ready. So far \$975.00 of total of \$1,905.00 has been collected from the advertisers.

Registration Days: The largest registration days of the year are September 13 and 14th. Persons wishing to register for classes will enter through the main doors. Hockey registration is separate and will be funnelled into the auditorium. As people come through they will be asked for their membership cards and "Free" and "Fee" classes will be separated. Five cashiers will be required and Bonnie will get in touch with the instructors to see how many can be available to help with registration.

Each board member is to bring a loaf of sandwiches.

Arena Committee: Alan Bennett reported on the meeting held on August 26th. The Summer Hockey School and Figure Skating School started on August 3rd. Regular skating starts on September 8th. A skating show "The New Generation" will be at the Arena September 5th & 6th. Tickets are on sale at Eaton's office. Four new members will be added to the Arena Committee: one from the Dunbar Community Centre, one from the Marpole Community Centre, one Kerrisdale resident at large and one undetermined. These are two-year appointments. The Roadograph is to be put up again.

An interest has been shown in Junior Lacrosse for next summer.

Centre Director's Report: Earl Erickson reported that Bonnie Wunderly is to be Assistant Director.

The Fall Program is satisfactory and will be distributed by Peachey's for \$40.00 per 1,000. The area to be covered is bounded by Granville on the East, Balaclava on the west, King Edward on the north and 49th from Granville to Angus, thence along Marine Drive on the south.

A letter was received from Dr. Dr. Wormsbecker with regard to outdoor camping equipment. It is not feasible for the School Board to provide it.

Woodworking Program: Magee School is not a night school so the principal would have to be approached individually. It would be necessary to hire an extremely highly qualified director. Liability insurance would be very expensive.

Two sewing machines are needed for Children's Sewing Classes. It was decided to place an article in the Courier for used machines.

Salaries and Rates of Pay for Society personnel:

Kay Miles: She works four hours a day for the Parks Board (total 614) and three hours a day are made up by the Society. The total is \$200. Earl Erickson recommended that her salary be reviewed on September 1st.

Ruth Caley: Will start on Sept. 2nd at the rate of last fall

Engraving or printing of a name plate for Bonnie Wunderly will be 10% cheaper if the order is placed before September 1st.- to be arranged.



The higher cost of activities compared to last year is due to the fact that no surcharge of 20% was charged last year.

The Program Committee was asked to analyze the situation as to Classes that are breaking even, those that are making money and those that are losing money, with a view to cancelling those which are not self-supporting.

People can cancel out after one class and it was moved by Alan Hare, seconded by Warren Scott, that a charge of \$1.00 should be made for such a withdrawal. Carried.

The new Acting Area Manager will take Dorothy Azuma's place until the end of September, Joe Collato is a trainee with the Parks Board and is due to commence at Kerrisdale shortly.

It was suggested a meeting should be held between the Parks Board and the Presidents of all the Community Centres.

Contracts are being looked at by the Parks Board as to whether there should be agreements for all Associations, separate contracts, or a combination of both. The Presidents' Meeting favoured a combination. The Associations are being involved in hiring of personnel for their own Centres, with the Parks Board having the final say.

Swimming: Harvey Webb reported there were 712 registrations over the three sessions. 130 registered for Adult Swimming at noon, and Mothers and tots. Full report September meeting.

Maintenance: (Air-conditioning of Director's office)- Warren Scott reported that an 18,000 B.T.U. unit would cost \$350.00 installed. This would have to be approved by the Parks Board. The President suggested a meeting of the Maintenance Committee with Dorothy Asuma and herself.

Contract Hiring: Pat Kinney reported that our Society does not, but Dunbar and Burnaby do. This would save us 4%, but there could be a taxation problem. Some instructors are under contract, but most are not, and it was decided to let the individual instructors decide with the Executive Committee.

Social Events: Rusty Primeau reported that plans are being made for a Halloween Party at the Centre.

Publicity: Marion Drake submitted to the Courier the Skating schedule and a reminder for people to buy their Centre memberships early.

The Meeting adjourned at 10: o'clock.

*Doris M. Pinkham*  
Recording Secretary

*6/17/76*

KERRISDALE COMMUNITY CENTRE SOCIETY

Minutes of the Meeting of the Board of Directors of the Kerrisdale Community Centre Society, held in the Board Room, 5851 West Boulevard, on WEDNESDAY, SEPTEMBER 24, 1975, at 8:00 P.M.

Chairman - Mrs. J. Eaton

Present: Directors: C. MacKeracher, Marion Drake, H. W. Ross, Lin Beattie, Dave Howden, Myrna McTaggart, Harvey Webb, Allan Hare, Helen Roberts. Committee Member Doris Pinkham. Miss Dorothy Asuma, representing Parks Board. Mrs. Margaret Halvorsen, member Swimming Pool Committee.

Excused: Mrs. Joyce Flynn, John Carr, Margaret Dupley, Margy Brown, Rusty Primeau, W. Wood.

Absent: Pat Kinney, Allan Bennett, Warren Scott.

It was moved by Mr. MacKeracher, and seconded by Harvey Webb that the Minutes of the previous meeting be adopted as circulated. Motion carried.

FINANCE: Mr. Howden distributed copies of the Statement of Operations for the three months ended July 31, 1975. It was moved by Mr. Howden, seconded by Mr. Beattie, that the report be adopted. Carried.

Statement of Operations for the four months ended August 31, 1975 were then distributed and it was moved by Mr. Howden, seconded by Mr. Hare that it be adopted. Motion carried.

BANKING COSTS: To the end of August there is an overdraft of \$2,000 which liquidated itself in September. As the result of registration, by September 22nd there was \$ 26,000 in the Bank with no expenditures. It has been customary in the past to put the surplus into short term notes of 30 and 60 days. It was moved by Mr. MacKeracher and seconded by Mr. Beattie that this be done. Motion carried.

SALARIES: As of September there is a 12% increase for staff paid by the Society. Staff will be paid by the Society until the LIP grant comes through. Dorothy Asuma recommended that we reduce our request for five persons to three. If the salaries amount to more than \$115 a week the Society might have to make up the difference. It was moved by Mr. Howden, seconded by Mr. Webb, that all staff salaries be increased by 12% as of September 1, 1975. Carried.

It was moved by Mr. Howden and seconded by Mr. MacKeracher that the suggested salary adjustment for Mrs. Cornwall be held in abeyance for three months until any additional work load can be assessed. Motion carried.

SWIMMING POOL PROGRAMME: Mr. Webb circulated copies of the Swim Committee Report showing expenditures of \$ 6,807.69 and income of \$ 7,874.50, leaving a profit of \$ 1,066.81. A bill for \$ 161.55 for lifeguards was received from the Parks Board, which will reduce our profit by that amount.

A total of 2,864 persons took part in the Swim Programme. It was suggested that a detailed report be made of this year's programme for future reference.

A vote of thanks was given to Messrs. Webb, Ross and MacKeracher and Mrs. Margaret Halvorsen for their excellent handling of the Swim Programme.

PROGRAMME - Allan Hare reported that annual Provincial Reports have not been filed in Victoria in accordance with the Societies Act for several years. This will be rectified immediately.

The Programme Committee Meeting is to be held at 7:00 p.m. on the same evening as the Board Meeting.

The Staff will be asked to include the Programme Committee when arranging the fall and winter schedules.

The committee wishes to obtain a copy of each Community Centre program in the Vancouver area.

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September 24, 1975

RENTALS - Mrs. Roberts reported that the final cost of the Programmes is \$ 2,547.55 due to the extra page which had to be added. \$ 1,395.00 has been received so far leaving \$ 440.00 still outstanding from sales of advertising. Total advertising sold is \$ 1,835.00 which leaves a balance of \$ 712.55 to be paid by the Society.

The Chess Federation wish to hold the Junior Chess Championship on Saturday and Sunday, October 25 and 26 from 9:00 A.M. to 6:00 P.M. without any rental fee. The B. C. Chess Federation sponsors this event and they would require room for up to 50 persons. Rooms 7 and 8 would be involved. If a charge is made for rental, the Chess Federation would have to charge the students; if no charge then the people taking part would be charged an entry fee of \$ 3.00 - one half for prizes and one-half as a donation to Larry Andrews, Centre Custodian, for his services on Sundays. It was moved by Mrs. Roberts and seconded by Mr. MacKeracher that the use of available space be donated to the Chess Club on those days. Motion carried.

The Catholic Church wants a room every Monday night from 7:00 to 8:30 p.m. for Cubs at no rental. Room 18 is probably available. but in the past it has been used by the Camera Club and they might want it. Scout House has funds available to rent space for their groups and will be contacted by Mr. Beattie. If the room is available it could be rented at the regular rate until December.

PAINTING - Mr. Frew quoted \$ 2,500 which is within \$ 100 of our share of the Bingo money. The Union then interfered and quoted \$ 4,000.00. The Parks Board staff will do the job for \$ 2,850.75 of which the Parks Board will pay \$ 1,700.00. It was moved by Mr. Howden and seconded by Mr. Beattie that Parks Board staff be used. Carried.

ARENA COMMITTEE - there will be a meeting of the Committee on Tuesday, October 7th which will include three new members, one each from Kitsilano, Dunbar and Kerrisdale.

CENTRE DIRECTOR'S REPORT - Income from registration days amounted to \$ 20,000.00, down about \$ 2,000.00 from last year. Family memberships are up considerably. About twenty classes have been cancelled through lack of interest. Soccer registration is up to 500, including 100 girls. It was moved by Mr. Hare, seconded by Mrs. Roberts that staff be thanked for their work at registration. Carried.

SPECIAL EVENTS- A meeting is to be held with Bonnie Wunderly, Acting Director, her assistant Joe Collatto, Miss Asuma and Mrs. Primeau and her committee to work out details of the Halloween parties. Money has been budgeted for decorations, prizes, etc.

It was moved by Mr. Howden and seconded by Mr. Webb that a vote of thanks be given to Shelagh Macdonald in appreciation of her years of excellent service. Carried.

The meeting adjourned at 10:00 p.m.

*Doreen M. Pinkham*  
Recording Secretary.

*L. H. 12/1/75*

KERRISDALE COMMUNITY CENTRE SOCIETY

Minutes of the Meeting of the Board of Directors of the Kerrisdale Community Centre Society, held in the Board Room, 5851 West Boulevard, on Wednesday, October 22nd, 1975, at 8:00 P.M.

Chairman: Mr. H.J. Webb

Present: Directors: Rusty Primeau, Myrna McTaggart, H.W. Ross, Margy Brown, Dave Howden, Helen Roberts, Lin Beattie, John Carr, Pat Kinney, Chas. MacKeracher, Allan Hare, Margaret Dupley, Allan Bennett,  
Committee Members: Joyce Flynn, Doris Pinkham, Miss Dorothy Asuma, representing the Parks Board.

Excused: Marion Drake, Joanne Eaton.

Absent: Bill Wood, Warren Scott.

It was moved by Mr. Howden and seconded by Mr. MacKeracher that the Minutes of the previous Meeting be adopted with the following amendments:

Under "Salaries", "Staff will be paid by the Society until the LIP grant comes through" be amended to "Ruth Caley will be paid by the Society until and if the LIP grant comes through". "If the salaries amount to ..." be amended to "If the salary amounts to ....".

In the last paragraph of the Minutes Mr. Howden's motion is to be enlarged by the addition of the clause "and an amount of up to \$50.00 be spent on a gift for her."

Carried.

It was moved by Mr. Hare and seconded by Mr. Beattie that all extra Society work be given to the Recording Secretary, who would decide priorities and authorize any necessary overtime for Mrs. Cornwall. The motion was withdrawn and the question of overtime was referred to the Executive for handling.

PROGRAMME: It was moved by Mrs. Dupley and seconded by Mr. Ross that the sum of \$712.55 be paid by the Society to cover the extra cost of the Fall Programme. Carried.

FINANCE: Copies of the financial report for the five months ended September 30, 1975, were handed around and it was moved by Mr. Howden and seconded by Mr. Hare that the report be adopted as circulated. Carried.

CORRESPONDENCE: A letter was received regarding holiday pay from January 1 to August 31, 1975, for Mrs. Shelagh Macdonald. It was moved by Mr. Hare and seconded by Mrs. Primeau that holiday pay of \$82.44 be paid. Carried.

A letter from Mrs. Judy Paley requesting a membership refund of \$8.00 as she and her husband are unable to play squash this season. It was moved by Mr. Howden and seconded by Mrs. Brown that a refund be made. Carried.

A letter was received from the Vancouver Resources Board regarding a meeting on October 21, 1975, in connection with the Task Force on Community Recreation Services.

It was moved by Mrs. Primeau and seconded by Mr. Beattie that the Meeting adjourn. Carried.

COMMITTEE AS A WHOLE

ARENA: Mr. Bennett reported on a meeting held on October 8, 1975, when Commissioner, May Brown, introduced three new members-at-large: Salley Fotheringham, Joe Loughlin and Jack MacPherson. Their terms are for two years. Mr. Bennett was elected Chairman of the Committee, which has full authority to handle all matters pertaining to the Arena.

PROGRAMME:

The Sketch Club is autonomous and the Badminton Club would like to be. We have also been approached by a Concert Band group who want free rental and they would also be autonomous. It was recommended that a general policy be established after ascertaining how other Centres handle such requests, and a list of qualifications for free rental be set up.

It was moved by Mrs. Primeau and seconded by Mrs. Brown that the staff be asked to co-operate in preparing a questionnaire to be circulated in Magee and Point Grey Schools in order to encourage Teen-age participation in Community Centre activities through learning of their interests and suggestions for classes. Carried.

PUBLICITY:

Mr. Carr reported that information had been sent to the Courier regarding our Hallowe'en parties for small children on October 31st.

BUILDING: Painting is in progress on the interior of the Centre.

SWIMMING:

It was moved by Mrs. Dupley and seconded by Mr. MacKeracher that \$5.00 be sent to the Red Cross Society to settle their account. Carried. The first meeting of the Swimming Committee will be held in January 1976.

SPECIAL EVENTS: It was moved by Mrs. Primeau and seconded by Mrs. Brown that up to \$200.00 be spent on the Hallowe'en parties. Carried.

RENTALS: Mr. Beattie reported that Scout House cannot pay for the rental of accommodation for Cubs and Scouts.

The Junior Chess Championships are being held at the Centre this weekend.

JOB DESCRIPTION: It was moved by Mr. Hare and seconded by Mr. MacKeracher that a Manual outlining the functions of the Officers and Executive be prepared for future reference. Carried. Mr. Hare volunteered to do this work.

PROGRAMME DISTRIBUTION: It was moved by Mr. Howden and seconded by Mr. Hare that a letter expressing our dissatisfaction with their distribution accompany our cheque being sent to Peachey's. Carried. Because of unsatisfactory performance other arrangements will be made for next time.

BONNIE'S REPORT: Activity revenue from the Fall Programme is \$25,141.65. The overhead is being calculated, and surplus, if any.

LONG-TERM RENTALS: These receive a 25% discount. It was moved by Mrs. Roberts and seconded by Mrs. Primeau that "long-term" is to consist of ten or more regular sessions spread over ten weeks or ten months during the year. Carried.

MEMBERSHIP REFUNDS: More requests for refunds have been made this year than previously. Our policy has been that a refund is to be made only if a class is cancelled through lack of interest, or if those on the waiting list of a class cannot be fitted in. In future special requests for refunds due to extenuating circumstances must be submitted in writing to the Association, and the Executive will decide on their validity.

FIELD HOCKEY: Shirts and socks have been ordered but there are no funds for skirts. Interest in field hockey is declining as more girls are signing up for soccer.

A letter was received from the Yoga Teachers' Group thanking us for the use of the Centre for the Yoga Workshop and enclosing a donation of \$50.00 in appreciation. It was moved by Mr. Howden and seconded by Mr. Beattie that this money be used for our Hallowe'en parties and that a letter be sent to the Yoga Teachers' Group thanking them and telling them of our decision. Carried.

OFFICE: The stenographer's chair needs replacement for \$76.00 or upholstery for \$20.00. It was moved by Mr. Bennett and seconded by Mrs. Dupley that the chair be reupholstered. Carried.

Programme Evaluations: Questionnaires have been prepared to hand out in classes regarding courses, instructors, etc.

It was moved by Mrs. Brown and seconded by Mr. MacKeracher that the Centre be locked up at 6:00 P.M. on Hallowe'en evening. Carried.

New Business: Mrs. Dupley reported that some boys on the hockey programme belong to the Dunbar or Kitsilano Centres and asked whether they should have to join Kerrisdale as well. Mr. Bennett will look into the matter and report back.

Miss Asuma reported that emergency lighting is to be installed by the Parks Board.

The local Community Resources Board will be holding elections next month. Allan Bennett reported that polling day will be November 20, with an advance poll on November 15 from 10:00 A.M. to 2:00 P.M. Nominees need five signatures to run for office.

It was moved by Mr. MacKeracher and seconded by Mrs. Primeau that the Meeting adjourn at 10:00 P.M. Carried.

*Doris M. Pinkham*  
*Recording Secretary*

*July 17/76*

KERRISDALE COMMUNITY CENTRE SOCIETY

Minutes of the Meeting of the Board of Directors of the Kerrisdale Community Centre Society, held in the Board Room, 5851 West Boulevard, on Wednesday, November 26, 1975, at 8:00 p.m.

Chairman, Mrs. Joanne Eaton.

PRESENT: Directors: Rusty Primeau, Chas. MacKeracher, Marion Drake, Lin Beattie, H.W. Ross, Dave Howden, Margaret Dupley, Myrna McTaggart, John Carr.  
Committee Members: Joyce Flynn, Doris Pinkham.  
Parks Board: Dorothy Asuma.

Excused: Helen Roberts, Margy Brown, Allan Hare, Harvey Webb.

Absent: Allan Bennett, Pat Kinney, Warren Scott, Bill Wood.

It was moved by Mr. Howden, seconded by Mr. MacKeracher, that the Minutes of the last meeting be approved as circulated. Carried. An Executive Meeting is to be called to Clarify Mrs. Cornwall's work load.

FINANCIAL REPORT: Copies of the Financial Statement for the six months ended October 31, 1975 were distributed and it was moved by Mr. Howden and seconded by Mrs. Primeau that it be adopted. Carried. Emergency lighting has been installed and the Building Committee is to be responsible for changing the batteries once a year.

A letter of resignation was read from Bonnie Wunderly, effective November 28, 1975. Joe Calado is to carry on at present, and the Board was asked to give him full co-operation.

Dorothy Asuma read excerpts from the new Agreement to be signed between our Association and the Parks Board and pointed out differences from the previous Agreement.

The Building is to be operated jointly by the Association and the Parks Board. This includes maintenance and staffing, etc. Our Association can decide whether or not to operate other recreational facilities in our area. The Kerrisdale Arena is regarded as a city-wide facility so the Centre is no longer involved in its operation.

Operating hours are to be agreed upon between the Parks Board and the Centre. Operating staff will comply with orders of the Centre.

The Parks Board will have up to three representatives when choosing senior management staff and can make the final decision.

The Parks Board and Association will prepare a Job Description manual of staff.

The Area Manager and the Association representative will prepare the Programme of Activities.

The Association shall submit within thirty days quarterly statements showing Revenue and Expenditures, and Statements for the previous fiscal year within the first quarter. The Parks Board shall submit statements of Expenditures within the ensuing quarter.

The Area Manager will attend only regular meetings.

No alterations are to be made to the Building without notification to the Parks Board.

The Meeting then adjourned.

### COMMITTEE AS A WHOLE

ARENA: Special groups representing Lacrosse, Summer Hockey School and Figure Skating each presented their views in order to decide next summer's programme. The Committee decided to have the Summer Hockey School and Figure Skating, but the Parks Board apparently prefers Lacrosse. The next meeting is December 10.

PROGRAMME: Mrs. Flynn contacted various Centres regarding their handling of special interest groups.

DUNBAR: Similar to us in having clubs. Tennis is free. TOPS group runs itself. Lapidary Club gets a free room in exchange for instructing a class. There is a 25% discount on rental fees for local groups, and long-term groups (consisting of at least four sessions), get a 60% discount.

MARPOLE: No clubs, no rentals.

KILLARNEY: Members of the Tennis and Badminton Clubs must belong to the Centre and the area. The Whist Club has free rental and a fee is paid to their Club. They make periodic donations to the Centre. A budget must be submitted. Rentals range from \$5.00 to \$40.00.

SUNSET: Not many clubs. One is Parents without Partners. A small charge is made for social groups.

A meeting is to be arranged with the Badminton Club to decide on how it is to be run in the future.

The Sketch Club is to be taken off the Programme schedule.

The question of clubs is to be referred back to the Programme and Rental Committees and recommendations are to be made regarding all clubs.

Joe Calato is to look into possible programmes for Teens.

The Programme Committee is to check into distribution of future programme schedules.

SPECIAL EVENTS: The Christmas Concert is to be held on December 5th and "Breakfast with Santa" on the 13th. Volunteers are needed to help prior to both events.

SOCCER: A Meeting was held on November 12th, at which it was decided to upgrade Elm Park by improving the fieldhouse and installing lighting.

BONNIE'S REPORT: Our LIP grant has been received, which has enabled us to hire three people. — Ruth Caley will carry on with the Retired Group, Carolyn McKenzie, a physical education teacher, will hold Mon and Tot Gym classes and an Introduction to Gymnastics class, and Dave Stewart will run the Outsetters' Club, for which ski lessons have been set up.

Response to the questionnaire regarding classes and instruction was good.

The Chinese Cooking Instructor will return in January provided the stove is repaired or replaced. —The Building Committee is to check on it.

The Yoga group has requested pre-registration in their course but this is not feasible as other groups would then expect it.

JOB DESCRIPTION: Dunbar has job descriptions.

The Board expressed their regret at Bonnie's resignation and pledged their support to Joe Calado.



COMMITTEE AS A WHOLE

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LETTERS: A letter was received from Shelagh Macdonald thanking us for our gift of a copper fondue pot.

A letter was received from Mrs. E. Rankin asking for permission to use Room 21 from January to June inclusive to give courses for Homemakers. On the recommendation of Dorothy Asuma this request was turned down.

As our next regularly scheduled Meeting would fall on Christmas Day it was decided to change the date to Wednesday, December 17th.

It was moved by Mr. Beattie and seconded by Mrs. Drake that the Meeting adjourn. Carried.

*Doris M. Pinkham*  
*Recording Secretary*

*July 17/1972*

KERRISDALE COMMUNITY CENTRE SOCIETY

Minutes of the Meeting of the Board of Directors of the Kerrisdale Community Centre Society, held in the Board Room, 5851 West Boulevard, on Wednesday, December 17, 1975, at 8:00 P.M.

Chairman: Mrs. Joanne Eaton

PRESENT: Directors: Chas. MacKeracher, Pat Kinney, H. Ross, Margaret Dupley. Dave Howden, Lin Beattie.  
Committee Members: Joyce Flynn, Doris Pinkham.

EXCUSED: Marion Drake, Rusty Primeau, Helen Roberts, Margy Brown, Allan Hare, Myrna McTaggart.

ABSENT: Allan Bennett, John Carr, Warren Scott, Harvey Webb, Bill Wood.

It was moved by Mr. MacKeracher, seconded by Mr. Ross, that the Minutes of the last meeting be approved as circulated. Carried.

REPLACEMENT OF STOVE: Lin Beattie reported that the stove is not repairable. It was moved by Dave Howden, seconded by Pat Kinney, that the President negotiate with the Parks Board for a residential type of stove for the kitchen, and that if the Parks Board will not pay for it, the Executive is to be phoned for their okay. Carried.

NEW AGREEMENT WITH THE PARKS BOARD: Pat Kinney is to be given a copy of the Agreement to check it over, and the Executive is to bring recommendations to the next meeting.

PROGRAMME: Reports have not yet been read. The Winter Programmes have been printed. It was moved by Pat Kinney, seconded by Margaret Dupley, that Peachey's distribute them. Carried. Joe is to inform them in writing of this decision.

Registration forms are to be revamped when the next Executive comes in.

SQUARE DANCING: They have been informed that they will have to sign a rental agreement and clean up afterwards. Dave Howden says they will pay \$100.00 plus 50% of the profits above that amount. Volunteers are needed to staff the checkroom, coffee bar, etc. It was moved by Dave Howden, seconded by Pat Kinney that they be given the use of the gym. for \$150.00 minimum or half the profits, whichever is greater. Carried. Cleaning and moving of chairs are to be done by us, and will be arranged by the Special Events Committee.

FINANCIAL STATEMENTS: It was moved by Dave Howden, seconded by Margaret Dupley that the Financial Statement for the seven months ended November 30, 1975, be approved as circulated. Carried.

The Meeting then adjourned.

KERRISDALE COMMUNITY CENTRE SOCIETY Cont'd 2.

COMMITTEE AS A WHOLE:

It was moved by Mr. MacKeracher, seconded by Margaret Dupley, that the Minutes of the last meeting be approved as circulated. Carried

DIRECTOR'S REPORT: Joe Calado submitted a report on activities over the past month and asked for decisions on future activities.

The Centre is to be closed during the Christmas Holidays at the times suggested in the report.

The Saturday Secretary has asked for a raise. No decision will be taken until her age has been ascertained.

Mark Shorter and Ruth Jones are in charge of the Centre when Joe is not there. The Parks Board pays their salaries. They were hired by Bonnie Wunderly. The question of public liability was brought up and our responsibility in case of an accident.

Registration Day for the Winter Programme is January 10, 1976.

The Meeting adjourned at 9:30 p.m.

*Doris M. Pinkham*  
*Recording Secretary*

*6/17/76*