

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE KERRISDALE COMMUNITY CENTRE SOCIETY HELD ON 13TH JANUARY 1999

PRESENT: Kathleen Bigsby, Chair; Marion Drake, Bill Harris, Katy Hughes, Joan Knapp, Georgia Loukas, Pat Moodley, Sharyn Romaine, Irene Ronnie, Wendy Trant, Carol Wiens, Benny Wong.

ALSO PRESENT: Stew Jordan, staff. Christine Chipperfield guest. Park Board staff: from Queen Elizabeth District: Director Liane McKenna, Operations Manager Bill Manning, Director Recreation Services Gordon Lindal

REGRETS: Peter Cook, Dorothy Kayser, Sandi McKeachie, Michael Poettcker.

ABSENT: Jason Cheung, Joyce Gordon, Linda Hodgson, Sherrill Mair, Russell Morrison.

AGENDA: Addition of Correspondence and Business Arising.

MOVED by Bill Harris, seconded Irene Ronnie that the Agenda be approved with the above additions. CARRIED.

MINUTES: Correction to minutes of 25th November 1998.

Page 2 Finance Report - Renovations to read G.I.C's not Canada Savings Bonds.

MOVED by Benny Wong seconded Sharyn Romaine that the minutes of 25th November 1998 be approved as corrected. CARRIED.

The President welcomed our guest Christine Chipperfield a possible new board member.

BUSINESS ARISING:

1. Building & Maintenance: Babies' change room in pool area has been repaired. However, it appears that the one in the Women's change room is also in need of repair and this will be attended to.
2. Adult Dance: Kathleen Bigsby reported in Michael Poettcker's absence. No other association has held a singles' dance. Dunbar did endeavour to do so, but there was little interest. Michael reported that such a dance was not viable. The Program Committee should consider some other adult event which would bring single people together, i.e. educational, arts etc.
3. ASK membership for Carpet Bowling: Irene Ronnie reported that a group membership for 5 people, covering carpet bowling and armchair travel, have been issued. The charge for carpet bowling will be 50c per person and no charge for armchair travel.
4. London Drugs: Update: No response or any contribution to our request for a donation to the renovation Fund or the request for office space for the Community Police.

CORRESPONDENCE:

Memo from Park Board informing us that Kitsilano, Killarney and Marpole had been unsuccessful in obtaining a grant from the Infrastructure Program. Kathleen feels that our local M.P. Ted McWhinney should be given credit for the fact that we did obtain a grant.

FINANCE REPORT: Benny Wong responded to minutes of 25 November 1998 and 6 January 1999.

Closing of Bank Account: Now that renovations are taking place the committee recommended closing the bank account which was opened for fund raising deposits, and transferring the balance into the general account.

Operations during September/October were on a break-even basis. Renovation fund raising brought in \$21,000, \$12,000 of which was collected through membership fee levies.

Income from operations for the first three months shows a small surplus which turned into a deficit of \$797 after paying for some equipment purchased.

Pledges to the Renovation Fund: Minutes of 6 Jan. 1999. A cheque for \$2,500 has been received from the Bank of Montreal. The Bank of Nova Scotia will be contacted regarding their pledge.

For the information of board members Kathleen requested clarification of the Society's financial contribution toward salaries. The Society pays approximately 3/4 of the cost of the following Group 1 employees - all receptionists, building supervisors, youth workers, and rentals staff for a total of approximately \$200,000, per annum, which is the highest in the city. Over and above this amount the Society also pays for the book-keeper, board secretary, Kerrisdale Soccer Club secretary, cook and dishwasher.

The average year's revenue is \$900,000 and we have a small profit margin of approximately 10%.

MOVED by Bill Harris, seconded Benny Wong that the Finance Report be accepted. CARRIED.

SENIORS' COUNCIL Irene Ronnie responded to minutes of 9th December 1998.

1. Kitchen: Meal prices were increased slightly and there has not been one complaint.
2. Christmas Day Tea: Once again a happy occasion enjoyed by all who attended.
3. Robbie Burns Luncheon: A full ceremonial occasion, including the piping in of the Haggis will be held on 21st January.

MOVED by Irene Ronnie, seconded Marion Drake that the Seniors' report be accepted. CARRIED.

INTERNATIONAL YEAR OF THE OLDER PERSON:

The Park Board is asking six associations to take park in this endeavour. The cost would be in the region of \$500 - \$1,000.

Suggested that the Artist in Residence Program play a part. It has been discussed at the Seniors; Council executive and it was felt that as we have many art programs with excellent artists our members should take be involved.

The Park Board has also requested that Kerrisdale take responsibility for opening and managing a bank account for this project.

Their will be further discussion and Irene Ronnie will report back to the board.

PROGRAM COMMITTEE: Katy Hughes responded to minutes of 6th January 1999.

MOVED by Katy Hughes, seconded Joan Knapp that the Program report be accepted. CARRIED.

BUILDING & MAINTENANCE REPORT: Stew Jordan gave a verbal report.

The committee met to discuss the trophy display cabinets. It was agreed that the idea of displaying trophies of affiliated groups had merit.. However, as renovations are at present underway it would be better to discuss this further when the building is completed and a location for the cases can be decided upon. Other matters for discussion would be design, maintenance, cost, security, regulations on what would be displayed and for how long. There will be a written report from the B&M committee which will be filed in the board room for reference.

At this point in the meeting Kathleen introduced the Queen Elizabeth District staff members.

Liane McKenna - Previously worked in the Operations Division. Liane will spent time with the City of Vancouver on the SAP program until June, during which time Gordon Lindal will handle things.

Bill Manning - will be looking after sports, playing fields, dogs on leash program etc. Bill is enthusiastic about the Communities in Bloom project

Gordon Lindal - Feels that the new system will enable Q. E. District staff to work closer with the communities and answer questions more promptly.

RENOVATIONS COMMITTEE: Kathleen reported.

The contract was awarded to Seacrest on 21st December 1998. The contractor is now on site and work has begun. Came in under budget and should be completed by the end of May. Stew feels very optimistic that things will go well.

Woodworking room - will become a multipurpose room. All equipment is stored in the Arena.

Bob Trydal will be looking after the project until it is finished.

Every second Tuesday at 3:00 p.m. there will be a site meeting to discuss the work in progress. Board members are welcome and Stew does hope that you will attend.

NOMINATIONS: Bill Harris reported.

Everything going well. We still need some nominations. Posters will be going up in the centre this coming week.

COMMUNITY RECREATION COORDINATOR'S REPORT:

Computer Programs:

RecWare and Point of Sale - up and running in the Centre.

RecWare only in the arena and Point of Sale only in the pool

We expect that all facilities will be running by September.

Some centres are having problems with the accounting package. We do not have this problem as we have our own accountant.

Staffing: Stew stressed the need to have a capable permanent staff and will ask that this be discussed by the Executive.

The Mystery Tour at Christmas: Very successful, a good time had by all. Many thanks to Stew for initiating it and the work he put into it.

OTHER BUSINESS:

Annual General Meeting 24th February 1999 in the Seniors' South Room.

Next Meeting: 10th February 1999.

MOVED by Carol Wiens that the meeting adjourn.

Meeting adjourned at 9:05 p.m.

Recorded by Sheila Forster
13th January 1999.

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE KERRISDALE
COMMUNITY CENTRE SOCIETY HELD AT 7:30 PM ON 10TH FEBRUARY 1999.**

PRESENT: Kathleen Bigsby, Chair: Peter Cook, Jason Chuang, Joyce Gordon, Bill Harris, Katy Hughes, Joan Knapp, Dorothy Kayser, Georgia Loukas, Sandi McKeachie, Sheryl Mair, Pat Moodley, Michael Poettcker, Sharyn Romaine, Irene Ronnie, Wendy Trant, Benny Wong.

REGRETS: Russell Morrison, Carol Wiens.

ABSENT: Marion Drake, Linda Hodgson.

ALSO PRESENT: Stew Jordan, Staff. Guests Ayla Akyurek, Christine Chipperfield, Anne Halfnights.

AGENDA: Addition of correspondence. Save the Children Fund.
Letter from Ayla Akyurek, Anne Halfnights, Pat Moodley, Sharyn Romaine requesting to be put on the agenda.

MOVED by Michael Poettcker, seconded Irene Ronnie that the Agenda be accepted with the above additions.

MINUTES: MOVED by Michael Poettcker, seconded Benny Wong that the minutes of 13th January 1999 be approved. CARRIED.

CORRESPONDENCE:

1. Save the Children Fund. Phone call received from Save the Children Fund that they are taking over the Royal Canadian Legion building on 42nd Avenue and leasing the top floor back to the Legion. The building will now be their western headquarters and as such will need to be rezoned. They were asking if we would have a problem with this. Parking was the only concern, but Irene Ronnie pointed out that there were 3 floors of parking beneath the building. We will let them know that we see no problems.

2. Youth Week: request that each community centre will donate \$100.00 toward Youth Week '99.

MOVED by Peter Cook, seconded Irene Ronnie that the Board of Directors approve a donation of \$100.00 to Youth Week '99.
CARRIED.

3. Association Presidents - A Progress Report: A detailed report on allocation of the 2 million dollar additional funding for community centres, approved by voters in the civic election of 16 November 1996, was included in the package. Peter Cook commented that Kathleen was the driving force behind this very successful venture and thanked her for the time and commitment she gave.

The Association Presidents will be mounting a similar campaign for additional funding for community centres in the November 1999 civic elections.

Correspondence Circulated: Information on Fundraising; Society for Children and Youth B.C.; Newsletter from Taiwanese Canadian Cultural Society.

FINANCE COMMITTEE REPORT: Peter Cook responded to statements for December 1998 and January 1999.

Total Assets as shown in the 31st January 1999 statement assure that we can meet the first phase of construction.

Year to Date figures show that we are very close to budget on income and below budget on expenses.

MOVED by Peter Cook, seconded Bill Harris that the Finance report be accepted. CARRIED.

SENIORS' COUNCIL REPORT: Irene Ronnie responded to minutes of 11th January 1999.

1. Elections to Seniors' Council: Held on 4th February 1999. A full slate of nine members needed to be elected. However, 10 were on the slate and the last two were tied in votes. Irene Ronnie requested approval of the Board that the new executive be extended to 10 members.

MOVED by Irene Ronnie, seconded Michael Poettcker that the Board of Directors approve a one year term for a 10th member of the Seniors' Council. CARRIED.

The following members were elected to the Seniors' Council:

Two year term:	One year term:
Irene Ronnie, Chair	Stephen Sothy, Finance
Vi Smyth, Vice-chair, Monarch	Bess Wayslow, Arts & Crafts
June Butler, Secretary	Mary Niblock, Kitchen
Eleanor McIntosh, Sunshine lady	Lilian Embling, Coffee Bar
Hazel Merry, Program	Virginia Genset-Jenkins,
	Volunteer Coordinator

MOVED by Irene Ronnie, seconded Georgia Loukas that the Board of Directors approve the above slate for the Seniors' Council. CARRIED.

2. Robbie Burns Luncheon: Very successful with 125 attending. Nine Volunteers received 10 year service pins at the luncheon.
3. Chinese New Year: 110 tickets have been sold for the luncheon to be held on 11th February 1999. Irene Ronnie expressed thanks to the many Chinese members who have helped with this event.

MOVED by Joan Knapp, seconded Dorothy Kayser that the Seniors' Council report be accepted. CARRIED.

PROMOTIONS & COMMUNICATIONS COMMITTEE REPORT: Michael Poettcker responded to minutes of 21st January 1999.

1. Building Grand Opening: Recommend hosting event(s) to tie in with Kerrisdale Days on Saturday 28th August 1999.
2. Wine Tasting Fundraiser: Tentative dates 15th or 29th May 1999. Kitsilano Community Centre raised \$7,000 at a similar event recently and Susan Archibald will be in touch with them.

MOVED by Michael Poettcker, seconded Sandi McKeachie that the Promotions and Communications report be accepted. CARRIED.

Peter Cook suggested that the committee consult a Consulate regarding a donation of wine.

EXECUTIVE COMMITTEE REPORT: Kathleen Bigsby responded to minutes of 28th January 1999.

Item 4: Sharyn Romaine distributed a 12 page package to board members.

Sharyn Romaine reviewed the items appearing in the first page of the package. She regretted that it had come to the board level and asked what other route should she and her fellow complainants have taken with their original concerns.

Considerable discussion took place.

Katy Hughes summarized the events; she had asked Stew to attend the 6th January Program Committee meeting to respond to Sharyn et al's. concerns (see minutes distributed 13th January). Subsequently Stew organized a meeting of interested parties for 20th January to discuss issues around fitness classes not resolved at the Program Committee. At this meeting many issues were discussed and Stew described the appropriate process for complaints. The Centre encourages direct dialogue with the appropriate staff member, which can be followed up in writing if necessary. Complaints should be made to the instructor, programmer and coordinator, in that order.

Following the 20th January meeting, the four complainants, not satisfied with the results, wrote to the chair of the Program Committee outlining their concerns. As this letter, dated 26th January, contained some derogatory comments about staff, it was referred to the Executive in its role of personnel committee. The executive found the concerns without foundation and so informed the complainants (copies of both letters in 10th February meeting package).

Ayla Akyurek spoke to the board outlining her concerns. Kathleen stated that these had already been dealt with. Ayla continued to speak and after a second warning Kathleen ruled her out of order.

Stew is very concerned about accusations that staff did not deliver a letter to Katy Hughes; such behaviour could incur disciplinary action.

Because the letter of 26th January violated the articulated policy regarding the handling of complaints, i.e. the complainants had not discussed their concerns directly with the programmer or the coordinator, the three door monitors complainants were removed from their volunteer role until they were conversant with the Centre's complaint policy.

Several board members stated that complaints should be dealt with in a constructive fashion.

Ann Halfnights spoke to her concern regarding equipment and schedules (letter of 13th October 1998). She felt that the meeting of 20th January did not deal with the issues.

Joyce Gordon and Sherril Mair recommended that a complaints box should be provided. Stew stated that one was already available and is used.

Katy stated that the Program Committee members are appointed by the board. The Program Committee receives complaints, but does not have the right to adjudicate complaints, this falls under the jurisdiction of the staff. The Program Committee's role is to discuss the issues and follow the policy that the Centre has in place: complaints go to Instructor, then Programmer, then Coordinator.

Joyce Gordon volunteered to look after the complaints box and assure that the complaints were dealt with.

MOVED by Joyce Gordon, seconded Georgia Loukas that the Board of Directors approve establishing an ombudsman position which would review the complaints and action taken.

Peter Cook felt that we already have a process for handling complaints and that having an ombudsman makes another level of bureaucracy, takes away from the CRC and is against our stated policy.

MOTION DEFEATED.

Item #6

Stew advised that he had noticed an apparent sinking of the floor in one section of the Arena and has requested that the Park Board send an engineer to do a structural assessment of the arena as soon as possible.

MOVED by Michael Poettcker, seconded Peter Cook that the Executive report be accepted. CARRIED.

BUILDING & MAINTENANCE COMMITTEE REPORT: Minutes of 9th January 1999.

MOVED by Sandi McKeachie, seconded Irene Ronnie that the Building & Maintenance report be accepted. CARRIED.

KERRISDALE SOCCER CLUB: In Carol Wiens' absence report tabled to next meeting.

NOMINATIONS COMMITTEE REPORT:

MOVED by Katy Hughes, seconded Dorothy Kayser that the Board of Directors approve the appointment of Bill Harris, Russell Morrison, Joyce Gordon and Sandi McKeachie to the nominating committee. CARRIED.

Bill Harris reported that nine members need to be elected; at present there are 7 incumbents standing for election.

Bill will inform the Executive within a week of the status of the nominations.

RENOVATIONS COMMITTEE REPORT: Kathleen Bigsby responded to minutes of 26th January 1999.

Kathleen stated that everything was going well. The cost of upgrading the old woodworking room, including soundproofing, so that it may be used as a music/breakout room would be approximately \$15,000. The committee approved this work providing the cost did not exceed that amount.

Some quick answers are needed regarding the space in the old health unit (board office, staff room) and a meeting will be held early next week.

MOVED by Sandi McKeachie, seconded Michael Poettcker that the Renovations report be accepted. CARRIED.

ASSOCIATION PRESIDENTS' REPORT: Kathleen responded to minutes of meeting of 19th January 1999.

5. The negotiations on behalf of community centres with SOCAN, the organization collecting copyright fees on behalf of musicians are not yet concluded. Fees will be collected on the playing of any music in the centres. This means that we will have to increase fees for rentals, fitness, children's classes etc.

6. City Council is considering attaching development levies to all new development in the city to finance the costs of growth. These will apply to any development which increases density. The Association Presidents have written to the city supporting this proposal and requesting that community centres are included in the list of regular recipients of the monies raised.

Kathleen informed members that they are very welcome to attend the Association Presidents' meetings.

COMMUNITY RECREATION COORDINATOR'S REPORT: February 1999.

The City is implementing a new staff "performance review" policy, and Kerrisdale is one of four pilot sites in which we encourage staff to receive "feedback from others". The Board will be included in the evaluations. Stew will keep us informed on the procedure.

The Association Presidents have been requesting a process for performance review for some time.

ANNUAL GENERAL MEETING: There will be a meeting of the new board immediately after the Annual General Meeting.

MOVED by Michael Poettcker that the meeting adjourn.

Meeting adjourned at 9:26 p.m.

Recorded by Sheila Forster
10th February 1999.

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE
KERRISDALE COMMUNITY CENTRE SOCIETY HELD AT 8:20 P.M.
ON 24TH FEBRUARY 1999**

PRESENT: Kathleen Bigsby, chair; Christine Chipperfield, Peter Cook, Dean Crawford, Marion Drake, Joyce Gordon, Bill Harris, Linda Hodgson, Katy Hughes, Joan Knapp, Georgia Loukas, Sandi McKeachie, Sherrill Mair, Russell Morrison, Michael Poettcker, Irene Ronnie, Wendy Trant, Benny Wong.

ALSO PRESENT: Gordon Lindal, Park Board. Stew Jordon, Susan Archibald, Karen Grant, Dino Geremia, Bob Harris, Susie Mele, Brian Swartz, Lee Tarrant, Tony Wong.

REGRETS: Dorothy Kayser, Carol Wiens.

ABSENT: Jason Chuang, Pat Moodley, Sharyn Romaine.

MOVED by Bill Harris, seconded Sherrill Mair that the agenda be approved. CARRIED.

Minutes of 13th January 1999 correction under Building & Maintenance. The repairs to the baby's change table were in the Women's change room - there is no baby change table in the pool area.

MOVED by Joan Knapp, seconded Irene Ronnie that the minutes of 10th February 1999 be approved. CARRIED.

FINANCE COMMITTEE REPORT: Peter Cook responded to minutes of 17th February 1999.

Staff Wage Adjustment: Union wages (Group 1 and Park Board) have been increased by 1% as from 1st January 1999. The committee recommends to the Board that a similar increase be applied to the Society staff. Total cost about \$850 per year.

MOVED by Peter Cook, seconded Bill Harris that the Society staff receive an increase in wages by 1%, retroactive to 1st January 1999. CARRIED.

The rest of the Finance Report tabled to the March 1999 meeting.

ELECTION OF NEW OFFICERS:

MOVED by Wendy Trant, seconded Georgia Loukas that we maintain the current slate of officers until March 1999 meeting. CARRIED.

SENIORS' COUNCIL REPORT: Irene Ronnie responded to minutes of 9th February 1999.

All is going well at the Seniors' Centre. Two very successful events were held in February; a Chinese Luncheon and Valentine Tea.

MOVED by Irene Ronnie, seconded Benny Wong that the Seniors' Council report be accepted. CARRIED.

PROGRAM COMMITTEE REPORT: Minutes of meeting of 20th March 1999.

MOVED by Katy Hughes, seconded Sherrill Mair that the Program report be accepted. CARRIED.

EXECUTIVE COMMITTEE REPORT: Kathleen Bigsby.

The Executive met with the Sharyn Romaine, Pat Moodley, Ann Halfnights and Ayla Akyurek to discuss fitness and other various concerns.

A full and frank discussion took place and problems were resolved.

COMMUNITY MEETING ON SAFETY AND CRIME PREVENTION: A letter from Kits Neighbourhood House was distributed giving details for members who may be interested in attending.

APPOINTMENTS:

MOVED by Irene Ronnie, seconded Michael Poettcker that Marion Drake and Dorothy Kayser be appointed to the Seniors' Council on behalf of the Board. CARRIED.

MOVED by Bill Harris, seconded Sandi McKeachie that the meeting adjourn.

The meeting adjourned at 8:38.

Recorded by Sheila Forster
24th February 1999.

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE
KERRISDALE COMMUNITY CENTRE SOCIETY HELD AT 7:30 P.M. ON
WEDNESDAY 31ST MARCH 1999**

PRESENT: Katy Hughes, chair; Christine Chipperfield, Jason Chuang, Bill Harris, Joan Knapp, Georgia Loukas, Sandi McKeachie, Russell Morrison, Michael Poettcker, Irene Ronnie, Wendy Trant, Benny Wong.

ALSO PRESENT: Stew Jordan, Susan Archibald, staff. Warren Coughlan, Park Board. David Douglas, Vancouver Olympic Club.

REGRETS: Peter Cook, Dean Crawford, Marion Drake, Joyce Gordon, Linda Hodgson, Dorothy Kayser, Sherrill Mair, Pat Moodley, Sharyn Romaine, Carol Wiens.

In Kathleen Bigsby' absence Katy Hughes chaired the meeting.

AGENDA: MOVED by Irene Ronnie, seconded Christine Chipperfield that the agenda be approved. CARRIED.

MINUTES: MOVED by Bill Harris, seconded Michael Poettcker that the minutes of 24th February 1999 be approved. CARRIED.

VANCOUVER OLYMPIC CLUB: Stew Jordon introduced David Douglas. The Vancouver Olympic Club is a registered non-profit organization which has been holding track meets for high schools for the past 50 years. They are looking for a permanent home and as they are now using the Point Grey High School track would like to become affiliated with the K.C.C.S. They require meeting space and would be willing to help build such a room at the Arena for their use. This room could also be used by other members of the K.C.C.S. The Club is financially solvent and have the finances for updating the Point Grey track and for building the room at the Arena.

MOVED by Bill Harris, seconded by Michael Poettcker that the Vancouver Olympic Club be accepted as an Affiliate of the Kerrisdale Community Centre Society. CARRIED.

CORRESPONDENCE:

1. Communities in Bloom: A competition being run by the Park Board for "The Most Beautiful Block in Vancouver". Volunteers are needed for this and Irene Ronnie will ascertain if members of the Seniors' Centre would be interested. Will report back to the next meeting.
2. Development Cost Levies: Letter received from the City acknowledging our support of the implementation of (CAC's and DLC's) to developments throughout the City. We will be kept informed of developments and opportunities to take part in the study.

FINANCE COMMITTEE REPORT: Benny Wong responded to minutes of 17th March 1999 and financial statements of 28th February 1999.

1. To date we have a surplus of \$7,000.
2. Fundraising: Unpaid pledges by banks will be followed up. It was agreed that the Fundraising Committee should be reconvened.
3. Added Basics: The renovations will result in an increased number of programs and events at the centre which will mean extra staffing; receptionist, cashiers, programmers and building supervisors. This could add up to an additional wage cost of \$1000,000 per year some of which could be absorbed by increased fees. The K.C.C.S. already pays the highest amount of any centre and the committee recommends that the K.C.C.S. Board approaches the Park Board to request for Added Basics.

MOVED by Bill Harris, seconded Michael Poettcker that the Board write to the Vancouver Park Board requesting Added Basics of \$100,000 to be shared equally by the K.C.C.S. and the Park Board. CARRIED.

MOVED by Benny Wong, seconded Bill Harris that the Finance report be accepted. CARRIED.

EXECUTIVE REPORT:

1. Volunteer of the Year Award: The Executive recommended that Kathleen Bigsby be nominated for this award. Agreed unanimously. Stew would like to attend the presentation of awards to be held on 28th April. As this clashes with the next board meeting he requested that he be excused from attending the meeting. Granted.
2. Renovations: Discussion regarding renovating the reception area in September or postponing this until 2000. Stew recommended that we delay so that we can be up and running in September with a new look and new programs. We need to win back clients and have a normal year of operations rather than the confusion of a lobby area under construction. The contractor will not be available after the completion of Phase II and at present there are not enough funds to complete the lobby area.

MOVED by Bill Harris, seconded Michael Poettcker that the Board follow Stew Jordan's recommendation that we postpone the renovations to the lobby area until the year 2000. CARRIED.

SENIORS' COUNCIL: Irene Ronnie responded to minutes of 10th March 1999.

Recent Events: Income Tax clinics very well attended.

115 members attended the St. Patrick's Day lunch.

Coming Events: Mother's Day lunch May 6th May 1999

Bazaar 15th May. Irene requested clothing, jewellery, home baking, white elephants etc. To be delivered to Seniors' Centre after 1st May.

Irene has written to Kathleen Bigsby commending Dino Geremia on the excellent job he did during the time he filled in as Programmer whilst Susie Mele was on maternity leave. As Susie is returning in May Irene felt that Dino would be an asset to Kerrisdale and should be retained as a Centre Programmer.

Stew spoke to the issue saying that Brian Swartz, Centre Programmer, is leaving Kerrisdale at the end of May and Dino would be an appropriate person to fill this position. Dino has experience in many areas, particularly in fitness programs an area where we need someone with expertise.

Warren Coughlin, who is substituting for Gordon Lindal at present, stated the position would have to go to competition and that he cannot make any promises.

Kathleen Bigsby has written to Gordon Lindal supporting Dino and requesting that he be kept on the Kerrisdale staff.

PROGRAM COMMITTEE REPORT: Katy Hughes responded to minutes of 10th March 1999.

1. Millennium 2000: Susan Archibald is our representative meeting with other centres to discuss events and projects which could be undertaken to celebrate the year 2000. As 1999 is the Year of the Older Person it was suggested that this could be tied into an event. Susan will be meet with the Seniors' Council and Youth Committee to discuss possibilities.

MOVED by Katy Hughes, seconded Irene Ronnie that the Program report be accepted. CARRIED.

ARENA REPORT: March 1999. Accepted as circulated.

KERRISDALE SOCCER CLUB: 8th March 1999 report accepted as circulated.

January 1999 Minutes: Carol Wiens sent in a report clarifying the financial information in these minutes. Kerrisdale Soccer Club has a budget which is in a deficit position. Unusually big uniform expenses are largely responsible for this. There is a surplus of \$22,000 from a 1997 casino which will be used to cover expenses.

The budget for 1999/2000 is a balanced budget. We do not intend to incur any debt for which we cannot be responsible and as an affiliate of KCCS we are required to carry a balanced budget.

A copy of this report will be sent to the Finance Committee.

AFFILIATIONS:

The Affiliation Agreement was discussed. The question of whether Affiliate members can vote was brought up. Russell Morrison will look into this for discussion and decision at the April board meeting.

NOMINATION COMMITTEE TERMS OF REFERENCE:

These had been circulated to board members with package.

MOVED by Bill Harris, seconded Michael Poettcker that the Terms of Reference for the Nominations Committee be accepted.
CARRIED.

B.C.R.P.A. Conference: To be held in Nanaimo 6th - 8th May 1999.

The cost for four staff and one board member to attend this meeting is \$4,300. Stew suggested that two board members attend, which would bring the cost to \$5,100. There was concern about the additional expense.

No board member at the meeting requested to attend. Sheila will phone the absent members to ascertain if they are interested.

MOVED by Bill Harris, seconded Irene Ronnie that the Board approve spending up to \$4,300 for four staff and one board member to attend the BCRPA conference to be held in Nanaimo on 6th-8th May 1999. CARRIED.

COMMUNITY RECREATION COORDINATOR'S REPORT: Stew Jordan.

Phase I of the renovations are just about complete and we move in on 1st April. Some details need to be worked on and deficiencies will be looked after in the next 3 weeks.

A 'Grand Opening' will be held in September.

Stew was pleased to report that the renovations were ahead of schedule and came in under budget.

Stew requested that in future he give a verbal report at the monthly board meeting. Granted.

APPOINTMENT OF LIAISON REPRESENTATIVES TO THE BOARD OF DIRECTORS:

MOVED by Russell Morrison, seconded Joan Knapp that the following members be appointed to the Board of Directors:

Irene Ronnie, Seniors' Council;

Carol Wiens, Kerrisdale Soccer Club;

Sandy McKeachie, Viking Swim Club;

Linda Hodgson, Kerrisdale Baseball Association;

David Douglas, Vancouver Olympic Club;

Sherrill Mair, Vancouver Minor Hockey League. CARRIED .

ELECTION OF OFFICERS: Positions to be filled: President, 2 Vice-Presidents, Secretary, Treasurer.

MOVED by Russell Morrison, seconded Irene Ronnie that Bill Harris be nominated for the position of President. No further nominations. DECLARED.

MOVED by Sandi McKeachie, seconded Michael Poettcker that Russell Morrison be nominated for the position of Vice-President. No further nominations. DECLARED.

MOVED by Joan Knapp, seconded Russell Morrison that Katy Hughes be nominated for the position of Vice-President. No further nominations. DECLARED.

MOVED by Sandi McKeachie, seconded Michael Poettcker that Peter Cook be nominated for the position of Treasurer. No further nominations. DECLARED.

MOVED by Irene Ronnie, seconded Michael Poettcker that Benny Wong be nominated for the position of Secretary. No further nominations. DECLARED.

NEW BUSINESS:

Youth Committee: Terms of Reference required.

Park Board Capital Plan: There will be a meeting of Park Board representatives and Association Presidents on 26th April to discuss the Capital Plan and for comments on the proposals.

MOVED by Christine Chipperfield, seconded Irene Ronnie that the meeting adjourn.

Meeting adjourned at 9:45pm

Recorded by Sheila Forster
31st March 1999.

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE
KERRISDALE COMMUNITY CENTRE SOCIETY HELD AT 7:30 p.m. ON
WEDNESDAY 28TH APRIL 1999.**

PRESENT: Bill Harris, Chair; Christine Chipperfield, Marion Drake, Joyce Gordon, Linda Hodgson, Katy Hughes, Joan Knapp, Dorothy Kayser, Georgia Loukas, Sandi McKeachie, Sherrill Mair, Pat Moodley, Michael Poettcker, Sharyn Romaine, Irene Ronnie, Wendy Trant, Benny Wong.

ALSO PRESENT: Dino Geremia, staff. Warren Coughlan, Park Board. Marnie Poettcker, Kerrisdale Soccer Club.

REGRETS: Carol Wiens, Peter Cook, Russell Morrison.

ABSENT: Jason Chuang, Dean Crawford, David Douglas.

Kathleen Bigsby, Stew Jordon, Sheila Forster at Volunteer Awards Dinner.

MOVED by Michael Poettcker, seconded Joyce Gordon that the Agenda be approved. CARRIED.

MINUTES: Corrected. Page 2 #3 - Added Basics to read \$100,000.

MOVED that the minutes of 31st March 1999 be approved as corrected. CARRIED.

BUSINESS ARISING:

Committees:

MOVED by Katy Hughes, seconded Irene Ronnie that the Board approve the appointment of Committee Chairs and Members as listed in the information booklet. CARRIED.

B.C.R.P.A. Conference: Irene Ronnie will be Board representative.

APPOINTMENT:

MOVED by Sandi McKeachie, seconded Michael Poettcker that Dean Crawford be appointed as Solicitor on the Executive Committee. CARRIED.

FINANCE COMMITTEE: Benny Wong responded to minutes of 21st April 1999 and Financial Statements as of 31st March 1999.

Onno had mis-stated some figures from last month. To date there is a deficit of \$2,900 caused by only half a month of revenue for programming reported and fitness based on a 3 month period, but was, in fact, 4 month reporting. However, the Centre is still in good shape financially.

A web site has been created www.city.Vancouver.bc.ca/parks

MOVED by Benny Wong seconded Michael Poettcker, that the Finance Report be accepted. CARRIED.

ARENA: Marion Drake responded to April 1999 report.

Dry Floor: Will commence on 8th May 1999.

Filming at the Arena: A movie called "Snap Shot" will be filmed from 24th April - 2nd May. This will delay the Dry Floor programs by two weeks. Rentals were relocated to Trout Lake, Killarney and Riley rinks. Displaced groups will receive compensation from the film company.

MOVED by Marion Drake, seconded Sherrill Mair that the Arena report be accepted. CARRIED.

EXECUTIVE COMMITTEE: Minutes of 21st April 1999.

MOVED by Benny Wong, seconded Joyce Gordon that the Executive report be accepted. CARRIED.

SENIORS' COUNCIL: Irene Ronnie responded to minutes of 14th April 1999.

Communities in Bloom: Looking for someone to take on this project.

International Year of the Older Person: Vancouver Richmond Health Board are looking into beautifying the "tracks" along the Boulevard. Vicki Jo Morris from the West Main Health Unit will be discussing this at the May Seniors' Council meeting.

PROGRAM COMMITTEE: Katy Hughes responded to minutes of 14th April 1999.

Wine Tasting Event: 19th June 1999. Run by the Communications Committee.

Wine - Michael Poettcker is hoping to get this at a reduced rate from wineries or Marc Anthony.

Food - from Hors'd'oeuvres at cost.

Advertising - Community Centre and The Courier.

Silent Auction - items needed.

Tickets will be \$25 per person.

MOVED by Georgia Loukas, seconded Christine Chipperfield that the Program report be accepted. CARRIED.

Teen Dances: Payment for these events was discussed; two cheques should be sent to the organization one for deposit and one for remainder - after the event.

Clarification of procedure to be looked into by Katy Hughes and Benny Wong.

BUILDING & MAINTENANCE:

MOVED by Benny Wong, seconded Michael Poettcker that the Building and Maintenance report be accepted. CARRIED.

KERRISDALE SOCCER CLUB: Marni Poettcker responded in Carol Wiens' absence to minutes of 12th April 1999.

The season is almost over. The year ends 30th April 1999.

There is a small deficit caused by replacement of uniforms. This is covered by carry over from 1998.

MOVED by Marni Poettcker, seconded Sherril Mair that the Kerrisdale Soccer Club report be accepted. CARRIED.

COMMUNITY COORDINATORS REPORT:

MOVED by Dino Geremia, seconded Michael Poettcker that the C.R.C. report be accepted. CARRIED.

OTHER BUSINESS:

Capital Plan 1999: Warren Coughlin, Park Board, reported that there will be meetings held throughout the city to discuss the Capital Plan. One to be held at Kerrisdale Community Centre on 18th May 1999.

Twinning Arena Operations: Kerrisdale will share a Programmer with Kitsilano, but will gain \$10,000 to be spent at our discretion.

Staffing: Brian is leaving at the end of May and the intent is to keep Dino at Kerrisdale. We will, hopefully, know about this at the end of the summer.

Renovation Open House: To tie into Kerrisdale Days in August.

West Main Health Unit: Official opening of new premises 26/27th August 1999.

Exercise Room: Official opening 28th May 1999.

- try out equipment
- staff present
- suppliers of equipment will be present
- no charge

There will be tour of the building at 7:15 p.m. on 26th May 1999 prior to the board meeting at 7:30 p.m.

MOVED by Michael Poettcker, seconded Joyce Gordon that the meeting adjourn.

Meeting adjourned at 9:05 p.m.

Recorded by Sandi McKeachie

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE
KERRISDALE COMMUNITY CENTRE SOCIETY HELD AT 7:30 p.m. ON
WEDNESDAY 26TH MAY 1999.**

PRESENT: Bill Harris, chair; Kathleen Bigsby, Christine Chipperfield, Dean Crawford, David Douglas, Marion Drake, Joyce Gordon, Katy Hughes, Joan Knapp, Dorothy Kayser, Georgia Loukas, Sherrill Mair, Russell Morrison, Pat Moodley, Michael Poettcker, Sharyn Romaine, Irene Ronnie, Wendy Trant, Benny Wong.

ALSO PRESENT: Stew Jordan, Lee Tarrant, staff. Howard Turpin and Christine Stardom from A.S.K.

REGRETS: Peter Cook, Sandi McKeachie, Jason Cheung. Warren Coughlan, Park Board.

ABSENT: Carol Wiens, Linda Hodgson.

AGENDA: Additions:
Association Presidents' Meeting and Video.
Rentals Committee report.

MOVED by Michael Poettcker, seconded Kathleen Bigsby that the Agenda be approved with the above additions. CARRIED.

MOVED Katy Hughes, seconded Michael Poettcker that the minutes of 28th April 1999 be approved. CARRIED.

A.S.K. Christine Stardom gave a presentation regarding some of the benefits of an association with A.S.K. They would like permission to explore options for renovation or construction adjacent to the Seniors' Complex. Information package was distributed and is on file.

MOVED by Irene Ronnie, seconded Michael Poettcker that the Board approve that a Feasibility Study be conducted by A.S.K. to explore options for renovation or construction adjacent to the Kerrisdale Community Centre Seniors' Complex. CARRIED.

It was recommended that Russ Chernoff be contacted for this.

CORRESPONDENCE:

Thank you letter from Kathleen Bigsby for flowers sent at the loss of her father.

Resignation from our accountant Onno Bakhoven to take effect 1st September 1999.

Seth

ASSOCIATION PRESENTS' MEETING: Kathleen Bigsby reported.

The Capital Plan strategy was discussed. The video, a joint effort of the Association Presidents and the Park Board, was shown. The Presidents would like this to get maximum exposure.

BUSINESS ARISING:

Affiliations: Russell Morrison spoke to the issue of "Voting" members of the Board as opposed to "Non-Voting" members. With the recent additions of Affiliated Groups we would have more than the five appointees allowed under the by-laws.

This was discussed in detail and it was recommended that the Affiliated Groups' representatives attend board meetings, but have no voting privileges.

Russell suggested that our by-laws be amended to have the Seniors' Council chairperson become a permanent voting position on the Board.

MOVED by Benny Wong, seconded Michael Poettcker that the motion of 31st March 1999 appointing the following Affiliate Groups to the Board of Directors be rescinded.

Carol Wiens, Kerrisdale Soccer Club;
Sandy McKeachie, Viking Swim Club;
Linda Hodgson, Kerrisdale Baseball Association;
David Douglas, Vancouver Olympic Club;
Sherrill Mair, Vancouver Minor Hockey League. CARRIED.

MOVED by Russell Morrison, seconded Kathleen Bigsby that the Seniors' Council Chair be permanently appointed as a voting Director of the Board. CARRIED.

FINANCE COMMITTEE: Benny Wong responded to minutes of 19th May 1990 and Financial Statements for 30th April 1999.

1. Financial Statements: Onno was concerned regarding a deficit of \$4,232 for the first 8 months of the financial year, whereas for the same period last year there was a surplus of \$39,600. He enclosed a comparative statement and this showed that the shortfall was mainly in program and rental revenue, both areas being affected by the reduction in available space during the renovations.
2. Instructors Pay System: The added feature to Sierra Digital software allowing rollover of activity information from one season to another has created problems with the instructor pay system. We have had help with this from Sierra Digital and Marathon and hopefully the problem is solved.

3. Cheque Authorization: Onno is preparing a list of staff members who are authorized to approve payments.

4. Project Budgeting: Stew had suggested that the Board should ask the Park Board for details of funds available for completing the final phase of the renovations and for their position regarding the ratio between funds raised by the Society and those made available by the Park Board. At Kathleen Bigsby's recommendation this will be referred to the Fund Raising Committee.

MOVED by Bill Harris, seconded Michael Poettcker that Kathleen Bigsby be appointed to the Renovations and Fundraising Committees. CARRIED.

MOVED by Benny Wong, seconded Kathleen Bigsby that item 4 be tabled until the Fund Raising Committee has a chance to discuss. CARRIED.

MOVED by Benny Wong, seconded Katy Hughes that the Finance report be accepted. CARRIED.

EXECUTIVE COMMITTEE: Minutes of 12th May 1999.

MOVED by Russell Morrison, seconded Benny Wong that the Executive Committee report be accepted. CARRIED.

KERRISDALE PLAYGROUP SOCIETY: Bill Harris distributed the 20th May 1999 letter sent to the K.P.S. from the K.C.C.S.

MOVED by Russell Morrison, seconded Benny Wong that the letter dated 20th May 1999 sent to the Kerrisdale Playgroup Society be approved. CARRIED.

SENIORS' COUNCIL: Irene Ronnie responded to minutes of 12th May 1999.

The Bazaar made \$1,200.

Another instance of vandalism completely destroyed one table and seats on the outdoor patio. It was agreed not to replace these and, if required, chairs can be supplied from the garden shed.

MOVED by Irene Ronnie, seconded Marion Drake that the Senior's Council report be accepted. CARRIED.

PROGRAM COMMITTEE: Georgia Loukas responded to minutes of 12th May 1999.

Corrections: Meeting was held 12th May 1999. Item 1 - minutes approved were 14th April 1999.

Everything going really well. Programs for children and youth are well attended.

Youth Dances are very popular. It is proposed to raise the ticket price to \$6, to limit the number of tickets that one individual may purchase at one time and to institute member and non-member pricing in the future.

Benny Wong hoped that we could encourage everyone who attends the dances to become members.

Georgia brought up a \$750.00 approval for a microphone for the aerobics program. Kay Hughes responded that the Committee had enough money in their budget for this.

MOVED by Georgia Loukas, seconded Dean Crawford that the Program report be accepted. CARRIED.

PROMOTIONS & COMMUNICATIONS REPORT:

16th October date for Wine/Beer Tasting is still tentative.

The committee are persuing other options for the theme. Georgia Loukas will ask around to some of her contacts and will get back to Michael.

MOVED by Michael Poettcker, seconded Georgia Loukas that the Promotions and & Communicatons report be accepted. CARRIED.

ARENA: Marion Drake responded to report of March 1999.

Karen Grant is transferring to another facility and Harvey Eng will be replacing her to spearhead a pilot project for the Kistilano/Kerrisdale Centres twinning and regional ice booking system.

MOVED by Marion Drake, seconded by Michael Poettcker that the Arena report be accepted. CARRIED.

RENTALS COMMITTEE: Georgia Loukas responded to minutes of 25th May 1999.

With the renovations nearing completion there is a great deal of work to be done setting rates and making policies. The committee hope to have everything in place by September.

Georgia asked that Dean Crawford look at the contracts currently in use.

MOVED by Georgia Loukas, seconded Kathleen Bigsby that the Rentals report be accepted. CARRIED.

B.C.R.P.A. CONFERENCE:

Katy Hughes asked that everyone read the reports from the staff and Irene Ronnie.

Benny Wong suggested that in the interest of saving money Stew Jordan inform the Board about next year's meeting as soon he knows the details.

COMMUNITY RECREATION COORDINATOR'S REPORT: Stew Jordan, verbal.

1. Renovations Update:

July 5th. firm date for completion.

Flooring contractor was fired - new one to complete floors.

Sheila to let Stew know about furniture for Board Room.

Irene to let Stew know about Monarch Room furniture.

2. Naming of Youth Lounge: Stew recommended to the Board that the lounge be named after Len Cedarholm. Stew will inform the Communications Committee and people involved in the Memorial Committee about the 11th September opening of the Youth Lounge.

3. Interview for S.E.O. Position: Tony Wong has done a great job and we hope to have him secured in this position by 29th May 1999.

4. Posting for Programmers: Will be out in 2-3 weeks. Stew requested the President to call Gordon Lindal to get Kerrisdale's posting out first, so that we do not lose Dino Geremia. Bill responded that this has already been done.

OTHER BUSINESS:

1. Donor Wall: Communications Committee to look at options.

2. Floor in Room 301: To be made more durable to withstand programs such as Tap Dance, Line Dance and Clogging.

3. Maintenance: Discussed.

MOVED by Michael Poettcker, seconded Kathleen Bigsby that the meeting adjourn.

Meeting adjourned at 9:53 p.m.

Recorded by Lee Tarrant.

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE
KERRISDALE COMMUNITY SOCIETY HELD AT 7:30 p.m. ON
WEDNESDAY 30th JUNE 1999**

PRESENT: Bill Harris, chair; Kathleen Bigsby, Christine Chipperfield, Peter Cook, Marion Drake, Joyce Gordon, Katy Hughes, Georgia Loukas, Joan Knapp, Dorothy Kayser, Sandi McKeachie, Sherril Mair, Pat Moodley, Russell Morrison, Irene Ronnie, Carol Wiens, Benny Wong.

ALSO PRESENT: Stew Jordan, Harvey Eng staff. Commissioner Laura McDiarmid, Park Board.

REGRETS: Jason Chuang, Sharyn Romaine, Michael Poettcker, Wendy Trant. Warren Coughlan, Park Board.

ABSENT: Dean Crawford, David Douglas, Linda Hodgson

AGENDA: Additions:
Soccer Report
Communications Committee verbal report.

MOVED by Irene Ronnie, seconded Marion Drake that the agenda be approved with the above additions. CARRIED.

MINUTES: Correction: Correspondence - Onno Bakhoven retires on on 30th September 1999.

MOVED by Joyce Gordon, seconded Benny Wong that the minutes of 26th May 1999 be approved as corrected. CARRIED.

CORRESPONDENCE:

Community Centres' Association Conference 2000: Will be held on 10/11th March 2000. Members were asked to complete the Workshop Survey included in the package. The C.C.A. requested a donation of \$50.00 toward conference expenses from each Association.

MOVED by Peter Cook, seconded Carol Wiens that the Board approve the expenditure of \$50.00 toward expenses for the Community Centres' Association Conference 2000. CARRIED.

Cards received from Nola Frost and Brian Swartz for gifts received from the board on their retirement and transfer. Also card from Lee Tarrant for the flowers sent to her.

KERRISDALE PLAYGROUP SOCIETY:

Bill Harris has met with Chris Hase who is the new President of the K.P.S. and has opened lines of communication.

The rental agreement has been checked by our lawyer and it was suggested that we have a new or updated agreement from the Park Board.

The rental agreement has been signed by the K.P.S. and they agree with all the conditions. The rental is for one year, 5 days a week 8:30 a.m. until noon. They will be paying \$400.00 per month, the same rental as they are presently paying to the church. No costs are to be born by the Society. They will be showing us proof of insurance. We don't object to them raising funds for what is required to obtain a licence.

In the event that the teachers unionize and there is a labour dispute, the building could be picketed and would be closed until we could get an injunction.

Stew Jordan will liaise and meet monthly with Chris Hase as K.P.S. representative rather than with a K.C.C.S. board member who is also a member of the Playgroup Society. Marion Drake will represent the Board at these meetings.

FINANCE COMMITTEE: Peter Cook responded to minutes of 16th June 1999 and Financial Statements for 31st May 1999.

Revenues down because of renovation expenses. However, we had budgeted for a deficit of \$10,000 which is now only \$6,000. At the end of our financial year we anticipate being in as strong a financial position as at the end of last year.

Exercise Room: New tariffs and methods of payment will be introduced in September.

Board Members Using the Exercise Room: Passes will be issued to participating members.

Appointment of New Accountant: Advertisements will be placed in the Sun and Province, interviews will take place and a decision will be made before Labour Day.

MOVED by Peter Cook, seconded Irene Ronnie that the Finance Report be accepted. CARRIED.

The President introduced Commissioner McDiarmid.

The Commissioner is very enthusiastic about the Communities in Bloom project which has been well supported. The judging will take place in July and reported on at the September meeting.

Commissioner McDermott is impressed with our renovations and is very proud of the Board's fund raising efforts and our overall contribution to the project.

EXECUTIVE COMMITTEE: Bill Harris responded to minutes of 23rd June 1999.

Pere Palm from the Park Board presented a budget summary for the Phase I renovations - previously referred to as Phase I and Phase II. We have sufficient funds to complete Phase I.

Phase II - the reception and lobby areas are still to be renovated. There is \$176,000 available from the 1996-99 Capital Plan which figure we have to match.

Stew recommended that we inform the Commissioners that we would like to be on the Park Board 2000-2002 Capital Plan for Community Centres.

It was agreed that Peter Cook and Katy Hughes will liaise on this.

MOVED by Kathleen Bigsby, seconded Bill Harris that a letter be sent to the Commissioners informing them that we would like to be on the Park Board 2000-2002 Capital Plan for Community Centres. CARRIED.

Open House: Will be 11th September 1999 11 a.m.- 3 p.m. with the official opening at 11:30 a.m. Invitations will be sent out in early August.

July Meeting: There will be a barbecue for board and staff. Sandi McKeachie and Carol Wiens will look after the food. Sheila will send out invitations. Susie Mele and Dino Geremia will assist with set-up.

MOVED by Kathleen Bigsby seconded Russell Morrison that the Executive report be accepted. CARRIED.

SENIORS' COUNCIL: Irene Ronnie responded to minutes of 9th June 1999.

Presentation: Ron Arrowsmith, Scottish Country Dancing and Maude Wright Line Dancing will be presented with certificates in appreciation of their 20 years of service.

Seniors' Strut: Made \$400.

Canada Day: George Campbell will be M.C. Many programs organized. Susie Mele has done a wonderful job and Irene greatly appreciates all the work she does with enthusiasm and energy.

Finance: There is some question as to the actual figure of the Seniors' deficit. Need to check with Onno.

On Irene's return in September there will be a meeting with Isobel to discuss how to manage the kitchen fiscally without compromising the service.

MOVED by Irene Ronnie, seconded Carol Wiens that the Seniors' Council report be accepted. CARRIED.

COMMUNICATIONS COMMITTEE: Verbal report by Kathleen Bigsby.

Donor Wall: Quotations coming in cost will be approximately \$4,000.

Carnival Days: It was agreed that it was an ideal opportunity to present the video made by the Association Presidents showing the value of Community Centres. Suggested locations were 41st Avenue and the Arena.

Official Opening: Recommended that we place an advertisement in the Courier.

PROGRAM COMMITTEE: Katy Hughes responded to minutes of 9th June 1999.

Dino Geremia has been appointed as Centre Programmer. This is good news.

Registration: Went very well. Ahead of last year.

Youth Room: The youth who use this room have written a very interesting report stating how they like having a space of their own and a feeling of being part of the centre. This is on file and will be shown to Mr. Mulcaster when he visits the Centre next week.

Exercise Room: Open House was very successful with 150-160 people attending.

MOVED by Katy Hughes, seconded Georgia Loukas that the Program report be accepted. CARRIED.

ARENA: Harvey Eng reported.

Harvey reported that he has enjoyed his first month in the newly created position as the recreation programmer for both Kerrisdale Arena and Kitsilano Ice Rink learning all the operating procedures etc. at both rinks. He has been involved in the selection of the booking clerk for the rink. This is a key position and should be filled by July.

MOVED by Carol Wiens, seconded Peter Cook that the Arena report be accepted. CARRIED.

POOL: Sandi McKeachie responded to minutes of 3rd June 1999.

Hallway Mural: Discussed ways of improving the hallway that goes down to the pool. Maybe

could be an "Artist In Residence" or Youth project. Will be followed up by Bob Harris.

Opening Hours: Because of a reduced budget the pool will be open for 4 hours on Saturdays and Sundays. Statistics have shown that we don't lose by only opening for 4 hours in an 8 hour day.

MOVED by Kathleen Bigsby, seconded Katy Hughes that the Pool report be accepted. CARRIED.

KERRISDALE SOCCER CLUB: Carol Wiens responded to minutes of 7th June 1999.

Annual General Meeting minutes on file.

Carol reported that the new storage areas are working out well. Thanks to the Society. Provincial Finals - One team has reached the finals.

MOVED by Peter Cook, seconded Russell Morrison that the Soccer report be accepted. CARRIED.

COMMUNITY RECREATION COORDINATOR: Verbal report Stew Jordan.

Would members please use the photocopier before 9 p.m. The staff are cashing out at this time and if the centre door to the back office is closed do not enter.

Phase I of the renovations will be complete by 5th July. The flooring in the Auditorium and Room 301 will be delayed until 12th July.

Board members are requested to look at the renovations and let Stew know if you have any comments. Be critical and involved.

Dino Geremia will act as Coordinator in Stew's absence in July.

MOVED by Russell Morrison, seconded Peter Cook that the meeting adjourn.

Meeting adjourned at 9:30 p.m.

Recorded by Sheila Forster

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE
KERRISDALE CENTRE SOCIETY HELD AT 7:30 p.m. ON
WEDNESDAY 25th AUGUST 1999**

PRESENT: Bill Harris, chair; Kathleen Bigsby, Christine Chipperfield, Dean Crawford, Marion Drake, Joyce Gordon, Katy Hughes, Joan Knapp, Dorothy Kayser, Pat Moodley, Russell Morrison, Michael Poettcker, Sharyn Romaine, Carol Weins, Benny Wong.

ALSO PRESENT: Stew Jordan, Susan Archibald, staff. Wayne Coughlin, Per Palm, Park Board.

REGRETS: Georgia Loukas, Sandi McKeachie, Irene Ronnie.

ABSENT: Jason Chuang, David Douglas, Linda Hodgson, Sherrill Mair, Wendy Trant.

AGENDA:

MOVED by Michael Poettcker, seconded Benny Wong that the Agenda be approved. CARRIED.

MINUTES:

MOVED by Michael Poettcker, seconded Pat Moodley that the minutes of 30th June 1999 be accepted as circulated. CARRIED.

RENOVATIONS UPDATE: Per Palm.

There is concern that there are leaks occurring in stairwell no. 3 and in the roof.

Per informed the meeting that the stairwell had a downpipe leak and is budgeted for repair.

Water is forming a pool on the roof and the board questioned what guarantee do they have that the roof will last, having made extensive renovations to the Centre. Per replied that major repairs are not on the agenda, but in the short term the roof will be maintained. The Board should put in a request for this maintenance and it will be dealt with. Per will send a memo to the Board to this effect.

Vending Machine: Will be cleaned up and ready for the open house.

Floors: The sub-floors were not prepared correctly, this has been corrected and the floors replaced.

Board Office: The radiators covers will be finished and furniture delivered by 8th September 1999.

Auditorium: It was agreed that lighting control is needed for various functions. Per does not recommend spend money on changing existing system. All lights should be replaced and rewired. We need approval for this and have \$52,00 left in the budget.

MOVED by Joyce Gordon, seconded Sharyn Romaine that the Board approve spending up to \$10,000 of the Project Budget on the lighting in the Auditorium.
CARRIED.

The Board gave a vote of thank to Per for his work and effort on the renovations and assuring that all will be ready for 11th September.

CORRESPONDENCE:

Letter received from the Park Board requesting nominations for the Neighbourhood Matching Fund Advisory Committee. Anyone who would like further information or who would be interested in joining this committee please contact Bill Harris.

FINANCE: Benny Wong reported on financial statement for June and July 1999 and minutes of 18th August 1999.

The summer session is going well financially and it is expected that this financial year will end with a surplus in spite of cutbacks in programming due to the renovations.

Budget: Onno will prepare a budget based on last year's estimates and amendment can then be made by the committees if required.

Accountant Position: Forty two applications were received and six applicants were interviewed. Hanocia Kharkongor was appointed and will commence on 7th September 1999

Staffing: Stew Jordan reported that with the anticipated added basics for the year 2000 we will be able to increase staffing for janitorial services, office and programming. In the meantime the Society will pick up these expenses until we received the money.

MOVED by Benny Wong, seconded Michael Poettcker that the finance report be accepted. CARRIED.

EXECUTIVE COMMITTEE: Bill Harris responded to minutes of 18th August 1999.

Added Basics: Gordon Lindal has informed us that \$60,000 will be coming to the Society. This breaks down to one third each for Janitor Services, Reception and Programs.

Onno Bakhoven: Retirement party will be held on 23rd September at 6:30 in the Seniors' Centre South Room.

2000-2002 Capital Plan for Community Centres: The Community Association Presidents are asking that a direct question be put to the voters in the November '1999 civic election that "\$15 a year, for three years, per taxable property owner (both business and residential) be directed specifically to Community Centre Renewal". This would amount to 6.8 million over the 3 years. Consequently the Executive agreed that we should not be writing to the 2000-2002 Capital Plan for community centre funding at the present time.

MOVED by Kathleen Bigsby, seconded Carol Wiens that the motion at the 30th June 1999 board meeting recommending that we request funding for Community Centre renewal be rescinded. CARRIED.

Carnival Days and Open House: Volunteers are needed for both these events.

Bill reminded members that memberships should be renewed at this time.

MOVED by Michael Poettcker, seconded Joyce Gordon that the Executive report be accepted. CARRIED.

PROGRAM COMMITTEE: Minutes of 11th August 1999.

MOVED by Katy Hughes, seconded Pat Moodley that the Program report be accepted. CARRIED.

COMMUNICATIONS COMMITTEE: Michael Poettcker responded to minutes of 10th and of 17th August 1999.

Three major events coming up:

Kerrisdale Days: 10th - 28th August 1999.

We have space outside Shopper's Drug Mart

Will display photos of renovated space, the new brochure, program highlights and details of Wine Tasting event.

Grand Opening: Michael will be the M.C.

Piper will lead in platform guests

Ribbon cutting ceremony by children of the Centre

Donor wall will be completed by 11th September

"Trivia" scavenger hunt with prizes

Wine Tasting: Fund raising event to be held 16th October 1999.

\$25 per ticket and we hope to sell 250

Dean Crawford recommended that we discuss our liability with a lawyer in view of the fact that we will be serving wine. Discussed the possibility of having a car service.

MOVED by Michael Poettcker, seconded Carol Wiens that the Communications report be accepted. CARRIED.

RENTALS COMMITTEE: Joyce Gordon responded to minutes of July 1999.

Rental fees have been set for rooms which have now been finished, but for which fees were not previously set.

Rental requests for the coming year are under review and fees charged in the past will be compared with those currently in place and necessary adjustments made.

The committee has reviewed the needs of affiliate groups to assess the meeting space required by these groups. At present we make no charge. This will be discussed further.

MOVED by Joyce Gordon, seconded Kathleen Bigsby that the Rentals report be accepted. CARRIED.

CANADA MILLENNIUM PARTNERSHIP PROGRAM: This program provides financial assistance and/or endorsement for initiatives which will encourage Canadians to explore our heritage, celebrate our achievements and build our future.

Suggested projects were a meeting room in the Arena which would serve the Arena groups and the community. David Douglas, Vancouver Olympic Club, has indicated support for such a space and it was suggested that Marion Drake and Harvey Eng discuss this with him. Upgrade or new playground was suggested and Stew will discuss this with Kim Mullen of the Park Board.

CONFLICT OF INTEREST::

Included in the package was a statement regarding conflict of interest which will in future be included in the package given to newly elected members.

COMMUNITY RECREATION COORDINATOR'S REPORT: Stew Jordan verbal.

Gordon Lindal will be continuing to fill in for Lianne McKenna until the end of 1999.

Community in Bloom recognition party will be held at individual community centres rather than at a central location. Ours will be held at the open house on 11th September. Bill Warren will attend and Bill Harris will make the presentations. Vancouver won over 5 cities in Canada with populations over 300,000

Maple Grove Pool has been a great success this year. We need a bigger space for the concession.

Arena - the new system is going well, it will be assessed in due course.

Programs - doing very well with the exercise room booming.

Stew thanked the Programmers for doing an excellent job.

NOMINATIONS:

We need three members for this Ad Hoc committee. Joyce Gordon volunteered.

MOVED by Dean Crawford, seconded Joyce Gordon that the meeting adjourn.

Meeting adjourned at 9:27p.m.

Recorded by Sheila Forster.

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE
KERRISDALE COMMUNITY CENTRE SOCIETY HELD AT 7:30 p.m.
ON WEDNESDAY 29th SEPTEMBER 1999**

PRESENT: Bill Harris, chair; Christine Chipperfield, Peter Cook, Dean Crawford, David Douglas, Marion Drake, Joyce Gordon, Katy Hughes, Dorothy Kayser, Joan Knapp, Georgia Loukas, Sandi McKeachie, Sherrill Mair, Pat Moodley, Russell Morrison, Irene Ronnie, Wendy Trant,.

ALSO PRESENT: Stew Jordan, Bob Harris, staff. Gordon Lindal Park Board. A.S.K. Representatives. Russ Chernoff, Architect.

REGRETS: Kathleen Bigsby, Michael Poettcker, Sharyn Romaine, Carol Wiens, Benny Wong.

ABSENT: Jason Chuang, Linda Hodgson.

AGENDA: Pool and Rental reports added.

MOVED by Irene Ronnie, seconded Georgia Loukas that the Agenda be approved as corrected. CARRIED.

MINUTES: Noted that Peter Cook sent his regrets for the meeting of 25th August 1999.

MOVED by Peter Cook, seconded Katy Hughes that the minutes of 25th August 1999 be accepted. CARRIED.

A.S.K.: ASK are anxious to have a partnership with the K.C.C.S. to provide day-care and social and recreational activities for their members at or adjacent to the Seniors' Centre. At the 26th May meeting the Board of Directors agreed to a feasibility study being carried out to explore the possibilities.

Russ Chernoff made the presentation consisting of a separate building connected to the Seniors' Centre which would have a minor impact on the site, but some 12 parking spaces would be lost and approximately 15% of the green space. The benefits to us in having A.S.K. at the Centre was for space to be available for us to rent out in the evenings and at week-ends. In this regard Stew Jordan was very concerned that these rooms are too small for this purpose.

All members were concerned with the loss of parking; the City may require more parking if we use the ASK facility in the evening and space will be needed for the ASK buses. Stew felt that it may be possible to use space at the Arena for the buses.

As ASK members would use our kitchen facilities it was agreed that only a small space would be required in the new facility for members who would not fit in with the general membership.

There were questions regarding the community and how they would feel about the concept and losing some green space.

It was finally agreed that the ASK would go back and address these issues and make a further presentation to the Executive Committee.

Bill thanked Russ Chernoff and ASK members for attending to make the presentation.

MOVED by Dean Crawford, seconded Russell Morrison that the Executive take on the responsibility of working with ASK and report to the Board of Directors.
CARRIED.

Further discussion after ASK members had left.

We definitely cannot afford to lose any parking spaces.

Peter Cook feels that there are a lot of hurdles ahead and is concerned that ASK is spending money on the study.

Marion Drake, who was involved with the Seniors' Centre construction, is very concerned regarding acceptance by the community.

Stew will be in touch with Christine Stardom explaining our concerns.

FINANCE Peter Cook responded to statements for August 1999 and minutes of 22nd September 1999.

We are showing a surplus of \$11,000 for the year ending 31st August 1999. The renovations to the exercise room are having a positive impact on our finances.

- a. Accountant: The handover between Onno and Hanocia is going smoothly.
- b. Audit: Will be carried in out mid-October and Onno will return to facilitate this.

MOVED by Peter Cook, seconded Russell Morrison that the Finance report be accepted
CARRIED.

- a. Investments: Peter Cook reported that at present we have \$130,000 in 30 day GIC's at 3% interest rate. To improve the rate of return the Finance Committee recommend that we open an investment account with Scotia McLeod and instruct them to purchase Bank G.I.C's, Government Bonds and Government Guaranteed Bonds.

As Russell Morrison is employed by Scotia McLeod he took no part in discussions or vote.

A competitive survey of other institutions had been carried out by Benny Wong.

MOVED by Peter Cook, seconded Katy Hughes that the Board of Directors

approve that the Kerrisdale Community Centre Society open an investment account with Scotia McLeod and that the Finance Committee be empowered to open such an account and sign all pertinent documents. CARRIED.

EXECUTIVE COMMITTEE: Bill Harris responded to minutes of 22nd September 1999.

a.. Bus: Donation of \$40,000 received for purchase of bus for the primary use of our Senior members.

Considerable discussion ensued regarding any cost above the donated \$40,000 for purchase of the bus and insurance, running costs etc. for the bus. Irene Ronnie reported that the Senior's Council were expected to vote positively to cover the running expenses.

MOVED by Dean Crawford, seconded Russell Morrison that Stew Jordan report back to the Board of Directors or the Executive Committee for approval of the purchase price. CARRIED.

MOVED by Katy Hughes, seconded Dean Crawford that the Executive report be accepted. CARRIED.

b. Millennium Grant: We will apply for a grant to establish a meeting room in the Arena. David Douglas, Vancouver Olympic Club, verified that they would give financial support to this project, The Society to contribute one third, the Vancouver Olympic Club one third and the Millennium Fund one third.

MOVED by Katy Hughes, seconded Irene Ronnie that the Board of Directors approve that \$5,000 be allocated to establish a meeting room in the Arena under the Canadian Millennium Partnership Program. CARRIED.

SENIORS' COUNCIL: Irene Ronnie responded to minutes of 8th September 1999.

Everything going well. Kitchen position continues to improve. Rarely used special china was sold with proceeds going to the kitchen.

MOVED by Irene Ronnie, seconded Joyce Gordon that the Seniors' Council report be accepted. CARRIED.

PROGRAM COMMITTEE: Katy Hughes responded to minutes of 8th September 1999.

MOVED by Katy Hughes, seconded Sandi McKeachie that the Program report be accepted. CARRIED.

COMMUNICATIONS COMMITTEE: Meeting of 21st September 1999. In Michael Poettcker's absence Bill Harris reported on the meeting of 29th September 1999.

- a. Grand Opening: Was very successful with approximately 400 in attendance. Thanks to all who assisted.
- b. The Wine & Cheese Party has been cancelled.

MOVED by Joyce Gordon, seconded Christine Chipperfield that the Board approve that people who purchased tickets for the Wine & Cheese Party receive a refund. CARRIED.

KERRISDALE SOCCER CLUB:

MOVED by Georgia Loukas, seconded Irene Ronnie that the Kerrisdale Soccer Club report be accepted. CARRIED.

RENTALS COMMITTEE: Georgia Loukas gave a verbal report.

- a. A brochure will made up giving details of rooms available, prices etc.
- b. Dean Crawford will be asked to go over the Rental Agreement with the Committee.
- c. The Seniors' kitchen will be available for rentals. Irene Ronnie suggested that the return of the deposit not be made for 10 days, this gives time to check that nothing is broken or missing.

MOVED by Georgia Loukas, seconded Joyce Gordon that the Rentals report be accepted. CARRIED.

ASSOCIATION PRESIDENTS' MEETING: Bill Harris gave a verbal report.

- a. Indemnity Agreement with the Park Board: Stew will discuss this further with the Executive.
- b. The Presidents gave approval of the Park Board Capital Plan as presented at the meeting on 25th September 1999. An additional \$2 million dollars had been added to the plan for Community Centres and rather than break this up into small amounts the Park Board, in consultation with the Association Presidents, will address the needs of one centre, Renfrew.

The Association Presidents will send a letter to the Mayor and Councillors stating their extreme disappointment at the inadequacy of Community Centre Renewal funding in the 2000-2002 Capital Plan.

- c. Civic Elections: The Kerrisdale Community Centre can be used as a voting station for which we will receive \$350.
- d. Park Board 1998 Annual Report: Kathleen Bigsby reported that there was a gross error in reporting on the Association Presidents \$2 million Community Centre Fund, which stated that

the Kerrisdale Centre was restored using these funds. Kathleen has written a letter of complaint to the Park Board pointing out that we ran our own fund raising campaign for our renovations.

POOL COMMITTEE Sandi McKeachie gave a verbal report.

Operating Budget for 2000: This was presented to the Board:

Operating budget	700.00
Capital Budget	
Aquatic Supplies	926.00 plus taxes and shipping
Total	\$1626.00

MOVED by Joyce Gordon, seconded Katy Hughes that the Board of Directors approve a Pool budget of up to \$2,000 for supplies and equipment. CARRIED.

COMMUNITY RECREATION COORDINATOR;S REPORT: Stew Jordan, verbal.

- a. Pre-School is working well. Stew has had meetings with Chris Hase.
- b. Renovations: Contractors have now signed off on substantial completion.. Still some items outstanding to be completed.

OTHER BUSINESS:

Marion Drake had questions regarding the role of the Community Centre in an emergency. Stew responded that we would be a reception centre and clearing house only.

Liane McKenna has now returned to her position as Director of Q.E. District and Gordon Lindal as Manager of Recreation Services. Gordon will be at future board meetings.

MOVED by Irene Ronnie, seconded Katy Hughes that the meeting adjourn CARRIED.

Meeting adjourned at 9:35 p.m.

Recorded by Sheila Forster.

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE
KERRISDALE COMMUNITY CENTRE SOCIETY HELD AT 7:30p.m. ON
WEDNESDAY 27th OCTOBER 1999**

PRESENT: Bill Harris, chair, Christine Chipperfield, Peter Cook, Dean Crawford, Katy Hughes, Dorothy Kayser, Joan Knapp, Georgia Loukas, Pat Moodley, Sharyn Romaine, Russell Morrison, Michael Poettcker, Irene Ronnie, Wendy Trant, Carol Wiens.

ALSO PRESENT: Stew Jordan, staff.

REGRETS: Kathleen Bigsby, Marion Drake, Sandi McKeachie, Sherrill Mair, Benny Wong,

ABSENT: Jason Chuang, David Douglas, Joyce Gordon, Linda Hodgson.

AGENDA: Rentals, Kerrisdale Soccer Club and Arena reports added.

MOVED by Irene Ronnie, seconded Michael Poettcker that the Agenda be approved as corrected. CARRIED.

MINUTES:

MOVED by Michael Poettcker, seconded Georgia Loukas that the minutes of 29th September 1999 be accepted. CARRIED.

FINANCE REPORT: Peter Cook responded to minutes of 19th October 1999 and statements for September 1999.

- a. Investments: An account has been opened with Scotia McLeod.
- b. Payroll Program: The committee has authorized the spending of up to \$1,000 to purchase a new payroll program. Hanocia Kharkongor will work an additional 4 hours per week for four weeks to integrate Onno's computer system system into ACPAC.
- c. Fund Raising: London Drugs have informed Peter that they are not willing make a contribution to the campaign.

MOVED by Peter Cook, seconded Carol Wiens that the Finance report be accepted. CARRIED.

EXECUTIVE COMMITTEE REPORT: Bill Harris responded to minutes of 20th October 1999.

- a. Nominations: Russell Morrison will report in detail to the next board meeting.
- b. All Candidates Meeting: There will not be a meeting at the Centre, but possibly at Marpole.

MOVED by Michael Poettcker, seconded Joan Knapp that the Executive report be accepted. CARRIED.

SENIORS' COUNCIL REPORT: Irene Ronnie responded to minutes of 13th October 1999

- a. Finances: Irene was happy to report that \$10,148.00 was raised by the Seniors for the year 1998-1999.
- b. Bus: The Seniors' Council passed a motion which will guarantee any costs, such as insurance, which they may be requested to pay in connection with the donated bus.

MOVED by Dorothy Kayser, seconded Joan Knapp that the Seniors' Council report be accepted. CARRIED.

PROGRAM COMMITTEE REPORT: Katy Hughes responded to minutes of 13th October 1999.

- a. Door Monitors: Policy clarified to read "The position of Door Monitor will in future be on a volunteer basis; which means there will be no remuneration to the volunteer. Volunteers can be chosen at the discretion of the instructor and with the approval of the staff".
- b. Youth Development Workers: Ritchie and Christina are sharing the role and all is going smoothly.

The Program Committee brought up the question of responsibility if a parent does not pick up a child at the finish of a class. Stew Jordon responded that it is the parents responsibility to assure that their child is picked up. However, any child not picked up will be taken to the office. A notice will be put in the brochure reminding parents of their responsibility.

MOVED by Georgia Loukas, seconded Michael Poettcker that the Program report be accepted. CARRIED.

PROGRAM BUDGET FOR THE YEAR 1999/2000:

Katy Hughes presented the budget for \$21,350 for the year 1999/2000. This is \$6,000 above the 1998/1999 budget, reflecting an increase in programs since the renovations. There has been no increase in budget since 1996/1997.

MOVED by Katy Hughes, seconded Peter Cook that the Board of Directors approve the Program Budget for 1999/2000. CARRIED.

Some equipment needs to be replaced and new equipment to be purchased. The stereo in the gym will be a big expense. The budget is on file.

KERRISDALE SOCCER CLUB: Carol Wiens responded to minutes of 4th October 1999.

The new season is well under way with over 1,000 players.

Microsoccer - 5-6 year olds with fewer player on the team is very popular.

Carol was pleased to report that they have a very active President and Board.

MOVED by Carol Wiens, seconded Michael Poettcker that the Kerrisdale Soccer Report be accepted. CARRIED.

ARENA REPORT: Stew Jordan reported.

Marion Drake and Harvey Eng requested \$1,000.00 for special events at the Arena in the coming year.

MOVED by Russell Morrison, seconded Michael Poettcker that the Board of Directors approve the expenditure of \$1,000.00 for Special Events at the Arena. CARRIED.

- a. Millennium Grant: We have applied for funds to establish a meeting room at the arena.
- b. Kerrisdale/Kitsilano- Pilot Project: An interim evaluation report is being carried out.

MOVED by Russell Morrison, Michael Poettcker that the Arena report be accepted. CARRIED.

RENTALS COMMITTEE REPORT: Georgia Loukas responded to minutes of 19th October 1999.

- a. Seniors' Centre Kitchen: Further discussion on rental charge of \$100 and it was agreed to offer a flat rate of 4 hours at the price of 3 hours. After hours minimum of 2 hours to absorb the cost of staff.
- b. Equipment: We will offer the same equipment as in the past, such as coffee urns, overhead etc.
- c. Brochure: Hope to have this available for January.
- d. New Year's Eve: We will have two security people on hand for this occasion.

MOVED by Georgia Loukas, seconded Sharyn Romaine that the Rental report be accepted. CARRIED.

COMMUNITY RECREATION COORDINATOR'S REPORT: Stew Jordan - verbal.

- a. ASK: Stew reported he has met with ASK and they have come up with a new plan, which was circulated to board members. The facility is moved to 43rd avenue and the plan has

increased room space, does not compromise garden space and does not encroach on our present parking. Stew will keep us informed of progress.

b: Bus: The money is now in our account. There will be a meeting of the committee to discuss costs etc. Hope to have it all settled before the end of the year.

OTHER BUSINESS: Stew requested that the Personnel Committee meet to discuss staff.
Committee: Bill Harris, Katy Hughes, Peter Cook.

MOVED by Irene Ronnie, seconded Michael Poettcker that the meeting adjourn.

Meeting adjourned at 8:45 p.m.

Recorded by Sheila Forster.
27th October 1999

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE
KERRISDALE COMMUNITY CENTRE SOCIETY HELD AT 7:30p.m.
ON WEDNESDAY 24th NOVEMBER 1999**

PRESENT: Bill Harris, chair; Kathleen Bigsby, Christine Chipperfield, Marion Drake, Dean Crawford, Joyce Gordon, Katy Hughes Dorothy Kayser, Joan Knapp, Georgia Loukas, Sandi McKeachie, Sherrill Mair, Pat Moodley, Sharyn Romaine, Irene Ronnie, Wendy Trant, Carol Wiens.

ALSO PRESENT: Gordon Lindal, Park Board. Stew Jordan, Dino Geremia, staff.

REGRETS: Peter Cook, Michael Poettcker, Russell Morrison, Benny Wong.

ABSENT: Jason Chuang, David Douglas, Linda Hodgson.

AGENDA: Addition of Nominations Committee.

MOVED by Irene Ronnie, seconded Sandi McKeachie that the agenda be approved with addition. CARRIED.

MINUTES:

MOVED by Carol Wiens, seconded Sharyn Romaine that the minutes of 27th October 1999 be accepted. CARRIED.

BUSINESS ARISING: An All Park Board Candidates meeting was held at the Kerrisdale Centre on 7th December 1999 with 15 candidates participating and 75-80 attending. Seven West Side Community Centre Associations co-hosted this event. It was well advertised and proved an interesting evening. Written questions were presented to the candidates which gave a wider spectrum of discussion.

Kathleen Bigsby thanked our staff for setting up the room in a short space of time.

FINANCE COMMITTEE: In the absence of Peter Cook and Benny Wong the report was tabled to the next Board Meeting.

EXECUTIVE COMMITTEE REPORT: Bill Harris responded to minutes of 16 November 1999.

B.C.R.P.A. Conference: Will be held in May 2000 at Harrison Hot Springs. This conference is a good vehicle for staff development and this year, due to the turnover of staff recently, the Executive recommended that we send 4 Programmers and 2 Staff members. This will give the team a chance to inter-relate and get together outside a very busy working environment. The cost is \$100 per room plus conference fees, to a total of between \$600-\$800 per person. The

is \$100 per room plus conference fees, to a total of between \$600-\$800 per person. The Executive agreed to this recognizing that this is a special request because of staff turnover in an extraordinary year and the fact that the conference is being held in the lower mainland.

MOVED by Georgia Loukas, seconded Irene Ronnie that the Board of Directors approve sending four programmers and two staff members to the B.C.R.P.A. 2000 Conference at Harrison Hot Springs. CARRIED.

It was agreed that we should send two Board members. Anyone interested in attending should let Bill Harris know before 12th January 2000.

Renovations: The Executive will meet with Rudi Roelfsen and Per Palm to evaluate the renovation project.

ARENA: Concern that we have yet to receive the interim evaluation of how the twinning of the Kerrisdale and Kitsilano arenas is working. Gordon Lindal responded that this was underway. Kathleen Bigsby was under the impression that we would have some say in the evaluation. Gordon agreed that we were welcome to be part of the evaluation and will keep us informed of when the meeting will take place.

Stew reported that Harvey Eng is doing very well; there are positive and negatives to the project; some loss of programs and some things could have been done better.

MOVED by Kathleen Bigsby, seconded Christine Chipperfield that the Executive report be accepted. CARRIED.

SENIORS' COUNCIL REPORT: Irene Ronnie responded to minutes of 8th November 1999.

Everything going well. Upcoming events - Holiday Bazaar 27th November
Sale of kitchen items 27th November
Christmas Luncheons 16th and 17th December
Christmas Day Tea - 2-4 p.m.

Legion very pleased with \$233.03 collected for Poppies sold.

MOVED by Irene Ronnie, seconded Dorothy Kayser that the Seniors' report be accepted. CARRIED.

PROGRAM COMMITTEE REPORT: Katy Hughes responded to minutes of 10th November 1999.

Sun Run Clinics: Will be held for 16 weeks on Saturday mornings at the centre and put on by the Sports Medicine Council of B.C. and the Sun newspaper. We anticipate 75-100 participants. Clinics have been advertised in the brochure and listed in the Sun.

Aerobic Classes Increase in Fees: Dino Geremia has researched fees in other community centres and at private facilities and found that ours were the lowest in Vancouver and North Vancouver. SOCAN fees (for music played at classes) are paid for by the KCC and cost \$2.24 plus tax per person.. New equipment is also being purchased. The increase in fees will go directly to the programs.

Seniors: Are interested in having a computer room and the ramifications of space, cost, overheads etc will be discussed.

MOVED by Kathleen Bigsby, seconded Irene Ronnie that the Seniors' Council report be accepted.. CARRIED.

YOUTH WORKER'S REPORT: Dino Geremia responded to minutes of 8th November 1999.

Halloween Carnival: Was a total success. Ritchie, Christina and all the volunteers did an excellent job.

Outdoors Club: Youth are interested in starting up a type of outdoors club and we will try to provide them with the opportunity for outdoor recreation, relevant to the season.

Toy Drive: This is the second year that the Youth Advisory Council have elected to have a Toy Drive. Please place your unwrapped donation in the box in the main lobby.

BUILDING & MAINTENANCE COMMITTEE REPORT: Joan Knapp responded to minutes of 10th November 1999.

Renovations - Roof: The auditorium roof leaked on 31st October 1999 and was fixed by the Park Board. The committee are not satisfied that the problem is solved and are recommending that the Board again demand that the Park Board provide immediately a comprehensive report on the condition of the whole roof.

The Executive are meeting with the Park Board on 14th December 1999 to evaluate the renovation project. and will request a full report on the roof for that meeting. Gordon Lindal responded that there was an inventory of the condition of all community centres and there would be no problem in getting a written report. Kathleen Bigsby stated that she had discussed the problem of the roof in June with Per Palm, but nothing had been done.

Auditorium Lighting: In spite of the Board approving installation of a new lighting system on 25th August 1999 at a cost of \$20,000 (shared equally with the Park Board) nothing has been done to date. Stew is concerned that there are no lens covers on the lights.

MOVED by Georgia Loukas, seconded Dean Crawford that the Building & Maintenance report be accepted. CARRIED.

KERRISDALE SOCCER CLUB REPORT: Carol Wiens responded to minutes of 1st November 1999.

Micro Soccer - Merrill Lynch has very generously donated \$1,000 to sponsor Micro-Soccer. The Board are looking at more aggressive fund raising.

MOVED by Carol Wiens, seconded Kathleen Bigsby that the Kerrisdale Soccer Club report be accepted. CARRIED.

NOMINATIONS COMMITTEE REPORT:

There are nine position for election. We are looking for new members and information will be posted round the centre. The closing date for acceptance of nominations is 31st January 2000. Nominations will be accepted from the floor.

MOVED by Carol Wiens, seconded Sharon Romaine that the Nomination report be accepted. CARRIED.

TRANSPORTATION COMMITTEE:

The committee has looked at various option for the Seniors' bus and a decision on the purchase will be made as soon as possible. It will accommodate 15 passengers. Bill thanked the committee members for all the work they have put in on this project.

COMMUNITY RECREATION COORDINATOR: Stew Jordan verbal.

Christmas Staff and Board Party: Wednesday 15th December. Dino would like some input and help in the planning.

Mystery Tour Dinner and Bus Tour: Tuesday 7th December.

MOVED by Benny Wong, seconded Christine Chipperfield, that the Board of Directors approve that up to \$500 be spent on the Board and Staff Christmas party. CARRIED.

Parking: Stew is concerned that because of the new parking regulations in Kerrisdale our parking lot will be under pressure and he would appreciate any ideas to deal with this problem. Two more spaces will be made available for the handicapped.

Exercise Equipment: We have a contract for \$200 per month for repairs. However, Dino is training our staff to carry out small repairs.

OTHER BUSINESS: Bill Harris reported.

Letter received from the Canadian Pacific Railway informing us that they have plans to close the rail line along the Arbutus corridor and replace the 10 kilometre stretch of land with townhouses, stores and parks. A public meeting is scheduled for 14th December at the K.C.C.

Jason Chuang has not attended Board meetings for some time and has not responded to our letter asking his intentions. Therefore, in accordance with our Society Bylaw #24, he can no longer be a member of the board.

MOVED by Katy Hughes, seconded Kathleen Bigsby that Jason Chuang be informed that he is no longer a member of the Board of Directors of the KCCS.
CARRIED.

Meeting Dates for 2000:

Executive Meeting	5th January
Board Meeting	12th January
Executive Meeting	9th February
Board Meeting	16th February
Annual General Meeting	23rd February

Board Meetings will be held on the **last Wednesday of the month** through the year, with the exception of July and December when no meeting will be held.

MOVED by Irene Ronnie that the meeting adjourn

Meeting adjourned at 9:35 p.m.
Recorded by Sheila Forster.