

**Meeting of the Board of Directors
Of the Kerrisdale Community Centre Society
Held on Wednesday January 23 2013 at 7:00pm**

Present: Oscar Bisnar, Chair, Onno Bakhoven, Kathleen Bigsby (arrived at 7:50pm), David Eaton, Bill Harris, Keiko Honda, Melina Hung, Fred Jay, Aaron Law, Robert Lockhart, Irene Ronnie, Laura Suarez Acuzar, Eric Tang, Emily Williams, Donald Wong, Colin Booth and Don Munton

Staff (Centre and Society): Susan Mele, Camille Schroenn

Regrets: Katy Hughes, Verna Magee Shepherd, and Barb Mikulec

Recorder: Rhiannon Hillis

With fifteen persons in attendance, the Chair declared quorum and the meeting was called to order at 7:33pm.

1. Welcome to Camille Schroenn and Approval of Agenda

Oscar and the Board welcomed Camille as new Society Administrative Assistant. She briefly outlined her background to the Board. Camille job shadows Rhiannon until Rhiannon's last day of February 12.

MOVED by Bill, and seconded, to accept the agenda as presented. CARRIED

2. Committee Updates

Executive: An approved set of minutes was presented with no questions/discussion.

Finance: An approved set of minutes was presented with no questions/discussion.

Senior's Council: A full Christmas season with two holiday dinners and many concerts was enjoyed, including a hand bell performance. The annual Robbie Burns celebration will take place tomorrow. The last book sale garnered \$180. Special note is made of the upcoming daytime public meeting on centre issues being held at 3pm, January 29. Many

Pool and Arena: A cover for the centre pool to assist its retaining its (available) heat will be discussed at the next Program Committee meeting. It was reported that a number of complaints have recently been received from patrons regarding the cold temperature of the pool. Some parents are withdrawing their children from swim classes, as they are too uncomfortable. A question was received as to how cold is “too cold” for the pool to be inoperational for a day or two. A steady level “limit” of 77 degrees is the temperature staff watch for before making the call to close the pool. The public is being kept informed of the current pool and centre status via information sheets available for review. Staff is considering moving the date of the annual pool maintenance closure to the winter from the usual time of September. As the pool continues to age, moving the maintenance period to winter is practical as it will allow the pool to be closed when outdoor temperatures are coldest giving patrons swim access during the warmest months of the year.

3. Proposed By-Law Amendments:

The Board reviewed the proposed By-Law amendments as listed:

By-law 15:

Current Wording:

Extraordinary meetings of the Society may be called at any time by the President, or shall be called on the requisition of at least thirty-five (35) members of the Society.

Amended Wording:

Extraordinary meetings of the Society may be called at any time by the President, or shall be called on the requisition of at least 10% of the members of the Society.

MOVED by Bill, and seconded, to amend Kerrisdale Community Centre Society Bylaw #15 as detailed above. CARRIED

By-law 41:

Current Wording:

Every question at a meeting of the Directors shall be determined by a majority of the votes of the Directors present, every Director having one (1) vote. In case of an equality of votes at any such meeting the Chair of Acting Chair thereat shall have a second or casting vote.

Amended Wording:

Every question at a meeting of the Directors shall be determined by a majority of the votes of the Directors present, every Director having one (1) vote.

MOVED by Robert, and seconded, to amend Kerrisdale Community Centre Society Bylaw #41 as detailed above. CARRIED

4. Minutes of November 28, 2012

Emily was thanked for graciously offering to take this set of minutes on very short notice.

MOVED by Bill, and seconded, that the minutes of the November 28, 2012 Board meeting be accepted as presented. CARRIED

5. Business Arising from the Minutes: none

6. Correspondence/Announcements

Items as listed:

1. Letters of support from local residents to the Society were shared regarding concerns over current Park Board (PB) matters.
2. A card of thanks was received from Rhiannon to the Board for both the flowers sent to her daughter, and the Christmas gift card forwarded. Rhiannon expressed that she will miss the Board after she leaves.

7. Audited Financial Statements

Aaron shared highlights of the draft Audited Financial Statements as presented:

- Assets are at 2.3% this year over last year's 2.2%
- Net income is up \$115,669 this year from \$62,315 last year

MOVED by Aaron, and seconded, to accept the Audited Financial Statements of the Kerrisdale Community Centre Society dated August 31, 2012 as presented. CARRIED

Questions as received:

Is there a way to "recapture" last year's payment to PB? This is not confirmed to date and auditors will not accept this unless it is confirmed.

Where does the Society stand on the Group 1 top-up for this year? It was shared that the KCCS is not paying the Group 1 top-up for this year based on the wording of the memorandum of agreement indicating that this payment was for a one-year period only.

8. Nominating Committee Report

Keiko shared that preparations for the annual nominations and Annual General Meeting (AGM) is on track. Seven Directors are standing for re-election with three new applications received to date. New applicants will be invited to an information meeting being held February 12. Applications to the Board can be received up until, and from the floor, at the AGM.

9. Society Archiving Update

A discussion took place about what to do with the archival items held in the Board Office. The desire to know "what we have" before sending these items to the city archives was the intention of contacting SLAIS. A suggestion was made to inventory what is in the Board Office before sending any items to the city archives.

The ***motion*** presented for discussion/approval at this meeting was therefore ***withdrawn***.

Don and Colin will form an ad hoc committee to review the archival materials in the Board Office and report back at a later date with their findings/suggestions.

10. Recreation Supervisor's Report

Highlights as listed:

-Jen Takai returns from leave on February 12

- PB has seconded Susie Hutchison to co-ordinate the new Service Agreement Proposal until year-end
- Mr. Malcolm Bromley has submitted an item for the public meeting on January 29
- *Garden Committee Update:* Don Munton and Monica Tang were successful in their application for an Eco-Leadership Grant. The Society has received a grant in the amount of \$3,200 for a composting system and a watering system that gathers rainwater. The system will be installed in the spring.

There being no further business, Fred moved adjournment of the open meeting at 8:15pm.

(Susan Mele left the meeting at 8:16pm.)

BREAK: 8:15pm – 8:21pm

11. In Camera: 8:22pm – 9:10pm

12. Adjournment

There being no further business, the meeting adjourned at 9:12 pm.



The next Board meeting is scheduled for March 27 at 7:30pm.

UPCOMING EVENTS:

Program Committee
Executive Meeting
Annual General Meeting
BCRPA

February 6, 2013 – 7:30 p.m.
February 13, 2013- 7:30 p.m.
February 20, 2013 – 7:30 p.m.
May 1-3, Whistler

Regular Park Board Meeting

March 11, 2013
April 8, 2013

**MEETING OF THE BOARD OF DIRECTORS
Of the Kerrisdale Community Centre
Held on Wednesday, March 27, 2013 AT 7:30 p.m.
M I N U T E S**

Present: Oscar Bisnar (Chair), Onno Bakoven, Kathleen Bigsby, Colin Booth, Donald Wong, David Eaton, Bill Harris, Keiko Honda, Fred Jay, Aaron Law, Barb Mikulec, Don Munton, Irene Ronnie, Ron Stromberg, Alison Verghese, Laura Suarez Acuzar

Staff: Susan Mele

Regrets: Robert Lockhart

Absent: Vincent Law, Donald C. McCarthy

Guests: Carlos Silva

Recorder: Camille Schroenn

1. CALL TO ORDER APPROVAL OF AGENDA

The meeting was called to order at 7:31 p.m.

MOVED BY Bill and seconded to accept the agenda as amended. CARRIED.

Oscar welcomed Commissioner Barnes, new Board Members Ron Stromberg and Alison Verghese and Laura Acuzar, re-elected after her short term last year.

Oscar also welcomed a special guest, Carlos Silva, a student from Brazil, hosted by Simon Fraser University. He is here to study community organizations and how they function. He has found it a very good experience and thanked the Board for allowing him to attend.

2. CORRESPONDENCE/ANNOUNCEMENTS

- A letter from Malcolm Bromley to Mrs. Sylvia Krywaniuk, in response to her letter expressing concern regarding the Park Board takeover.
- A letter from Gregor Robertson, Mayor, City of Vancouver in response to Mrs. Joan Quелlette's letter regarding her concerns about changes to the Joint Operating Agreement.
- A thank you card from the Kazue Koyanagi family thanking the Kerrisdale Board and Staff for their donation made to the Heart and Stroke Foundation.

2.1 BCRPA

The BCRPA holds an annual Convention each year. This year's event will take place in Whistler, May 1 – 3, 2013. The Convention attracts participants from all over Canada. Board Members and Staff are invited to attend and the Kerrisdale Community Centre Society will provide transportation, accommodation and one meal to those who wish to attend. Participants will be asked to give a brief summary to the Board on their return.

- 3. APPROVAL OF MINUTES OF BOARD MEETING OF JANUARY 23, 2013**
MOVED by Bill to approve the minutes of the Board Meeting of January 23, 2013 as amended. CARRIED.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Approval of Funds for Legal Fees

We have had to consult with lawyers on the following:

- Misleading and incorrect public statements made by the Park Board regarding the negotiation process with Community Centres.
- Park Board violations of the Joint Operating Agreement.
- Flexipass – possible confusion caused by miscommunication on Park Board website. Kerrisdale does not honour these passes.

MOVED by Don, and seconded that KCCS allocate a further \$5,000 for KCCS specific legal services. CARRIED.

There was further discussion on:

Instructions from the Park Board to the Recreation Supervisor to post the notice that the Community Centres agree to accept Flexipass. This notice only refers to those Community Centres who are in negotiations with the Park Board. This could cause problems for the Kerrisdale Community Centre (KCC) – we may have to consult with our lawyer on how to respond. Susan has not as yet posted the notice.

We are not part of the negotiation process and do not honour the passes.

4.2 Media Campaign – Kathleen

This item will be discussed in the In Camera portion of this Board Meeting.

4.3 Kensington Community Centre Presentation – Don Munton

Don Munton gave the presentation which he originally presented at the public meeting at the Kensington Community Centre, March 26th.

5. COMMITTEE UPDATES

• **Executive Committee**

The minutes of the Executive Committee Meeting were approved electronically. It was noted that Don Munton was invited to attend the Executive Committee Meetings because of his participation in the Park Board issues.

• **Finance Committee**

Aaron explained the rationale behind the membership proposal included in the Board Package.

MOVED by Aaron, and seconded that as from 2013 the sale of summer memberships will commence on May 1st and that the fee for summer memberships will be adjusted as follows:

Family \$12.00
Adult..... \$ 8.00
Child/Youth..... \$ 5.00
Seniors (65 yrs+)..... \$ 5.00

CARRIED

There were no questions on the Financial Statements.

- **Seniors Council.**

Irene Ronnie thanked Colin for all the information provided to the seniors over the past few months.

Irene made note of the following:

- \$150 made from book sale.
- 100 people attended the St. Patrick's dinner. The Easter Dinner will take place this week. The kitchen staff handle all these events beautifully.
- All is well with the Seniors.

MOVED by Colin, and seconded that the Seniors Council Meeting Minutes be accepted. CARRIED.

- **Community Engagement Committee**

No questions or discussion.

- **Facilities Planning Committee**

This Committee has been discontinued.

- **Park Board Liaison Committee**

Fred Jay offered his resignation from this post.

- **Program Committee**

No questions or discussion.

- **Strategic Planning Committee (Annual Report 2013)**

The Annual Report was submitted.

Camille will have this framed and hung in the Boardroom and in the Seniors' Centre.

- **Pool and Arena Committee**

The next meeting is in April and the minutes will come to the Board Meeting on April 24, 2013.

- **Records Management.**

There was nothing to report.

6. OTHER BUSINESS

6.1. Election/Selection of Committee Members

Election of Executive:

Kathleen asked for nominations for each position 3 times.

President:

- Robert Lockhart was nominated by Fred Jay and seconded.
Robert Lockhart was voted in as President by acclamation.

Vice president (1):

- Don Munton was nominated by Colin and seconded
- Barb Mikulec was nominated by Colin Booth and seconded.

The vote was taken by ballot.

Barb Mikulec was voted in as Vice President.

MOVED by Oscar, and seconded, to destroy the ballots. CARRIED.

Vice President (2):

- Don Munton was nominated by David. Don declined.
- Kathleen was nominated by Bill Harris.
- Colin Booth was nominated by Alison. Colin declined.
Kathleen was voted in as Vice-President by acclamation.

Treasurer:

- Aaron Law was nominated by Barb.
Aaron was voted in as Treasurer by acclamation.

Secretary:

- Keiko Honda was nominated by Barb Mikulec, and seconded. Keiko declined.
- David Eaton was nominated by Don Munton, and seconded.
David was voted in as Secretary by acclamation.

Seniors' Council Liaison:

- Irene Ronnie was nominated by Barb Mikulec, and seconded.
Irene Ronnie was voted in as Seniors' Council Liaison by acclamation.

Board Liaison – Seniors' Council:

- Bill Harris and Colin Booth were nominated, and seconded.
Bill and Colin were voted in by acclamation.

6.2. Committees

Oscar announced the make-up of the Committees. The Committees will hold their first meeting with the previous chair at which time a Chair for current fiscal year will be chosen.

6.3. Committee Goal Setting

Oscar asked Committees to bring their Committee Goal Update to the next Board Meeting. Oscar will e-mail a directive regarding goal setting to all present.

7. RECREATION SUPERVISOR'S REPORT

- The floor in the gymnasium will be refinished this coming week. This is normally done during the Christmas period.
- The transformer was replaced on Monday, March 25th. A problem arose because Hydro did not realize that the slab was not large enough for the new transformer and time was spent enlarging it. There was no extra charge for this work.
- The Vancouver Historical Foundation Plaques: Susan and Tony met with Barb and Colin and these have now been installed.
- Susan has worked with Colin to work out a solution to secure the equipment in the gymnasium. This was done through the installation of L-brackets. Susan thanked Colin for his help.
- There was a general discussion on the possibility of using Van City as our bankers. Aaron and the Finance Committee will look into the benefits of this option.

CONSTANCE BARNES UPDATE

- Constance and Keiko met with staff to discuss mixing art with youth at risk. Constance will keep the Board updated on this.
- Constance is taking a motion forward to the Park Board on the code of conduct during play (sports).
- The Canadian Industry Awards named the Park Board for the best festival in Canada "Celebration of Life." The aim is to bring awareness to women in sports. Constance asked KCCS to consider what can be done to support women in sport.
- Field houses are going well. Using "upcycling" of invasive species, First Nations, youth and seniors are weaving nets from this material and selling these nets for revenue.

- Negotiations are going well. Constance is aware of KCCS's position and stated that we are always welcome to the table.
- Creekside does not have an Association at present. This is because it is a new community centre and its needs still have to be assessed.

Susan Mele left the meeting at 8:50 p.m.

Carlos Silva left the meeting at 8:51 p.m.

8. IN CAMERA 8:52 P.M. TO .9:13 P.M.

9. ADJOURNMENT

There being no further business, the meeting adjourned at 9:15 p.m.

The next Board meeting is scheduled for Wednesday, April 24, 2013 at 7:30 p.m.

UPCOMING EVENTS:

Program Committee April 3, 2013 – 7:30 p.m.
 Executive Committee April 10, 2013 – 7:30 p.m.
 Board Meeting April 24, 2013 – 7:30 p.m.
 BCRPA May 1 – 3, 2013



MINUTES OF THE BOARD MEETING

Of the Kerrisdale Community Centre Society

Held on, Wednesday, April 24, 2013 – 7:30 p.m.

M I N U T E S

Present: Robert Lockhart (Chair), Onno Bakhoven, Kathleen Bigsby,
Oscar Bisnar, Colin Booth, Donald Wong, David Eaton, Fred Jay, Aaron Law,
Vincent Law, Barb Mikulec, Don Munton, Irene Ronnie, Ron Stromberg,
Alison Verghese, Jim Hall
Staff: Susan Mele
Regrets: Donald McCarthy, Bill Harris, Keiko Honda, Laura Suarez Acuzar,
Constance Barnes
Guests: Jim Hall
Recorder: Camille Schroenn

The meeting was called to order at Time. 7:34 p.m.

1. CALL TO ORDER - APPROVAL OF AGENDA

MOVED by Colin, and seconded, to accept the agenda as presented. CARRIED

2. CORRESPONDENCE

- Card received from Susan Duffy thanking the Board for flowers received on the death of her father.

3. APPROVAL OF MINUTES OF THE BOARD MEETING, MARCH 27, 2013.

Moved by Colin, and seconded that the minutes be accepted as amended. CARRIED.

4. MATTERS ARISING FROM THE MINUTES:

BCRPA – Keiko, Alison, Barb, Kristi, Erica and Jessica will attend the BCRPA Conference. The attendees will work together to prepare a report on the key topics coming out of the Conference, to be presented to the Board Meeting in June.

The Strategic Planning Mission Statement has been prepared for framing after approval.

5. COMMITTEE UPDATES

Executive

- Keiko is waiting for documentation from UBC confirming that interns used by the Kerrisdale Community Centre Society (KCCS) are insured by UBC for the appropriate liability.

Arena and Pool Committee

- The Committee has asked for 2 quotes for banners to be used for *Music in the Park*.

- The Christmas Day Skate will be held at the Arena this year. Susan will ensure that this is added to the Winter Brochure. In addition, the location for this event should be listed for future years.

Building and Maintenance Committee

- A meeting was held during which Tony introduced Vincent to the workings of the KCC.
- Tony has anchored some fitness equipment to the floor in the Fitness Room to stop the equipment from migrating during use.

David Eaton arrived at 7:48 p.m.

Community Engagement Committee

- Keiko sent her apologies for not being present to discuss the Community Engagement report.
- The Community Engagement Committee Goals will remain the same.
- The Creative Artist Series will be referred to the Program Committee.
- Keiko will send job descriptions to interns and then to Susan so that she can prepare an agreement.
- Playbook will expand to allow for members to add comments and for the KCC to look for wider distribution through e-mail.
- Susan will apply for a permit for Elm Park on the Thursday before Kerrisdale Carnival Day (Sept 5, 2013, 1-5pm).
- The *Bridge the World Project's* goal is to bring youth together from different areas – there has been dialogue with the Chief of the Musquem band, the Principal of a local school and various others.
- Little League Tournament the weekend of April 26-28. There will be a parade on April 27th as part of this event. Over the 3-4 day period there will be approximately 1,000 children passing through to watch baseball. The Kerrisdale Community Centre Society (KCCS) will set up an information station with volunteers from the KCCS manning the booth from 9:30 a.m. – 3:30 p.m. Volunteers will be assigned one-hour time slots. Susan will work with Jim regarding table set up and location.
- Robert has been attending the Kerrisdale Business Association breakfast meetings which is a breakthrough for KCCS.
- The City of Vancouver Community Engagement Task Force – this task force deals with engagement around neighbourhood issues and the loneliness of people in apartments. The Report should be released within the next two months. Jim Hall will forward this to the Board.

Community Garden Committee

- The City allocates the lots for the gardens and they are well supported. Ron/Alison will liaise with Monica.

Finance Committee

- Spring registrations - we have still not received approximately \$112,000 outstanding from the City.
- Robert has requested Susan to contact Diane Murphy to determine why the delay in payment.

Joint Operating Agreement Committee

- The Committee will meet to prepare a statement on our position and outline

Program Committee

- Fred and Keiko are co-chairs of this committee. The report will be available for the next Board Meeting on May 29, 2013.

Rentals Committee

- Last year an analysis was done on the fees charged for rental space. The Rental Committee is working on a solid understanding of spaces available and current rental fees.

Seniors' Council

- The volunteer tea will be held tomorrow, April 25th for the many volunteers in the Seniors' Centre.
- Mothers' Day Luncheon will be held on Thursday, Thursday, May 9th.
- Texas Hold'em is held each Tuesday from 6:30 – 9:30 p.m.

6. OTHER BUSINESS

a. Committee Goal Updates

Camille will compile Committee Goals into one report for the Board Meeting on May 29, 2013.

b. Protocol for Handling the Electronic Approval of Minutes

MOVED by Don, and seconded, that the procedures to be followed for electronic approval of KCCS committee meeting minutes shall be as follows:

1. For each committee, the chair will do a preliminary review and edits (as necessary) to draft minutes.
2. The draft minutes shall be sent to all committee members for their suggested corrections and editing.
3. Committee members shall return any corrections and edits to the chair, copying other committee members.
4. If the chair agrees with the suggested edits or changes, the revised minutes shall be circulated to all committee members for their approval. Otherwise, the chair shall discuss the proposed changes with specific committee members in order to come to a consensus.

5. If a consensus is reached, then the revised minutes shall be circulated to all members of the committee (with the changes marked) for final approval. If a consensus cannot be reached, the committee as a whole shall be advised and the minutes shall go back to the committee for discussion and approval at its next meeting (in which case, the minutes in question may go to the Board a month later than normal).

VOTE:13 in favour, 1 opposed. MOTION CARRIED

c. Board Meeting Protocols

- This item was not discussed.

7. RECREATION SUPERVISORS REPORT

- Betty (kitchen staff) thanked the Society for the flowers sent.
- The equipment in the Fitness Room is now secure.
- During the Provincial Election, KCC will be an advanced polling station as well as a polling station.
- Susan has not posted the letter from the Park Board regarding negotiations with Community Centres. Staff members have not received any questions from members.
- Susan is arranging for pictures of KCC Staff members and their names to be posted in the Boardroom to assist Directors in identifying staff.

Board members moved to the main lobby for a group photograph to be used on the KCC web site

Susan Mele and Jim Hall left the meeting at 8:40 p.m.

BREAK 8:40 P.M. – 8:50 P.M.

8. IN CAMERA 8:50 – 9:50 P.M.

9. ADJOURNMENT

There being no further business, the meeting adjourned at 9:50 a.m.

The next Board meeting is scheduled for Wednesday, May 29, 2013 at 7:30 p.m.

UPCOMING EVENTS:

Program Committee	Wednesday, May 8, 2013
Executive Committee	Wednesday, May 15, 2013
Board Meeting.....	Wednesday, May 29, 2013
Park Board Meetings.....	Monday, June 10 and 24, 2013



MEETING OF THE BOARD OF DIRECTORS

Of the Kerrisdale Community Centre Society

Held Wednesday, May 29, 2013, 7:30 p.m.

MINUTES

Present: Robert Lockhart, Onno Bakhoven, Kathleen Bigsby, Oscar Bisnar,
Colin Booth, Donald Wong, David Eaton, Bill Harris, Keiko Honda, Fred Jay,
Vincent Law, Irene Ronnie, Ron Stromberg, Alison Verghese

Staff: Susan Mele

Guests: Jackie Kloosterboer; Commissioner Constance Barnes (late arrival)

Regrets: Don Munton, Aaron Law, Donald McCarthy (absent), Barb Mikulec (regrets),
Laura Suarez Acuzar (regrets)

Recorder: Camille Schroenn

1. CALL TO ORDER AND APPROVAL OF AGENDA

The meeting was called to order at 7:30 p.m.

MOVED by Bill Harris, and seconded that the agenda be approved as presented. CARRIED.

2. UPDATE ON EMERGENCY SOCIAL SERVICES (ESS)– JACKIE KLOOSTERBOER, EMERGENCY PLANNING COORDINATOR

Robert welcomed Jackie Kloosterboer, Emergency Planning Coordinator with Emergency Social Services. Jackie gave an overview of the role of the ESS, the importance of volunteers in their organization and the role that community centres would play in emergency situations. Jackie provided handouts which contained the address for the ESS website for further information. Jackie's role is one of public education and each year 200 – 300 sessions are held at the various community centres. The importance of neighbourhood assistance training was stressed.

Jackie left the meeting at 8:02 p.m.

It was suggested that our gymnasium needs to be seismically inspected.

Camille will add this to the agenda at a future meeting.

3. CORRESPONDENCE/ANNOUNCEMENTS

There was no correspondence and no announcements.

4. APPROVAL OF MINUTES OF BOARD MEETING, WEDNESDAY, APRIL 24, 2013

Moved by Bill that the minutes be approved as amended. CARRIED.

5. BUSINESS ARISING FROM THE MINUTES

Robert will add advertisement for new Treasurer as an item for the next Executive Meeting, June 12, 2013.

- Parade, April 27th – more than 50 people attended at our information station. Many expressed support for the KCCS's role in the Park Board issue.
- We have now received both the outstanding spring registration fees and the operational cost/bank charges related to pool revenue from the Park Board.

NOTE: The charges in collecting these funds should be noted in the Annual Report – showing that legal costs were caused by Park Board action.

Robert will ensure that interest charges are added to the amounts claimed if we have to resort to using legal assistance with regard to these payments in the future.

6. COMMITTEE UPDATES

6.1. Executive

- Insurance: Robert has made an enquiry with regard to increasing our insurance from \$1,000,000 to \$2,000,000 but has not as yet received the information.
- We are still awaiting documentation from UBC with regard to Workers' Compensation insurance coverage for the interns used by the KCC.
- Roll-back of cashier/typists positions: Aaron will discuss with an accountant the best way for KCCS to maintain wages for these positions.

6.2. Arena and Pool Committee

There was no report.

6.3. Building and Maintenance Committee

There was no report from this committee.

6.4. Community Engagement Committee

The Committee Minutes were not available for inclusion at this time.

6.5. Community Garden Committee

There was no report from this committee.

6.6. Finance Committee

Onno gave an overview of the financial statements. No allowance was made for legal expenses in the Society's budget.

6.7. Joint Operating Agreement Committee

Don Munton is the Chair of this Committee. The Goals and Terms of Reference have been submitted.

6.8. Program Committee

MOVED that the Crossroad Café Series be referred back to the Program Committee and that Robert, Keiko and Colin will have an independent discussion regarding this matter.
CARRIED

Constance Barnes arrived at 8:35 p.m.

6.9. Rentals Committee

There was no report for this committee.

6.10 Seniors' Council

- The Seniors' Council report was read to the Board.

7. OTHER BUSINESS

7.1. Annual Board Barbeque

Moved by Kathleen and seconded that we strike a Barbeque Committee. CARRIED.

- Committee Members: Alison (Chair), Bill Harris, and Camille Schroenn.
- Location: Robert Lockhart's home, 2135 W. 32nd Avenue, Vancouver.
- Date: July 17, 2013
- Time: 6:00 – 9:00 p.m.
- Camille will add Paul Biln and Grant Matsuda to the invitation list.
- Susan will provide to the committee a list of supplies and equipment that are needed.

7.2. Committee Goal Setting.

There will be an update on progress towards committee goals mid-year (target – October).

7.3. Joint Operating Agreement Committee – Terms of Reference.

MOVED by Fred, and seconded, that the JOA Committee Terms of Reference be accepted.
CARRIED.

7.4. New WorkPlaceBC Regulation on Bullying and Harassment in the Workplace.

- The new Section of the Regulation and its importance was discussed. Constance will check if City policies will be updated to reflect the requirement of the new regulations. If so, KCCS should draw on this resource to meet its requirements.
- Toxic Environment Accusation: After numerous request for more information on this issue, the City's lawyer has stated that the KCC does not have a toxic work environment.

BREAK 9:02 P.M. – 9:09 P.M.

7.5. Letter from Park Board regarding Safari Update/Registration Software.

- Robert reviewed the letter from the Park Board. The target date for implementation is summer 2014. Our registration is currently handled through Safari, the Park Board registration system. We have had to use a lawyer on two occasions to get the Park Board to pay us the revenue from registrations to which we are entitled. The KCCS will investigate the possibility of installing its own system for registration etc.
Colin will contact an expert (Vern) and suggest he meet with Robert to discuss options.
Alison will assist with the compilation of information.

7.6. BCRPA Report from Attendees.

- Barb, Erik, Kristi and Jessica attended the Symposium. They found the Symposium well done and extremely beneficial to their jobs. Robert has sent a letter of thanks to the attendees for their well-written Report.

7.7. Recreation Supervisor's Report.

- The Pool Programmer Position (6 months) has been posted and there have been 12 applicants.
- The KCC has applied to the City to be part of the Food Scrap Program. A large amount of food scraps are generated by the KCC kitchen. In addition these scraps could be used by the KCC itself if the Community Garden composting suggestion is implemented.

CONSTANCE BARNES

- Ms. Barnes presented a summary of recent Park Board motions and related actions.
- KCCS/Park Board Relations: Constance expressed concern regarding the large number of letters from Seniors she has received regarding the lunch program at the KCC. She stressed that this program would not be cut and that she considered it to be a CORE program. She stressed that she and Malcolm Bromley would be prepared to sit down with the seniors to allay their fears.

9:43 p.m. Keiko left the meeting.

There was a general discussion on JOA negotiations, violations, and the background of past meetings with the Park Board.

Kathleen will provide Constance with example minutes of these meetings.

Oscar expressed concern regarding Constance’s representation of the KCCS.

Constance will ask Malcolm Bromley to respond to the 4 points in the letter sent to him regarding negotiations.

8. ADJOURNMENT

MOVED by Bill, and seconded, that the meeting be adjourned. CARRIED.

The meeting adjourned at 9:56 p.m.

9. IN CAMERA 9:59 P.M. – 10:19 P.M.

UPCOMING EVENTS:

Program Committee	Wednesday, June 5, 2013
Executive Committee	Wednesday, June 12, 2013
Board Meeting	Wednesday, June 26, 2013
Park Board Meetings.....	Monday, June 10 th and June 24 th .



MEETING OF THE BOARD OF DIRECTORS
Of the Kerrisdale Community Centre Society (KCCS)
Held on Wednesday, June 26, 2013 – 7:30 p.m.
MINUTES

Present: Robert Lockhart (Chair), Donald McCarthy, Ron Stromberg,
Laura Suarez Acuzar, Don Munton, Onno Bakhoven, Bill Harris, Fred Jay,
Irene Ronnie, Vincent Law, Barb Mikulec, Oscar Bisnar, Kathleen Bigsby,
David Eaton, Keiko Honda, Alison Verghese
Staff: Susan Mele
Regrets: Aaron Law, Colin Booth, Donald Wong (absent)
Recorder: Camille Schroenn

The meeting was called to order at 7:33 p.m.

1. CALL TO ORDER APPROVAL OF AGENDA

MOVED by Bill, and seconded, to accept the agenda as amended. CARRIED.

2. CORRESPONDENCE

- Letter from Jim Bindon, Development Director, Greater Vancouver Food Bank thanking the Society for the food donation made to the Food Bank.
- Letter from Patricia Lee, Treasurer, Kerrisdale Little Owl's Preschool regarding permission to hang a banner on the playground fence behind the Kerrisdale Community Centre.

MOTION that the Kerrisdale Little Owl Preschool be allowed to put out a sandwich board that they would be responsible for removing at the end of each play session. CARRIED

3. APPROVAL OF MINUTES OF BOARD MEETING OF MAY 29, 2013.

Moved by KATHLEEN, and seconded, that the minutes be accepted as amended. CARRIED.

4. BUSINESS ARISING FROM THE MINUTES

MOVED by Oscar, and seconded, that Robert will ensure that interest charges and legal expenses are added to the amounts claimed if we have to resort to using legal assistance with regard to these payments in the future.

5. COMMITTEE UPDATES

- **Executive Committee**
Nothing to report.
- **Arena and Pool Committee**
There was a discussion regarding the rescheduling of skating lessons to later in the session.
- **Barbeque Committee**
Alison gave an overview of the progress to date. Volunteers are still needed to perform some of the duties on the day of the Barbeque and directors were asked to contact Alison, Bill or Camille if they can assist.

The event will be held at Robert Lockhart's home. In the event of bad weather we will need to move this event to the Kerrisdale Community Centre in which case we will need

to apply for a liquor license. This can be done on the day of the barbeque. Kristi has "Serving it Right" certification.

- **Building and Maintenance Committee**

Nothing to report.

- **Community Engagement Committee**

There has been a shift in focus to include members of the Musqueam community - possibly as Board Members.

Follow-up on action item from the Board Meeting May 29, 2013 – Program Committee

#6.8: Robert, Keiko, Jessica and Susan have met and have addressed most of the challenges that were previously identified.

- **Community Garden Committee**

The Community garden has received a Neighbourhood Small Grant of approximately \$600. Alison gave an overview of a planned Neighbourhood Garden Party which will be held Saturday, August 24th. There will be an atmosphere of shared food, and enjoyment of the garden itself. This event will be open to the public; the site has also been checked to ensure that tripping and other hazards will be adequately controlled for KCC patrons. Interested seniors from the KCC will be bussed to the event.

- **Finance Committee**

There was no comment on the minutes.

- **Program Committee**

There was discussion on the reduction to the Program Committee Budget for the Exercise Room Equipment, Replacement and Additions (from \$40,000 to \$10,000). The budget for exercise room expenditures will be reviewed at a future date should the need arise.

- **Joint Operating Agreement Committee**

Don gave an overview of the work being done on desirable elements of a new JOA for the KCCS. The JOA Committee is currently reviewing the current JOA and related documents with the view to proposing changes that more accurately reflect our future needs.

- **Rentals Committee**

There was no report from this committee.

- **Seniors' Council**

Irene gave a report on the Seniors' Council.

6. OTHER BUSINESS

6.1 Board Member – Cheque Signing Responsibilities.

A director was curtly reprimanded by a member of the staff with regard to delays in cheque signing.

Susan will speak with the staff member.

Susan will forward the cheque-signing schedule to Robert and other signatories and will post the schedule on the bulletin board by the mail slots.

MOVED by Don Munton, and seconded, that the Finance Committee investigate the feasibility of a payroll direct deposit system. CARRIED

6.2 Motion re Single Recreation Services Access Card.

Don Munton gave a presentation on the OneCard and its impact on the Kerrisdale Community Centre.

MOTION TO REJECT PARK BOARD PROPOSAL FOR SINGLE RECREATION SERVICES ACCESS CARD.

WHEREAS

1. The Park Board is currently negotiating with a minority group of community associations – representing less than 50 percent of community centre users – and has yet to complete meaningful discussions about all aspects of new and updated Joint Operating Agreement;
2. The Park Board has repeatedly refused to address the Kerrisdale Community Centre Board's concerns around the flawed framework of the current negotiations; ignored allegations of conflicts of interest on the part of the Association Presidents' Group (APG) lead negotiator in negotiations with the City; and has refused to respond to freedom of information requests in a reasonable and timely manner;
3. On Monday, June 10, 2013 the Vancouver Park Board issued a late-night news release introducing the new universal access card without even mentioning to the Kerrisdale Community Centre Society that there was a resolution, yet suggesting there was an agreement between the Park Board and all community centres;
4. On June 11, 2013, the Park Board presented the President of the Kerrisdale Community Centre Society with its proposed interim agreement (Dated June 6, 2013) to implement a single recreation services access card;
5. The proposal, as presented by the Park Board, seems to result in a significant increase in fees for Kerrisdale Community Centre users compared to the existing fee structure;
6. The bill-back schedule (appendix 1) could see the Park Board take the majority of locally generated revenue away from the community and centralize those revenues into its own budget;
7. The Kerrisdale Community Centre Society cannot approve this program with so little time to review and no meaningful consultation. The proposal does not provide full financial details, particularly regarding the subsidized portion of the leisure access card (LAC) pass, specifically, the criteria for qualifying for the subsidy.
8. In addition, the proposed agreement from the Park Board is unclear, poorly drafted and ambiguous on key issues.
9. The increase in fees and loss of locally generated revenues may directly threaten the affordability of programming and result in important community-responsive programs being cut;
10. This Kerrisdale Community Centre Society has heard consistently from its members that they do not want the Park Board to take control of the revenue generated at the centre; and

11. The proposal as presented by Park Board is not transparent with regard to critical financial and Society membership issues.

THEREFORE BE IT RESOLVED THAT

A. The Kerrisdale Community Centre Society Board rejects the Park Board's proposed interim agreement, dated June 6, 2013, as presented, until full and transparent information on the complete Joint Operating Agreement proposal can be obtained from the Park Board so that the Kerrisdale Community Centre Society may make the best decision for its members. CARRIED UNANIMOUSLY.

The Societies Act stipulates that we maintain a current list of members and there will be no way to account for membership with the new OneCard. The number of members on our membership roll is a critical element in applying for grants.

MOVED by Oscar, and seconded, that the KCCS reject and refuse any request by Park Board to advertise the OneCard in the Kerrisdale Program Brochure. CARRIED

6.3 Park Board – follow-up on Action Item – Malcolm Bromley Correspondence.

Constance Barnes was not present to speak to this item nor did she send an alternate. The action item will be on the agenda for the next Board Meeting on August 28, 2013.

6.4 Motion re Proposed Board Member

MOVED by Keiko, and seconded, that we invite Ms. Gail Yvonne Sparrow to become a Board Member of the KCCS. CARRIED.

Another member of the Musqueam Band is also being considered.

Fred will provide Camille with Gail Sparrow's resume.

Robert will meet with Gail Sparrow and brief her on the status of the current situation with the Park Board.

BREAK

6.5 Volunteer Recognition Awards Committee – Barb.

MOVED by Barb, and seconded, that we strike a committee to nominate a person for a volunteer recognition award. The name of the person selected will be brought to the October Board Meeting.

The committee will set guidelines for nominations.

The members of this Committee are Barb, Alison and Fred.

7. RECREATION SUPERVISORS REPORT

- The Maple Grove Pool opened last weekend.
- Maple Grove Day – July 14th.
- Music in the Park – Friday, June 28th.
- Pool Programmer position – Susan is currently conducting reference checks on candidates. Barb Mikulec is on the Selection Committee.
- OneCard: The OneCard will be available for swimming and open skating from July 8th. However, Susan does not anticipate any impact on the KCC as we will make it clear that Kerrisdale has not agreed to the use of the OneCard for programs and activities managed by KCCS; Kerrisdale will not accept the card for activities not directly run by Park Board.
- The fall brochure is in production, and we are continuing to take memberships.

Susan Mele left the meeting at 9:37 p.m.

8. IN CAMERA 9:38 P.M. TO 9:59 P.M..

9. ADJOURNMENT

There being no further business, the meeting adjourned at 10:00 p.m.

The next Board Meeting is scheduled for Wednesday, August 28, 2013 at 7:30 p.m.

UPCOMING EVENTS:

Program Committee	September 4, 2013
Executive Committee	August 14, 2013
Board Meeting	August 28, 2013
Park Board Meeting	July 8, and July 22, 2013



MEETING OF THE BOARD OF DIRECTORS
of the
Kerrisdale Community Centre Society
Held on Wednesday, August 28, 2013 – 7:30 p.m.
MINUTES

Present: Robert Lockhart, Onno Bakhoven, Kathleen Bigsby, Oscar Bisnar,
Colin Booth, David Eaton, Bill Harris, Keiko Honda, Fred Jay, Aaron
Law, Vincent Law, Barb Mikulec, Irene Ronnie, Ron Stromberg,
Laura Suarez Acuzar, Alison Verghese, Don Munton

Staff: Susan Mele

Regrets: Constance Barnes, Donald Wong (absent)

Guests: Trevor Boudreau

Recorder: Camille Schroenn

The meeting was called to order at 7:30 p.m.

1. CALL TO ORDER APPROVAL OF AGENDA

MOVED by Bill, and seconded, to accept the agenda as presented. CARRIED

2. CORRESPONDENCE

A card was received from Diana Bracken thanking the Society for the retirement gift and for the many happy years working at the Kerrisdale Community Centre. Diana Bracken worked at the front desk of the Kerrisdale Community Centre for over 20 years.

3. APPROVAL OF MINUTES OF JUNE 26, 2013.

Moved by Bill, and seconded that the minutes be accepted as presented. CARRIED.

4. MATTERS ARISING FROM THE MINUTES:

Volunteer Recognition.

The Nomination Committee: Volunteer Recognition Awards will report back at the next Board Meeting on September 25, 2013.

5. COMMITTEE UPDATES

Executive

- Robert has written to the Kerrisdale Little Owls Preschool giving them permission for the use of a sandwich board advertisement at the outside play area when they are using those areas.
- A scheduled meeting with Gail Sparrow of the Musqueam Band to discuss a role on the KCC Board was postponed. A meeting will be scheduled in September.
- Robert has received a letter confirming that Don McCarthy has resigned from the Board.

Arena and Pool

There was no report.

Barbeque Committee

- Robert thanked Alison and others for their work on the BBQ committee and tasks done during the BBQ. For her role in leading this committee and for the delicious dessert Alison was given a thank you card and gift certificate. He also thanked her family for their support.
- After a discussion on moving the barbeque from July to August it was decided to leave the date in July.

Building and Maintenance

A new floor will be laid in the Games Room in the near future.

Community Engagement

Keiko distributed the schedule for the Crossroad Café for fall 2013.

Community Garden

The Kerrisdale Community Garden Party was a great success and Alison thanked all who attended. Camille will add ``Community Garden Videos`` to the agenda for the Board Meeting in September.

Finance

- General Budget Review

Aaron reviewed the budget. There was a discussion on the Community Engagement budget and the budget was amended.

MOVED by Aaron, and seconded, that the amended Budget for fiscal 2013-2014 be approved by the Society. CARRIED.

JOA Committee

No report.

Program Committee

No report.

Youth Committee

No report.

Rentals

No report.

Seniors' Council

Irene gave a brief overview of the seniors activities. She mentioned that Bess Wayslow passed away and that she will be sorely missed.

6. OTHER BUSINESS

7. DAMAGE TO SENIORS' BUS – PREVENTATIVE ACTION

Vandalism of the bus caused serious damage. There was a discussion on various options for preventing damage to the bus in the future.

MOVED by Oscar, and seconded, that the Society support the installation of a fenced and gated parking area for the seniors' bus to minimize the risk of further vandalism to this important resource. (see motion to refer to Committee as follows.)

MOVED by Bill, and seconded, to refer the motion back to the Executive Committee to report back to the Board at the meeting on September 25, 2013. CARRIED.

7.1. Lawsuit Discussion

Robert gave an overview of the injunction served against the Park Board on August 20, 2013 regarding the implementation of the OneCard and also of the law suit regarding JOA violations.

7.2. Park Board-Follow-up on Action Item-Malcolm Bromley Correspondence

Constance Barnes was not present to report on this item.

BREAK

8. RECREATION SUPERVISOR'S REPORT

- An incident report has been filed with the Risk Management Legal Department regarding an accident at the Play Palace. A child was injured during a birthday party. After reviewing all the circumstances surrounding the accident the Risk Management Branch deemed it to be an "unusual accident".
Susan will provide Robert with an incident report.
- 2nd Annual Kerrisdale Community Celebration will take place September 6, 2013 outside the Kerrisdale Arena.
- Maple Grove Pool will close as of Monday, September 2, 2013.
- The Kerrisdale pool is presently closed for annual maintenance.
- Andy Teoh was chosen as the acting Pool Programmer. Unfortunately he has been offered a permanent, full time position at another centre. Susan will work on filling the position at the Kerrisdale Community Centre.

Susan Mele left the meeting.

9. ADJOURNMENT

There being no further business, the meeting adjourned at 8:45 p.m.

10. IN CAMERA

The next Board meeting is scheduled for Wednesday, September 25, 2013
at 7:30 p.m.

A handwritten signature in black ink, appearing to be 'Paul', with a long horizontal stroke extending to the right.

UPCOMING EVENTS:

Program Committee	Wednesday, Sep 4, 2013
Executive Committee.....	Wednesday, Sep 11, 2013
Board Meeting.....	Wednesday, Sep 25, 2013
Park Board Meeting.....	Monday, Sep 23, 2013

MEETING OF THE BOARD OF DIRECTORS

Of the Kerrisdale Community Centre Society

Wednesday, September 25, 2013, 7:30 p.m.

MINUTES

Present: Robert Lockhart (Chair), Onno Bakhoven, Oscar Bisnar, Colin Booth, David Eaton, Bill Harris, Keiko Honda, Fred Jay, Vincent Law, Don Munton, Irene Ronnie, Ron Stromberg, Laura Suarez Acuzar, Alison Verghese

Staff: Susan Mele, Kristi Douglas

Guests: Samuel Yau, Accountant

Regrets: Kathleen Bigsby, Barb Mikulec, Aaron Law, Donald Wong (absent), Constance Barnes

Recorder: Camille Schroenn

1. CALL TO ORDER AND APPROVAL OF AGENDA

- The meeting was called to order at 7:30 p.m.
- MOVED by Bill, and seconded, that the agenda be approved as presented. CARRIED.

2. CORRESPONDENCE/ANNOUNCEMENTS

- No correspondence.
- Isobel Minty donated \$100 to the Kerrisdale Community Centre Society for legal defence. She will be sent a tax receipt.
- A letter was received from one of our pottery instructors regarding the new pottery studio technician position. This instructor had been doing this job for approximately one year and expressed concern that another person had been hired for the position. Robert will follow up with the instructor.

3. APPROVAL OF MINUTES OF BOARD MEETING WEDNESDAY, AUGUST 28, 2013

- MOVED by Colin, and seconded, that the minutes be approved as presented. CARRIED.

4. BUSINESS ARISING FROM THE MINUTES

- Damage to the bus: The decision was made to put a sign on the bus that states "minimal fuel retained in this tank".

Constance Barnes has discontinued her function of Kerrisdale Park Board liaison as she feels that it is inappropriate for her to attend board meetings at this time.

Vincent and Keiko arrived at 7:35 p.m.

5. COMMITTEE UPDATES **

5.1. Executive

- Details regarding the pottery room technician were discussed. Kristi explained that the reason for the change was that there was an increase in the amount of work to be done and a need to fill the position with someone with more experience with regard to safety standards. There has been a great improvement in the quality of the work. Susan stated that a letter had been sent to the instructor who applied for the job with reasons why her application was not successful
- Gail Sparrow: Keiko has spoken with Gail but was unable to arrange for her to attend the September 25th Board Meeting due to time constraints.
- The Directors' liability insurance has been upgraded from \$1 million to \$2 million. The new limit will apply going forward from the date the policy upgrade was processed.

5.2. Finance Committee

Onno gave the finance report. There are no concerns.

A request was made to have the format of future budgets changed to show both the current year's budget and that of the budget to be approved (for the next fiscal year).

MOVED by Don, and seconded, that the budget documents presented in August of each year have side by side comparisons of the current year's budget and year-to-date expenditures and the proposed budget for the next fiscal year.

CARRIED

5.3. Program Committee

The most recent Crossroad Café event was well supported with over 40 people attending.

The 2nd Annual Kerrisdale Community Celebration September 6th was a great success, with the climbing wall being very popular. The Zumba party attracted over 80 people. It was felt we would attract greater numbers if the event was held on a day and time other than Friday at 6 p.m. A family Zumba party may be a good idea considering the large number of children attending.

5.4. Senior's Council

Irene gave the Seniors' Council report and reviewed the financial statement for the year. The seniors raised \$13,008.20 dollars this year, an increase of over \$5,000 over last year's figures. All money raised by the seniors goes to provide programs for seniors. Robert congratulated Irene and her team for a job well done.

6. OTHER BUSINESS

a) Recreation Supervisor's Position – Letter to Thomas Soulliere

The Park Board will be posting a number of jobs including the Recreation Supervisor position at the Kerrisdale Community Centre (KCC). Susan has held this position (temporary) for almost 2 years. Robert has written to the Park Board requesting that the Society be involved in the selection process as per our Joint Operating Agreement (JOA).

b) Summer Camp Evaluation

Kristi distributed an information sheet on the Summer Safaris Daycamp 2013. We received one of the largest grants for this program (\$43,976) and this helps to offset the wages for the leaders and the manager. The amount realized from this program is less this year than last year as more funds were invested to enhance the program for participants. Robert thanked Kristi and leaders for the successful program and a presentation well done. The introduction of two Mandarin speaking leaders reflects the changing demographics of our community.

c) 2014 Meeting Schedule

The Board accepted the meeting dates for 2014. The date for the BCRPA date has not been set.

d) Nominating Committee

Colin Booth will chair the Nominating Committee.

e) In-Service Training Report – Oscar

Oscar attended and found the presentation was informative and gave him a very good overview of the operations of the KCC. Susan will prepare a presentation for directors which Camille will schedule on a Saturday in the new year.

7. RECREATION SUPERVISOR'S REPORT

- Susan thanked Oscar for attending the In-Service Training session.
- Susan thanked Keiko for putting on the Annual Kerrisdale Community Celebration.
- The pool is now open and is looking good.
- The floor of the games room will be replaced. The tables will be disassembled on Friday, September 27th and the floor installation will start on Monday, September 30th.
- Susan advised the Board of the outcome of the recent Park Board Meeting.
 - Susan and Kristi will be a part of the Transition Team that will deal with grants, volunteers, community centre operations, contracts.
 - Brochure: The Park Board will produce the brochure for the winter session under staff's guidance. The Park Board feels that the programs will run in

January 2014 and assumes that the Society will no longer operate at the KCC.

- Grants: The KCCS can still apply for the Summer Camp Grant (it must be done in December). They will, however, not be able to state that they will operate from the current address. There would be confusion as to who would receive the grant.
- Contracts with instructors are normally signed in the fall for the winter season. The direction given to Susan is that there should be no contracts, no commitments and no decisions made by the Association on anything that will take place in January 2014. Any contracts signed by the Association for programs commencing in January 2014 will be null and void.
- Susan expressed the view that we can expect an offer prior to January 1st to purchase the equipment at the KCC.

MOVED by Fred, and seconded, that the meeting adjourn. CARRIED.

Susan left the meeting at 8:30 p.m.

8. IN CAMERA

9. ADJOURNMENT

The meeting adjourned at 8:30 p.m.

The next Board Meeting will take place on October 23, 2013 at 7:30 p.m.

UPCOMING EVENTS:

Program Committee.....	Wednesday, October 2, 2013
Executive Committee.....	Wednesday, October 9, 2013
Board Meeting.....	Wednesday, October 23, 2013
Park Board Meetings	Monday, October 7 and 21 st .

MEETING OF THE BOARD OF DIRECTORS

of the Kerrisdale Community Centre Society (KCCS)

Wednesday, October 23, 2013 – 7:30 p.m.

MINUTES

Present: Robert Lockhart (Chair), Ron Stromberg, Irene Ronnie, Bill Harris, Onno Bakhoven, Barb Mikulec, Fred Jay, Kathleen Bigsby, Alison Verghese, David Eaton, Colin Booth, Oscar Bisnar, Keiko Honda, Aaron Law
Staff: Susan Mele, Grant Matsuda, Denise Yeh
Regrets: Don Munton, Laura Suarez Acuzar, Donald Wong, Vincent Law
Guests: Samuel Yau
Recorder: Camille Schroenn

1. CALL TO ORDER APPROVAL OF AGENDA

The Chair called the meeting to order at 7:30 p.m. (14 board members attending)

Amendment: Under #5 add "Volunteer Recognition Committee.

MOVED by Fred, and seconded, that the agenda be approved as amended.

CARRIED.

2. CORRESPONDENCE

There was no correspondence.

Katy Hughes Funeral: A number of board members attended the funeral. Katy was remembered for her contribution to the board. She will be sorely missed.

3. APPROVAL OF MINUTES OF SEPTEMBER 25, 2013

Amendments: #4 – change the wording regarding Constance Barnes' resignation to read: "Constance Barnes has discontinued her function of Kerrisdale Park Board Liaison as she feels that it is inappropriate for her to attend board meetings at the present time".

MOVED by Bill, and seconded that the minutes be accepted as amended. CARRIED.

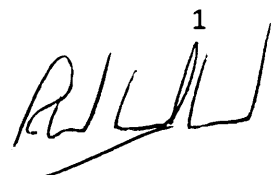
4. MATTERS ARISING FROM THE SEPTEMBER 25, 2013 BOARD MEETING:

There were no matters arising from the September 25, 2013 Board Meeting.

5. COMMITTEE UPDATES

Executive

- #6. The Directors and Officers Liability and Insurance limit has been increased from \$1,000,000 to \$2,000,000.
- #7. The society's lawyer, Michael Moscovich, has completed the historical search on the title of two properties: the Arena and the Kerrisdale Community Centre sites. The search showed that at no time did the Kerrisdale Community Centre Society (KCCS) own either of these properties.

1


- #8. The Van City Credit Union has offered a donation of \$500 - \$1,000 to the KCCS. Barb has provided them with a letter confirming that the funds would be directed towards play items for the gym and play area.

Finance

- Barb gave the financial report. We are on budget; some investments have been kept liquid.

Pool and Arena

The next meeting will be held in January, 2014.

Program Committee

- 5e. Social Innovation Projects Grants. We did not apply for these grants this year as we did not have sufficient notice.
Camille will note a reminder for this item for the last Program Committee of the spring 2014 to give us sufficient time to apply for the 2014 grants should they be offered.

Youth Committee

This should be marked as 5 f) on the Program Committee Minutes, October 2, 2013.

- Five youth have joined the Youth Committee representing the major schools in the area. They will provide input on programs which will appeal to youth.
- Bill thanked Keiko for her promotion of the False Creek Granddragons on the Kerrisdale Playbook. The fact that this has received a good response means that the Playbook is being read.

Seniors' Council

- Irene reported on the numerous activities of the Seniors' Council. The Council raised about \$1,300 this month, with the average month bringing in approximately \$1,000.
- A new gas stove has been installed in the kitchen, paid for by the Society.
- The floor surface in the games room has been replaced.
- Irene announced that she will be retiring as the Seniors' Council Representative at the end of the term. Irene has been involved with the KCCS for over 20 years. MOVED by Irene, and seconded, that the report be adopted. CARRIED

Volunteer recognition award

MOVED by Barb, and seconded, that the committee nominate Susan Duffy for the Volunteer Recognition Award. CARRIED

It was noted that Susan Duffy served on the board for 10 years, acting as President for 7 of those years. She contributed an immense amount time and energy into the centre and her contribution is valued.

Kathleen will invite Susan to the December Christmas Party to receive the award. A picture will be taken and hung in the hall.

The Volunteer Recognition Committee was disbanded.

6. OTHER BUSINESS

6.1 Committee Goals Update

All committees will prepare committee goal updates for the next Board Meeting on November 27, 2013.

Committees that have not submitted reports:

- Building and Maintenance Committee: Colin and Vincent will meet and report back to the Board Meeting on November 27, 2013.
- Community Garden Committee: The community garden is self-sufficient. The video of the Neighbourhood Garden Party will be shown at the KCCS Christmas Party in December.
- Rentals Committee: Onno will update the committee goals for the next Board Meeting on November 27, 2013.
- Community Engagement: There has been no change in the goals.

CAMILLE will compile all committee goals, including Executive for the next board meeting.

6.2 Christmas Party Committee

MOVED by Fred, and seconded, to establish a Christmas Party Committee with members being Colin, Alison, Bill, Keiko and Samuel. CARRIED.

- The committee will investigate the Park Board directive given to KCC staff regarding the acceptance of gifts..
- Susan will provide Colin with a copy of this directive.

6.3 Kerrisdale Equipment

Renovations and equipment purchases by the Society exceeded \$1.7 million since January, 2011.

A list of KCCS equipment was included in the board package. The new gas stove recently purchased for the KCCS kitchen was not included and should be added.

6.4 Appoint Board Member – Aaron

We had two potential candidates to be appointed as Board Members: Samuel Yau and Gail Sparrow. The meeting with Gail Sparrow has been put on hold. Fred and Keiko will now liaise and arrange a meeting with Gail.

Samuel Yau has attended a previous Board Meeting and a Finance Committee meeting to gain an understanding of the running of the KCCS. He comes with a

good background in finance. Samuel gave a brief outline of his background and education.

MOVED by Aaron, and seconded, to appoint Samuel Yau as a board member of the Kerrisdale Community Centre Society until the February 2014 Annual General Meeting in February. CARRIED.

Susan swore Samuel Yau in as a Director of the KCCS.

BREAK

7. RECREATION SUPERVISORS REPORT

7.1. Maple Grove, Pool and Play Palace Reports

Maple Grove Report – Denise Yee.

- There have been no concerns by the Health Department at the pool this year. The cooking equipment installed last year is working well.
- The KCCS sponsored *Music in the Park* every Friday in July. Close to 100 people attending each week.
- Maple Grove Day drew over 300 patrons. Three youth volunteers helped with the event. Denise thanked the KCCS for sponsoring the event.

Recommendations:

1. Plant new shade trees to replace existing trees which may need to be removed as they age.
2. Install a sprinkler system.
3. Upgrade the change rooms. Current facilities are not adequate for large crowds. There is no running water in the change rooms making them difficult to clean.
4. Music in the Park: Staff will ensure that the KCCS is given credit for sponsoring the entertainers.

Play Palace Report – Grant Matsuda

Grant distributed copies of the Play Palace Annual Report 2013.

In the future Grant will submit this report ahead of the board meeting for inclusion in the board package. Attendance figures should be included.

Grant Matsuda and Paul Biln work cooperatively to provide services at the Arena. Some changes have been implemented this year, namely a change in the weekly staff schedule.

- Prices have not changed over the last few years. However, the staffing costs have increased by 14.5% (wages).

Recommendation: increase prices, not only for general admission but also for private and public parties.

- No further action has been initiated by the parents of the child injured at a private party earlier this year. The board requested that further preventative measures be undertaken..

Grant will develop protocols for ensuring that all parents of children attending private parties are informed of their supervision responsibilities.

Background information on the ratio of parents to children currently participating in these parties will also be provided. The draft protocol will be provided to the Pool and Arena Committee at the January/February meeting.

Alison will research the instructions to participants and parents used by Watermania.

Supervisor's Report – Susan

Susan read out the official directive from the Park Board to KCC staff. This directive was sent in response to the court ruling in October.

Robert read the agreement drafted by the City and the G6 lawyer that will be signed in court as the formal agreement on the eviction injunction adjournment. The ruling stipulates that the Park Board does not talk to anyone outside the Park Board with regard to the termination. This includes Kerrisdale's instructors, suppliers, and the media. The KCCS will produce the winter brochure with the assistance of the KCC staff.

Susan left the meeting at 9:15 p.m.

8. IN CAMERA 9:15 – 10:10 P.M.

9. ADJOURNMENT

MOVED by Kathleen that the meeting adjourn. The meeting adjourned at 10:12 p.m.

The next board meeting is scheduled for Wednesday, Nov 27, 2013 at 7:30 p.m.

UPCOMING EVENTS:

Program Committee Wednesday, November 6, 2013
Executive Committee Wednesday, November 13, 2013
Board Meeting Wednesday, November 27, 2013
Park Board Meetings.....Monday, November 4 and 18, 2013

MEETING OF THE BOARD OF DIRECTORS

of the Kerrisdale Community Centre Society (KCCS)

Wednesday, November 27, 2013

7:30 p.m.

MINUTES

Present: Robert Lockhart (Chair), Ron Stromberg, Irene Ronnie, Bill Harris, Fred Jay, Aaron Law, Don Munton, Vincent Law, David Eaton, Colin Booth, Keiko Honda, Kathleen Bigsby, David Eaton, Donald Wong, Onno Bakhoven
Staff: Susan Mele
Guests: Ali Cheung
Regrets: Barb Mikulec, Laura Suarez Acuzar, Oscar Bisnar, Alison Verghese, Samuel Yau
Recorder: David Eaton

1. CALL TO ORDER AND APPROVAL OF AGENDA

The meeting was called to order at 7:30 p.m.

Amendments:

- Kerrisdale Plaque
- KCCS Information Meeting

MOVED by Fred, and seconded, that the agenda be approved as amended. CARRIED.

2. CORRESPONDENCE/ANNOUNCEMENTS

- Letter of resignation from Laura Suarez Acuzar, effective March 1, 2014.
- Letter of thanks from BCSPCS for our donation of \$100 which will be allocated to the Highest Priority Needs Fund.
- Card from the Arbutus Rotary Club of Vancouver advising of their contribution made to The Rotary Foundation in support of Rotary International in appreciation of Robert Lockhart's participation as a guest speaker.

3. APPROVAL OF MINUTES OF THE BOARD MEETING OF WEDNESDAY, OCTOBER 23, 2013

MOVED by Bill, and seconded, that the minutes be approved as status. CARRIED.

4. BUSINESS ARISING FROM THE MINUTES

There was no business arising from minutes.

5. COMMITTEE UPDATES **

Executive

- Issues to be discussed under issues.

Finance Committee

- A report was submitted.

Program Committee

- A report was submitted.

Rentals Committee

- A report was submitted.

Seniors' Council

- Irene gave a report. Special mention was made of the fashion show which was very successful.

Keiko – Playbook: The main goal of Playbook is to showcase people who inspire others. Playbook fits into the goals established by the Community Engagement Committee as a whole, and the suitability of articles submitted for inclusion in Playbook should be measures against the established goals.

6. OTHER BUSINESS

6.1 Audited Financial Statements (draft)

Our auditor has passed away and an interim auditor prepared the audit. We will be looking for a replacement auditor. Two options are being considered.

6.2 Committee Goals Update

- Pool and Arena Committee - no changes.
- Building and Maintenance Committee – new floor covering installed in Snooker Room this year.
- Community Engagement – no change in goals.
- Community Gardens Committee – adding a herb garden closer to the centre.
- Program Committee – established a Youth Committee to encourage more youth to get involved beyond core group.
- Rentals Committee – want to fill up rental space: add to next quarterly publication. Kathleen has offered to join this committee.
- Seniors Council – looking for a successor for Irene who is retiring.
- JOA Committee – goals remain the same. Goals 1-4 have been met; work is in progress on goal 5.

6.3 KCCS Harassment Policy

The draft policy will be brought back to Executive for review of wording to possibly include interactions with contractors, volunteers and Park Board staff.. Once revisions are completed and accepted, the KCCS Bullying and Harassment Policy should be added to the standard policies as distributed to board members and employees of KCCS.

6.4 Motion on Reciprocal Memberships

MOVED by Don, and seconded, that effective 1 December, 2013 the Kerrisdale Community Centre Society will extend to any patron who shows a valid, current membership card from any Vancouver community centre association the same program registration and drop-in privileges as its own members receive. CARRIED.

6.5 Volunteer Award

Susan Duffy has been chosen by the Board as the recipient for the Volunteer of the Year award for 2013. This will be announced at the Christmas Party in December. As Susan is unable to attend this event an alternate venue for the presentation will be arranged.

6.6 Hotel Room Vouchers (re 2013 BCRPA)

Unused room vouchers from the 2013 BCRPA conference must be used before April 2014. These vouchers will be given as draw prizes for current KCCS members. Board members will be excluded from this draw. December 16, 2013 is the draw date.

6.7 Kerrisdale Plaque

MOVED by Don, and seconded, that the KCCS Board purchase a plaque for the Kerrisdale Community Garden to recognize the grant from the Fullbright Foundation. The cost should not exceed \$200. CARRIED.

6.8 Kerrisdale Information Meeting

MOVED by Don, and seconded, that the KCCS organize an information meeting in mid-January 2014 to bring members up to date on developments in the court case regarding the Joint Operating Agreement and the Park Board. CARRIED.

7. RECREATION SUPERVISOR'S REPORT

- National Sports Day – Saturday, November 30, 2013.
- Rezoning meeting regarding Casa Mia: facility to contain 62 seniors' suites – Wednesday, December 4, 2013 at the Ryerson Church.
- The KCCS has purchased a new freezer for the Seniors' kitchen as the old freezer could not be repaired.

- The KCC has been approached regarding the use of the seniors centre as a set for a movie starring Mickey Rooney and Dick Van Dyke. The board approved this rental in principle on condition that it also receives the approval of the Seniors' Council. Susan will have pictures taken of the centre to ensure that the premises are left in their original condition on completion of the filming. A damage deposit will be taken.

MOVED by Bill and seconded, that the meeting adjourn. CARRIED.

Susan left the meeting.

8. IN CAMERA

9. ADJOURNMENT

The meeting adjourned at 9:56 p.m.

The next Board Meeting will take place on January 22, 2014 at 7:30 p.m.



UPCOMING EVENTS:

Program Committee.....	January 8, 2014 - 4:30 p.m.
Executive Committee.....	January 8, 2014 - 7:30 p.m.
Board Meeting	January 22, 2014
Park Board Meetings	December 2 , 2013 and December 16, 2013